

NHamp  
F  
44  
. us 76  
2001

2001

# WINDHAM, NH ANNUAL TOWN REPORTS



# Directory of Services

**EMERGENCY - FIRE, POLICE, AMBULANCE - CALL 911**

**Poison Control Center - 1 800 562-8236**

## Local Departments:

Town Administrator/Selectmen's Office, Monday through Friday, 9 am - 5 pm	432-7732
Fax Number, 24 hours	425-6582
Fire Department Business Line, Monday through Friday, 9 am - 5 pm	434-4907
Police Department Business Line, 24 hours	434-5577
Tax Assessor, Monday through Friday, 9 am - 5 pm	434-7530
Tax Collector, Monday through Friday, 9 am - 1 pm; Monday eve., 5 pm - 8 pm	432-7731
Town Clerk, Monday, 9 am - 8 pm; Tuesday through Friday, 9 am - 5pm	434-5075
Planning & Development/Health Officer, Monday through Friday, 8 am - 4 pm	432-3806
Recycling/Transfer Station, Tuesday 11 am - 7 pm; Wed. - Sat., 8 am - 4 pm	426-5102
Highway Agent	765-5367
Emergency Management	437-6718
Nesmith Library, Please call for hours of operation	432-7154

## School Department:

Golden Brook School, Grades T through 2	898-9586
Center School, Grades 3 through 5	432-7312
Middle School, Grades 6 through 8	893-2636
Salem High School, Grades 9 through 12	893-7069
Superintendent of Schools, Monday through Friday, 8 am - 4 pm	425-1976

## Other:

Department of Transportation, Division 5	898-9086
Recreation Committee Hotline	870-9020
Town Beach	893-6244
Windham Cable TV, WCTV-21	434-0300
Windham Post Office	898-7491
Windham Senior Citizens	434-2411

## E-mail Accesses:

Board of Selectmen/Town Administrator	dsullivan@town.windham.nh.us
Town Clerk	jtuck@town.windham.nh.us
Tax Collector	rrobertson@town.windham.nh.us
Tax Assessor	rnorman@town.windham.nh.us
Fire Department	sfruchtman@town.windham.nh.us
Police Department	bmoeckel@town.windham.nh.us
Office of Emergency Management	em@town.windham.nh.us
Director of Planning and Development	aturner@town.windham.nh.us

**Official Town Website:** [www.town.windham.nh.us](http://www.town.windham.nh.us)



Stamp  
F  
44  
.W76  
2001

**ANNUAL REPORTS**  
**OF THE**  
**OFFICERS, TRUSTEES, AGENTS AND COMMITTEES**  
**OF THE**  
**TOWN OF WINDHAM**  
**NEW HAMPSHIRE**



**2001**

# Table of Contents

Dedication	3
Introduction: A Look at our Nation's Flag	4
Town Officers for the Year 2001	8
Annual Senate Bill 2 Sessions	12
Statement of Appropriations	19
Apportionment Detail	21
Summary Inventory of Valuation	22
Comparative Statement of Appropriations and Expenditures	23
Trustees of Trust Funds	25
Schedule of Town Property	26
2000 Independent Audit	28
2001 Independent Audit	32
Town Clerk	33
Tax Collector	34
Town Treasurer	36
Expendable Health Trust Fund	39
Statement of Bonded Indebtedness	40
Board of Selectmen	41
Town Administrator	46
2001 Budget Increases	51
Town Appropriation History	55
Police Department	56
Fire Department	59
Fire Warden and State Forest Ranger	64
Southeastern NH Hazardous Materials Mutual Aid District	65
Planning and Development Department	66
Capital Improvements Committee	69
Planning Board	72
Zoning Board of Adjustment	73
Tax Assessor	74
Health Department	77
Recycling/Transfer Station	78
Animal Control Officer	79
Highway Department	80
Maintenance Department	81
Human Services	82
Information Technologies Director	83
Nesmith Library Director	84
Nesmith Library Trustees	87
Cemetery Trustees	89
Conservation Commission	90
Cable Studio Coordinator	91
Historic District/Heritage Commission	93
Historic Committee	94
Recreation Committee	95
Highway Safety Committee	96
Technical Advisory Committee	98
Windham Community Band	99
Employee Wage and Benefit Report	101
Vital Statistics Recorded	106
Current Population Statistics	115
School District Report Table of Contents	118
Index of Contents	147
Budget and Warrant	Colored Center Section
Directory of Services	Inside Front Cover
Information about Windham, NH	Inside Back Cover



# Dedication

*"When I am called to duty, God,  
wherever flames may rage;  
Give me strength to save some life  
whatever be its age.  
Help me embrace a little child  
before it is too late;  
or save an older person from  
the horror of that fate.  
Enable me to be alert  
and hear the weakest shout,  
and quickly and efficiently,  
to put the fire out." (Firefighters Prayer)*

*"Lord, I ask for courage -  
courage to face and  
conquer my own fears.  
Courage to take me  
where others will not go.  
I ask for strength -  
strength of body to protect others,  
and strength of spirit to lead others.  
I ask for dedication -  
dedication to my job, to do it well.  
Dedication to my community,  
to keep it safe.  
And please, Lord, through it all  
be at my side." (Policeman's Prayer)*

As a community, we are fortunate in having, at the ready, a group of individuals working in concert to safeguard our property, our liberty, and our lives. We salute them - for the risks they take on our behalf each and every day; for the efforts they expend in protecting our community; for persevering in the wake of the tragic loss of one - or hundreds - of their brothers and sisters.

Therefore, it is with tremendous pride and thanks that we, the Board of Selectmen, dedicate the 2001 Annual Town Report to members of the Windham Fire and Police Departments.

# ntroduction

## A Look at our Flag

*...My name is Old Glory. I fly atop the world's tallest buildings. I stand watch in America's Halls of Justice. I fly majestically over institutions of learning. I stand guard with power in the world. Look up and see me...(unknown)*

Americans. We are a proud and patriotic band by nature. Until recently, however, that nature seemed quieter, more subdued somehow. Yet the events of September 11, 2001 seem to have awakened some slumbering, patriotic fervor in all of us. No longer do we have to "look up" to see Old Glory. Americans of all ages, classes, creeds, and religions have taken to displaying our "colors" in a multitude of ways. Whether waving proudly from a flagpole, or emblazoned on various articles of clothing. Whether attached to nearly every vehicle passing us by, or on our houses or mailboxes. Whether out of the jewelry box and on our lapels, or brazenly tattooed on our biceps. Whatever our individual choice - the Stars and Stripes surround us wherever we go. What then, could be a more fitting opening for our Annual Reports, than a look at the history and evolution of "Old Glory".

In looking into the World Wide Web for our history lesson, we find that no one seems to know with *absolute* certainty what individual designed and/or created the first of our nation's "Stars and Stripes". One gentleman in particular, Congressman Francis Hopkinson, seems the most likely choice for its development, and it is widely held that Philadelphia seamstress, Betsy Ross, sewed the first one. Whatever its concept and development, the flag was, for all intents and purposes, open to interpretation by its makers until June 24, 1912. On that day, an Executive Order was issued by President Taft, establishing the proportions of the flag and order of the stars into six horizontal rows of eight with a single point of each to be aimed upward. Prior to that, there were several acts, making various provisions including:

June 14, 1777: In an effort to establish an official flag for our newly formed nation, the Continental Congress resolved "That the flag of the United States be made of thirteen stripes, alternate red and white; that the union be thirteen stars, white in a blue field, representing a new Constellation."



January 13, 1794: Act provided for fifteen stripes and fifteen stars subsequent to May, 1795. This flag was the true "Star Spangled Banner" immortalized by Francis Scott Key during the battle of Fort McHenry. Five Presidents served under this flag: George Washington, John Adams, Thomas Jefferson, James Madison, and James Monroe. This flag was the only official US flag to possess more than thirteen stripes.

April 4, 1818: Act executed by President Monroe provided for thirteen stripes and one star for each state, which would be added to flag on July 4<sup>th</sup> following the admission of each new state. This particular Act, naturally, gave birth over the years to a multitude of variations on the Stars and Stripes. In all, they included: the 20, 21, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 43, 44, 45, 46, 48, and 49 star variants. Wisely, this act also mandated thirteen stripes only, for the original colonies, of course, thereby making the banner itself more practical.

While 1777 saw the advent of our "official" flag, that does not mean that numerous others have not existed in one form or another. Through the centuries, there have been a variety of widely accepted banners, including military, presidential, political, and territorial.



The rattlesnake seemed to be a topic of great interest to our founding fathers, as it can be found in three, separate instances in flag history. The first, in 1754, depicted a dismembered snake geared toward reminding Congressional delegates of the dangers of disunity, and was born in print in the Pennsylvania Gazette, a periodical operated by none other than Benjamin Franklin. The letters adjacent to each segment represent various colonies. By 1774, the segments had been rejoined, and the motto changed to read: "United Now Alive and Free Firm on this Basis Liberty Shall Stand and Thus Support Ever Bless Our Land Till Time Becomes Eternity." Proponents of this theme believed that the rattlesnake was, in fact, an ideal example of America's virtues: individually its rattles produce no sound, but united they can be heard by all, and while it does not attack unless provoked, it is deadly to step upon one. Certainly a rather fitting description of our Nation.



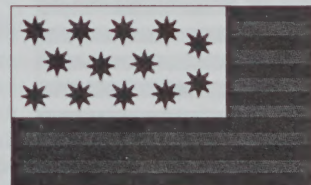
In keeping with the snake theme, The Culpeper Flag was one of the first flags flown by the US Navy. Featuring thirteen red and white stripes, the flag was spanned by a rattlesnake fiercely proclaiming, "Don't Tread on Me". This flag is believed to have first been flown in January, 1776, aboard the flagship Alfred of the Continental Fleet. It was utilized, in numerous variations, throughout the Revolutionary War.

Our final serpentine entry was born out of the American Revolution by Colonel Christopher Gadsden of South Carolina. Incorporating a coiled snake on a vibrant yellow background with the motto above, Gadsden submitted this design to the Provincial Congress in South Carolina. When the commander of the Continental Fleet, Commodore Esek Hopkins, put to sea in February 1776, he unfurled a banner similar to this aboard the ships in his command.



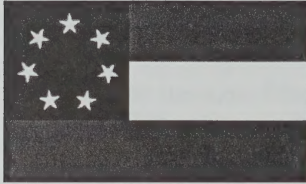
In military circles, the Bennington Flag was first utilized in the Battle of Bennington, August 15, 1777, by the Vermont militia. Unique to this flag is the reversal of the order of the stripes, alternating white and red rather than red and white. The original Bennington still remains, and is preserved in the museum in, where else, Bennington, VT.

The Guilford Flag, truly an unusual specimen, was crafted with thirteen blue 8-pointed stars in an extremely large, white field. Alternating stripes of blue and red, poorly depicted here, completed the design. According to documentation, this flag was utilized by North Carolina militia men at the Battle of Guilford Courthouse in March of 1781.



Another unique entry is the Serapis Flag, consisting of 13 stripes of alternating blue, red, and white, which are also hard to appreciate here. This flag was first raised by Captain John Paul Jones on the British frigate Serapis. "Sir, I have not yet begun to fight," Jones is quoted as saying during a ferocious battle on September 23, 1779, while this banner waved above him.

And what of the Confederacy? We are all familiar with the Confederate Navy Jack, utilized at sea beginning in 1863, which has become the generally recognized symbol of the South. Sadly, the honor and pride of this particular banner have been undermined by its adoption by various hate groups. Stalwart, though, it is still revered by southerners.



The Confederacy, in fact, utilized three other flags over the years. The Stars and Bars was the first official flag, in March of 1861, having a blue field and alternating red and white stripes. Its similarity to the Union's "Stars and Stripes" caused considerable confusion on the battlefield, and its use ceased in 1862. The seven stars represent the original Confederate states: South Carolina, Mississippi, Florida, Alabama, Georgia, Louisiana, and Texas.

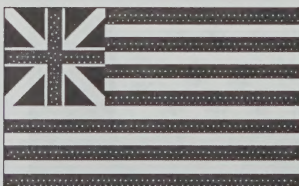
The second official banner was a compilation of sorts, placing the Confederate battle flag (a squared version of the Navy Jack known as the Southern Cross), with its blue cross spanning a red union, as the canton on a white field. This particular banner, however, was easily mistaken for a flag of surrender, especially when the flag hung limp on windless days, and its use was also discontinued.



The final official flag of the Confederacy modified the Confederate Battle Flag by placing a broad bar of red on the fly end of the white field. Use of this flag commenced on March 4, 1865, however, it was short-lived as the Confederacy fell to the North shortly thereafter.



An interesting entry is the personal flag of the Commander-in-Chief during the Revolutionary War. The Washington Flag of 1775 consisted of thirteen staggered stars, representing the colonies, on a bold blue background. Essentially, the union without the stripes.



The Grand Union Flag of 1775, also known as the Continental flag, was in fact the first true US Flag. Combining the King's colors and the thirteen colonial stripes, it was a symbol of unity. This banner was chosen by Washington to be flown in celebration of the formation of the Continental Army, New Year's Day, 1776. On that day, the Grand Union was raised on Prospect Hill in Somerville, MA.

And what of Betsy? Since there was no official flag during the first year of the United States, seamstresses and tailors were free to express themselves in original design. Without question, the Betsy Ross flag is the most familiar of any of those designs, and it is quite often misinterpreted as being the first official flag of the United States of America. Our history lesson has shown, however, that this is not the case.





We could not entertain this type of tribute to our flag, without including other interesting bits of trivia, and a particularly inspirational piece of prose. As such, and to close out our introduction to this year's Annual Reports, we offer the following:

- The Pledge of Allegiance, written by Francis Bellamy as part of a magazine contest, was not officially recognized by Congress until 1942. In 1943, the Supreme Court ruled that school children could not be made to recite it. The words "under God" were amended to the Pledge in 1954 by President Eisenhower.
- The name "Old Glory" was coined by Captain Stephen Driver, a shipmaster in Salem, MA, in 1831 in response to a gift of a 24-starred flag. This exclamation by Captain Driver was perpetuated by the Sixth Ohio Regiment years later, as the flag was raised atop the Nashville Capitol building in replacement of a smaller version looted by Union troops who'd captured the city after Tennessee's secession from the Union.
- We all know that Francis Scott Key penned the words to the "Star Spangled Banner", but do you know who composed the music? It is commonly attributed to John Stafford Smith, an English Music Historian. The tune originated as "To Anacreon in Heav'n".
- Although not yet officially our anthem, President Wilson ordered the "Star Spangled Banner" played at military events beginning in 1916. It made its baseball debut in 1918 when, due to the war, officials had considered canceling the World Series until they learned that American soldiers in France were eagerly anticipating the results. At the seventh inning stretch of the first game, the band suddenly began to play the song as a patriotic gesture.
- While the "Banner" had been acknowledged, unofficially, as our National Anthem since around 1914, it was not until 1931 that Congress, along with President Hoover, officially adopted the song. It is interesting to note, however, that the Act does not include the words.

***I AM THE FLAG***  
***By Ruth Apperson Rous***  
***(excerpt)***

My colors symbolize the patriotic ideals and spiritual qualities of the citizens of my country. My red stripes proclaim the fearless courage and integrity of American men and boys and the self-sacrifice and devotion of American mothers and daughters. My white stripes stand for liberty and equality for all. My blue is the blue of heaven, loyalty, and faith.

I represent these eternal principles: liberty, justice, and humanity. I embody American freedom: freedom of speech, religion, assembly, the press, and the sanctity of the home. I typify that indomitable spirit of determination brought to my land by Christopher Columbus and by all my forefathers - the Pilgrims, Puritans, settlers at Jamestown and Plymouth.

I am as old as my nation. I am symbol of my nation's law: the Constitution of the United States and the Bill of Rights. I voice Abraham Lincoln's philosophy: "A government of the people, by the people, for the people."

Americans, I am the sacred emblem of your country. I symbolize your birthright, your heritage of liberty purchased with blood and sorrow. I am your title deed of freedom, which is yours to enjoy and hold in trust for posterity. Eternal vigilance is your price of freedom.

As you see me silhouetted against the peaceful skies of my country, remind yourself that I am the flag of your country, that I stand for what you are - no more, no less.

# Town Officers for the Year 2001

## BOARD OF SELECTMEN *Carolyn Webber, Chair - 2002*

Christopher Doyle - 2002  
Margaret Crisler - 2003

Roger Hohenberger - 2003  
Galen Stearns - 2004

## TOWN ADMINISTRATOR David Sullivan

**MODERATOR**  
Peter Griffin - 2002

**TOWN CLERK**  
Joan Tuck - 2003  
Laurie Hobbs, Deputy

**TREASURER**  
Robert Skinner - 2003

**TAX COLLECTOR**  
Ruth Robertson - 2003  
Alice Hunt, Deputy

**TOWN ASSESSOR**  
Rex A. Norman, CNHA

**HIGHWAY AGENT**  
Jack McCartney  
Wayne Bailey, Interim, Resigned

**INFORMATION TECH. DIRECTOR**  
Eric DeLong

**LIBRARY DIRECTOR**  
John Barrett

**CHIEF OF POLICE**  
Bruce Moeckel  
Patrick Yatsevich, Captain

**TOWN SURVEYOR**  
Robert Thorndike

**PLANNING & DEVELOPMENT DIR.**  
Alfred Turner, Jr.  
Eric Twarog, Assistant Planner

**BLDG INSP. / HEALTH OFFICER**  
Bruce Flanders

**DISPOSAL SITE MANAGER**  
David Poulson  
Wayne Bailey, Resigned

**MAINTENANCE SUPERVISOR**  
Allan Barlow

**ANIMAL CONTROL OFFICER**  
Alfred Seifert  
Charles Butterfield, Deputy

**CABLE TV STUDIO COORDINATOR**  
Lynn Wunderli, Resigned

**EMERGENCY MANAGEMENT DIR.**  
Douglass Barker, Resigned

**FIRE CHIEF/FOREST FIRE WARDEN**  
Steven Fruchtman  
Don Messier, Deputy

## ROCKINGHAM PLANNING COMMISSION

Annette Stoller - 2002

Alan Carpenter - 2004

## TRUSTEES OF TRUST FUNDS *Mary Johnson, Chair - 2002*

Shirley Beaulieu - 2003

Dennis Root - 2004

## TRUSTEES OF CEMETERY *Gail Webster, Chair - 2002*

Jill Moe - 2003

Carl Luhrmann - 2004

## TRUSTEES OF MUSEUM *Jean Manthorne, Chair - 2004*

Dennis Root - 2002

Kim Monterio - 2003

Larry Kaufman, Resigned



TRUSTEES OF LIBRARY

*J. Gross, Chair - 2004*

Patricia Skinner - 2002  
Shirley Beaulieu - 2002  
Holly Eddy - 2003

Richard Koeck - 2003  
Murray Levin - 2004  
Mary Lee Underhill - 2004

Debra Desrosiers, Resigned

SUPERVISORS OF THE CHECKLIST

*Robert Skinner, Chair - 2002*

Marianne Brown - 2004

Gail Webster - 2006

PLANNING BOARD

*Alan Carpenter, Chair - 2002*

Ross McLeod - 2002  
Lisa Linowes - 2003  
Russ Wilder - 2003  
Walter Kolodziej - 2004

Wayne Morris - 2004  
Lee Malony, Alternate - 2003  
Nancy Prendergast, Alternate - 2004  
Margaret Crisler, BOS - 2002

Roger Hohenberger, BOS Alt. - 2002

ZONING BOARD OF ADJUSTMENT

*Bruce Breton, Chair - 2003*

Chris Doyle - 2002  
Robert O'Loughlin - 2002  
Robert Gustafson - 2003

Alfred Souma - 2004  
Tony Pelligrini, Alternate - 2002  
Richard Drummond, Alternate - 2003

Jack Gattinella, Alternate - 2004

CONSERVATION COMMISSION

*James Finn, Chair - 2004*

Pam Skinner - 2002  
Thomas Seniow - 2002  
Gerald Capron - 2003  
Lisa Linowes - 2003

Christie Davis - 2004  
Cheri Howell - 2004  
Theresa Lucas, Alternate - 2002  
Bernie Roulliard, Alternate - 2003

Diana Fallon, Alternate - 2004

CAPITAL IMPROVEMENTS COMMITTEE

*Lisa Linowes, Chair - Planning Board Member*

Ross McLeod - Planning Board  
Galen Stearns - Selectman  
Carolyn Webber - Selectman Alternate

Marcia Unger - School Board  
Rick Horrigan - School Board Alternate  
Ron Coish - Citizen

Dick Gumbel - Citizen

RECREATION COMMITTEE

*Frank Farmer, Chair - 2003*

Robert Urquhart - 2002  
Joseph Connelly - 2002  
Earl Bartlett - 2003  
Jodi Coppetta - 2004

Sam Maranto - 2004  
Rick Hancock, Alternate - 2002  
Carol Fronduto, Alternate - 2004  
Dennis Butterfield, Resigned

HISTORIC DISTRICT COMMISSION

*Patrick Schena, Chair - 2002*

Carol Pynn - 2002  
Wayne Bailey - 2003

Thomas Furlong - 2004  
Miriam Stoltz - 2004

Carolyn Webber, Selectman - 2002

**WINDHAM CABLE ADVISORY BOARD**

*Margaret Case, Chair - 2003*

Leo Hart - 2002

Mary Griffin – 2002

Alan Shoemaker – 2003

Dave Unger - 2003

J. Gross - 2004

Chris Doyle, Selectman – 2002

**HIGHWAY SAFETY COMMITTEE**

*David Sullivan, Chair – Town Administrator*

Bruce Moeckel, Chief of Police

Steven Fruchtmann, Fire Chief

Rex Norman, Assessor

Alfred Turner, Planning Director

Jack McCartney, Highway Agent

Eric DeLong, Information Technology

John Barrett, Library Director

David Poulson, Transfer Station Manager

**HISTORICAL COMMITTEE**

*Marion Dinsmore & Patricia Skinner, Co-Chairs*

Wayne Bailey

Fred Linnemann

Sally D'Angelo

George Dinsmore, Jr.

Elizabeth Dunn

Peter Griffin

Carol Pynn

Carolyn Webber

Thomas Furlong

**GRIFFIN PARK COMMITTEE (DISCHARGED)**

*Rick Hancock, Chair*

Ralph Titus

Dennis Butterfield

Kathryn Pocklington

Eric Nickerson

Frank Farmer

Neil Gallagher

Jonathan Coish

Sam Maranto

**TECHNICAL ADVISORY COMMITTEE**

*Dick Gumbel, Chair*

Mike Notini

Alan Winsor

Dick Forde

J. Gross

Jacques Borcoche

Jeff Walker

Margaret Crisler, Selectman

**COMMUNITY STEWARDSHIP COMMITTEE**

*Peter Griffin, Chair*

Sally D'Angelo

Tom Case

Brad Dinsmore

John Goclowski

Tony Pellegrini

Carol Pynn

Wendy Denneen

Marion Dinsmore

Wayne Morris

Geri Pellegrini

David Riese

Margaret Case

**JOINT LOSS MANAGEMENT COMMITTEE**

*Jay Moltenbrey - Chair*

Chris Doyle, Selectman

Steven Fruchtmann

David Poulson

John Barrett

Glenn Record

Laura Cryts

Allan Barlow



HOUSING AUTHORITY

*Denise Ryan, Chair - 2006*

Leo Hart - 2002

Grace Marad - 2003

Vicky Mason - 2004

Margo Luhrman - 2005

MEETING SCHEDULES

The BOARD OF SELECTMEN meet every other Monday evening at 7:00 PM at Town Hall. Persons interested in meeting with Selectmen should contact the Assistant to the Administrator at 432-7732.

The PLANNING BOARD meets the first and third Wednesdays of each month at the Planning and Development Department at 7:30 PM. Persons interested in meeting with the Board should contact the Planning Board Secretary at 432-3806.

The ZONING BOARD OF ADJUSTMENT meets the second and fourth Tuesdays of each month at the Planning and Development Department at 7:30 PM. Persons interested in meeting with the ZBA should contact the Board of Adjustment Secretary at 432-3806.

The CONSERVATION COMMISSION meets the second and fourth Thursdays of each month at the Planning and Development Department at 7:30 PM. Persons interested in meeting with the Commission should contact the Conservation Secretary at 432-3806.

The TRUSTEES OF THE NESMITH LIBRARY meet the second and fourth Monday of each month at the Nesmith Library at 7:00 PM.

The TRUSTEES OF THE CEMETERY meet the third Tuesday of each month at various locations.

The RECREATION COMMITTEE meets the third Tuesday of each month at various locations.

The WINDHAM CABLE ADVISORY BOARD meets the third Saturday of each month at the Cable Studio at 10:00 AM.

The HISTORIC DISTRICT/HERITAGE COMMISSION meets the second Tuesday of each month at Town Hall at 4:00 PM.

The HISTORICAL COMMITTEE meets the second Wednesday of each month at the Searles Building at 7:00 PM.

The TECHNICAL ADVISORY COMMITTEE meets the second Thursday of each month at the SAU Building on Route 111 at 7:00 PM.

The LOCAL EMERGENCY PLANNING COMMITTEE meets the second Friday of each month at the Fire Station.

The following boards and/or committees have no regular meeting schedule, rather they meet as is necessary or required: TRUSTEES OF TRUST FUNDS, TRUSTEES OF MUSEUM, SUPERVISORS OF THE CHECKLIST, CAPITAL IMPROVEMENTS COMMITTEE, COMMUNITY STEWARDSHIP COMMITTEE, and JOINT LOSS MANAGEMENT COMMITTEE. The WINDHAM HOUSING AUTHORITY is currently on hiatus.

# Annual Senate Bill 2 Sessions

## Deliberative Session, February 10, 2001

Session One of the Annual SB2 Meeting was called to order at 9:00 AM by Moderator Griffin. In attendance were Selectmen Galen Stearns, Carolyn Webber, Margaret Crisler, Christopher Doyle, and Roger Hohenberger; Town Administrator, David Sullivan; Town Attorney, Bernard Campbell; Town Clerk, Joan Tuck.

Moderator Griffin requested that non-voters be allowed to remain, but not participate in, the proceedings. Voted in the AFFIRMATIVE.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of One Hundred Forty Four Thousand, Nine Hundred and no 100ths (\$144,900.00) Dollars for the purpose of purchasing Lot 11-A-300, approximately 10 acres in size and located on Route 111 next to the Windham Transfer Station for future municipal expansion purposes, excluding a sail shed, and payment of costs associated with the financing of said project; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$114,182.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; with the balance of \$30,718 to be raised from general taxation and to take any other action as may be necessary to carry out and complete financing of this project. (Recommended by Board of Selectmen)

Motion and second to place Article 5 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 6.** To hear the reports of auditors, agents and other committees heretofore chosen and pass any votes relating thereto. (Recommended by Board of Selectmen)

Motion and second to place Article 6 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$5,760 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2001 to the Conservation Fund in accordance with RSA 36-A:5. (Recommended by Board of Selectmen)

Motion and second to place Article 7 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 8.** By petition of Cherie Howell and others, "To see if the Town of Windham, New Hampshire will vote to raise and appropriate the sum of \$220,000 to be placed in the conservation fund for the future purchase of development rights, conservation easements and other land acquisitions in order to stabilize the tax base, maintain large tracts of land and to help ensure that development of additional residential subdivisions do not have a significant impact on taxes for education, fire and police." (Not Recommended by Board of Selectmen, 4-1)

Motion and second to move Article 15 forward before Article 8. Voted in the AFFIRMATIVE.

**ARTICLE 15.** By petition of Charles McMahon and others, "The undersigned petition the Town of Windham to raise and appropriate the sum of \$600,000 (six hundred thousand) for the purpose of completing Griffin Park as designed, and as approved by the Planning Board and Board of Selectmen. Said completion is to include: playground equipment, six tennis courts, four basketball courts, three baseball fields, a skateboard / roller-blading area, lighting, horseshoe pits, paved jogging path, improvements to the wooded nature trail and associated security measures. (Not Recommended by Board of Selectmen, 4-1)

Motion and second to place Article 15 on the ballot as written. Voted in the AFFIRMATIVE.



Motion and second to place RECONSIDER Article 15. Voted in the NEGATIVE.

**ARTICLE 8.** By petition of Cherie Howell and others, "To see if the Town of Windham, New Hampshire will vote to raise and appropriate the sum of \$220,000 to be placed in the conservation fund for the future purchase of development rights, conservation easements and other land acquisitions in order to stabilize the tax base, maintain large tracts of land and to help ensure that development of additional residential subdivisions do not have a significant impact on taxes for education, fire and police." (Not Recommended by Board of Selectmen, 4-1)

Motion and second to place Article 8 on the ballot as written. Voted in the AFFIRMATIVE.

Motion and second to RESTRICT RECONSIDERATION on Article 8. Voted in the AFFIRMATIVE.

Motion and second to COMBINE Articles 9 and 10, and to vote on them separately. Voted in the AFFIRMATIVE.

**ARTICLE 9.** By petition of Cherie Howell and others, "To see if the Town will vote, in accordance with RSA 80:80 (V) to retain lot 3-B-1500 and further to designate said parcel as Conservation Land under the care of the Conservation Commission." Said parcel is located in the northeast corner of the Town, adjacent to Spruce Pond. (Recommended by Board of Selectmen, 4-1)

**ARTICLE 10.** By petition of Cherie Howell and others, "To see if the Town will vote, in accordance with RSA 80:80 (V) to retain lot 3-B-375 and further to designate said parcel as Conservation Land under the care of the Conservation Commission." Said parcel is located in the northeast corner of the Town, adjacent to Spruce Pond. (Recommended by Board of Selectmen, 4-1)

Motion and second to place Article 9 on the ballot as written. Voted in the AFFIRMATIVE.

Motion and second to place Article 10 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$35,000 representing an additional portion of the town's one third (1/3) share of costs associated with improvements to the Langdon Road / Range Road intersection. The Town has previously raised Ninety Five Thousand Dollars towards this project. The other 2/3 share will be paid for by the State of New Hampshire. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until improvements are completed or for a period of three (3) years, whichever is less. (Recommended by Board of Selectmen)

Motion and second to place Article 11 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 12.** To see if the Town will vote to authorize the Selectmen to enter into a Lease Agreement with Marlene A. Hulme, owner of 2 Fish Road (21-W-40) for approximately 5200 sq ft of town owned lots 21-W-2 and 21-W-6 located on Esty Road near the rear of the Windham Wonderland Playground parking area, for the sum of Ten (\$10.00) Dollars/year for a period of twenty five (25) years, and upon such other terms and conditions as may be acceptable to the Board of Selectmen. (Recommended by Board of Selectmen)

Motion and second to place Article 12 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$70,000 for the purchase and installation of a new vault for the Town Hall, including associated site improvements. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is completed or a period of three (3) years, whichever is less. (Recommended by Board of Selectmen)

Motion and second to place Article 13 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 14.** To see if the Town will vote to appropriate the sum of up to \$45,000 for the purpose of making additional improvements to Griffin Park. Said sum to be raised from the interest earned on the Griffin Park bond previously authorized by the 1999 Town Meeting. (Recommended by Board of Selectmen)

Motion and second to place Article 14 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$4,910 to be added to the existing Fire Apparatus capital reserve fund. (Recommended by Board of Selectmen)

Motion and second to place Article 16 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 17.** To see if the Town will vote to discontinue a portion of Nottingham Road (in the area of lots 1-B-1064 through 1-B-1066, formerly part of a cul de sac) containing approximately 10,000 square feet and to further authorize the Selectmen to convey said discontinued section, to Robert and Mary Edgerton and other abutters equally in front of their respective properties for the payment of all costs associated with conveyance including the cost of surveying and legal expenses (estimated to be approximately \$1,000), and upon such other terms and conditions as may be acceptable to the Board of Selectmen. (Recommended by Board of Selectmen)

Motion and second to place Article 17 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 18.** To see if the Town will vote to support the Selectmen purchasing a truck equipped with a sander and plow for the use of the Town Highway Agents. Presently the Town owns one pick up truck with a plow and sander. This is a non-binding advisory vote intended to give the Selectmen a sense of how the town feels about owning our own vehicles versus contracting for same. If the Board purchases the vehicle, the funds allocated for contracted services in the highway budget will be used. (Recommended by Board of Selectmen, 4-1)

Motion and second to AMEND Article 18 by removing the words "one ton". Voted in the AFFIRMATIVE.

Motion and second to MOVE the QUESTION. Voted in the AFFIRMATIVE.

Motion and second to place Article 18 on the ballot as AMENDED. Voted in the AFFIRMATIVE.

Motion and second to RESTRICT RECONSIDERATION on all Articles voted on up to this point. Voted in the AFFIRMATIVE.

**ARTICLE 19.** To see if the Town will vote to amend the Searles Special Revenue Fund from "expenditures for the purpose of renovations and restoration of the Searles Building" to "expenditures for the purpose of renovations, restoration, and marketing of the Searles Building." (Recommended by Board of Selectmen)

Motion and second to place Article 19 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 20.** To see if the Town will appropriate the sum of \$5,000 to be expended from the Searles Special Revenue Fund for the purpose of paying marketing related costs. (Recommended by Board of Selectmen)

Motion and second to place Article 20 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of \$99,000 for the purpose of renovating the West Room of the Searles Building and purchasing equipment, materials and furnishings of a lasting nature for said construction and payment of costs associated with the financing of said project; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$99,000.00 in bonds or notes in accordance with the



provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note and to take any other action as may be necessary to carry out and complete financing of this project. (Recommended by Board of Selectmen)

Motion and second to place Article 21 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 22.** To see if the Town will vote to grant a 20' X 20' easement from Armstrong Road across town owned lot 17-I-49 to lot 17-I-200 owned by Ronald Abdinoor for the purpose of providing a road right of way access to properties presently using the private road known as Walkey Road. This easement is conditional on lot 17-I-200 remaining under its present use as a farm and/or golf course. Should parcel 17-I-200 be developed in the future, it is understood that the easement would become null and void and usage discontinued. (Recommended by Board of Selectmen)

Motion and second to place Article 22 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 23.** To see if the Town will vote to support the installation of bike paths along Lowell Road from Route 111 to the Pelham town line, or portions thereof based on final funding available. The Town has been approved to receive a State grant to pay for 80% of the project cost scheduled to begin in FY 2004 pending the town approving its 20% share beginning in that year. The total estimated cost is \$500,000 of which the town would be responsible for \$100,000. This is a non-binding advisory vote intended to give the Selectmen a sense of how the town feels about continuing the grant approval process. (Recommended by Board of Selectmen)

Motion and second to place Article 23 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 24.** To see if the Town will vote to accept the transfer of sections of the former B and M Railroad corridor located southwesterly of I-93 in Windham to the Town for public use as recreation trails and access to Town owned recreation and conservation property, subject to a reversionary right to the State of New Hampshire should the land be required for transportation purposes; and further to authorize the Board of Selectmen to negotiate all other terms and conditions of the transfer. The land is 16,985 feet in length, 33.2 acres and known as the Rockingham Recreational Trail. A major portion of the trail is located through the Town's Nashua Road Recreational and Conservation areas. (Recommended by Board of Selectmen, 4-1)

Motion and second to place Article 24 on the ballot as written. Voted in the AFFIRMATIVE.

**ARTICLE 25.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,446,120. Should this article be defeated, the operating budget shall be \$7,164,965 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. \* (Recommended by Board of Selectmen)

Town Officers' Salaries	\$ 9,000	Town Museum	4,350
Administration	268,460	Searles Building	16,750
Town Clerk Expenses	71,805	Legal Expenses	47,500
Tax Collector Expenses	63,890	Retirement	277,550
Election and Registration	7,500	Insurance	241,610
Cemeteries	57,900	Contracted Services	100,000
General Gov't Buildings	180,860	Police Department	1,171,910
Appraisal of Properties	60,460	Dispatching	204,845

Information Technologies	109,680	Fire Department	1,150,590
Emergency Management	23,080	Recreation	99,675
Planning and Development	280,600	Senior Center	5,000
Town Highway Maintenance	542,430	Cable TV Expenses	49,600
Street Lighting	12,050	Interest Expenses (TAN's)	5
Solid Waste Disposal	599,675	Long Term Debt	653,995
Health and Human Services	45,600	<i>(Principle \$485,000 and Interest \$168,995)</i>	
Animal Control	17,450	Capital Outlay	100,000
General Assistance	48,500	Trust Funds	440,000
Library	483,800		

Motion and second to AMEND Article 25 as follows: by ADDING \$1,500. to Town Clerk's Expenses and \$4,000. to Cemeteries, bringing the operating budget to \$7,446,120. Voted in the AFFIRMATIVE.

Motion and second to place Article 25 on the ballot as AMENDED. Voted in the AFFIRMATIVE.

Town Clerk, Joan Tuck, announced to those present and those viewing the meeting at home that the Town's census is currently being updated. Residents were requested to contact the Clerk's Office to verify the information currently on file for their residence.

On behalf the community, the Board's thanks were extended to our cable personnel, town employees, and volunteers.

Also, thanks were extended to Tom Case for his dedicated years of service to the not only the Windham Planning Board, but the Rockingham Planning Commission as well.

Town Administrator, David Sullivan, announced that the recipient of this year's "Employee of the Year" award was Maintenance Supervisor, Allan Barlow. Mr. Barlow was not present to accept this honor, and Mr. Sullivan will present it to him personally at a later time. Also, our "Volunteer of the Year" award was presented to Emergency Management Director, Douglass Barker, in honor of his tireless and dedicated service to the citizens of Windham. Congratulations were extended to both the recipients.

The Board extended sincere "get well" wishes to Rose Boda, retired School District Treasurer.

Motion and second to ADJOURN. Voted in the AFFIRMATIVE.

Meeting adjourned at 12:00 PM.

Respectfully submitted,

*Joan C. Tuck*

Town Clerk



## Official Ballot Vote, March 13, 2001

The Annual SB2 Election was called to order at 7:00 AM by Town Moderator, Peter Griffin. Ballots were publicly opened by Town Clerk, Joan C. Tuck. Those present included Selectman Hohenberger, Ballot Clerks, and Supervisors/Checklist.

There were 7,201 names on the checklist. 1,593 votes cast (25% of voters).

The following were Duly Elected:

SELECTMAN for Three Years:

GALEN STEARNS	1,192 Votes
---------------	-------------

PLANNING BOARD for Three Years:

WAYNE MORRIS	752 Votes
WALTER KOLODZIEJ*	548 Votes
Eileen (Lee) Maloney	548 Votes
Bruce Breton	450 Votes

\*Winner determined by coin toss.

LIBRARY TRUSTEE for One Year:

SHIRLEY BEAULIEU	1,209 Votes
------------------	-------------

LIBRARY TRUSTEE for Three Years:

J GROSS	1,018 Votes
MURRAY N. LEVIN	1,062 Votes
MARY LEE UNDERHILL	1,095 Votes

TRUSTEE/TRUST FUND for Three Years:

DENNIS ROOT	1,203 Votes
-------------	-------------

CEMETERY TRUSTEE for Three Years:

CARL LUHRMAN	1,157 Votes
--------------	-------------

### Zoning Petitions:

Article #2:	Petition 1	YES	1,240
	No		271
	Petition 2	YES	1,127
		No	360
	Petition 3	Yes	556
		NO	892
	Petition 4	Yes	464
		NO	1,017

### Zoning Amendments:

Article #3: Amendment #1	YES	1,212
	No	269
Amendment #2	YES	1,162
	No	326

## Planning Board Amendments:

Article #4: Amendment #1 YES 1,130  
No 340

Amendment #2 YES 1,142  
No 316

Amendment #3 YES 1,109  
No 356

Amendment #4 YES 1,034  
No 416

Amendment #5 YES 1,148  
No 300

Amendment #6 YES 1,185  
No 274

Amendment #7 YES 1,185  
No 302

Amendment #8 YES 1,156  
No 319

Article #11 : YES 1,197  
No 320

Article #12 : YES 1,276  
No 239

Article #13 : YES 800  
No 683

Article #14 : YES 987  
No 553

Article #15 : Yes 449  
NO 1,042

Article #16 : YES 1,133  
No 367

Article #17 : YES 1,173  
No 285

Article #18 : YES 983  
No 525

Article #19 : YES 1,089  
No 392

Article #20 : YES 976  
No 496

Article #21 : Yes 737  
NO 739

Article #22 : YES 1,167  
No 306

Article #23 : YES 981  
No 542

Article #24 : YES 1,323  
No 210

Article #25 : YES 1,065  
No 444

## Remaining Warrant Articles:

Article # 5 : YES 1,038  
No 491

Article # 6 : YES 1,242  
No 213

Article # 7 : YES 1,151  
No 360

Article # 8 : Yes 536  
NO 982

Article # 9 : YES 1,198  
No 313

Article #10: YES 1,193  
No 304

Respectfully submitted,

*Joan C. Tuck*  
Town Clerk



# Statement of Appropriations

## General Government:

Town Officer's Salaries	\$ 9,000.00
Administration	268,460.00
Town Clerk's Expenses	71,805.00
Tax Collector's Expenses	63,890.00
Election and Registration Expenses	7,500.00
Cemeteries	57,900.00
General Government Buildings	180,860.00
Appraisal of Property	60,460.00
Information Technology	109,680.00
Town Museum	4,350.00
Searles Building	16,750.00
Legal Expenses	47,500.00

## Public Safety:

Contracted Police Services	100,000.00
Police Department	1,171,910.00
Dispatching	204,845.00
Fire Department	1,150,590.00
Emergency Management	23,080.00
Planning & Development	280,600.00

## Highways, Streets and Bridges:

Town Maintenance	542,430.00
Street Lighting	12,050.00

## Sanitation:

Solid Waste Disposal	599,675.00
----------------------	------------

## Health:

Health and Human Services	45,600.00
Animal Control	17,450.00

## Welfare:

General Assistance	48,500.00
--------------------	-----------

## Culture and Recreation:

Library	483,800.00
Recreation	99,675.00
Conservation Commission	5,760.00
Senior Center	5,000.00
Cable TV Expenses	49,600.00

## Debt Service:

Long Term Notes (Principal and Interest)	653,995.00
Interest Expense - Tax Anticipation Notes	5.00

## Capital Outlay:

Road Improvements	100,000.00
Town Vault	70,000.00
Municipal Land Purchase	144,900.00
Langdon Road / Range Road Intersection	35,000.00

Statement of Appropriations
-----------------------------

**Operating Transfers Out:**

Capital Reserve Funds	4,910.00
FICA, Retirement and Pension Contributions	277,550.00
Insurance	241,610.00
Health Trust	375,000.00
Property Maintenance Trust	35,000.00
Earned Time Trust	30,000.00
Use of Griffin Park Bond Interest	45,000.00
Use of Searles Revenue Fund	5,000.00

Total Appropriations:	\$ 7,756,690.00
-----------------------	-----------------

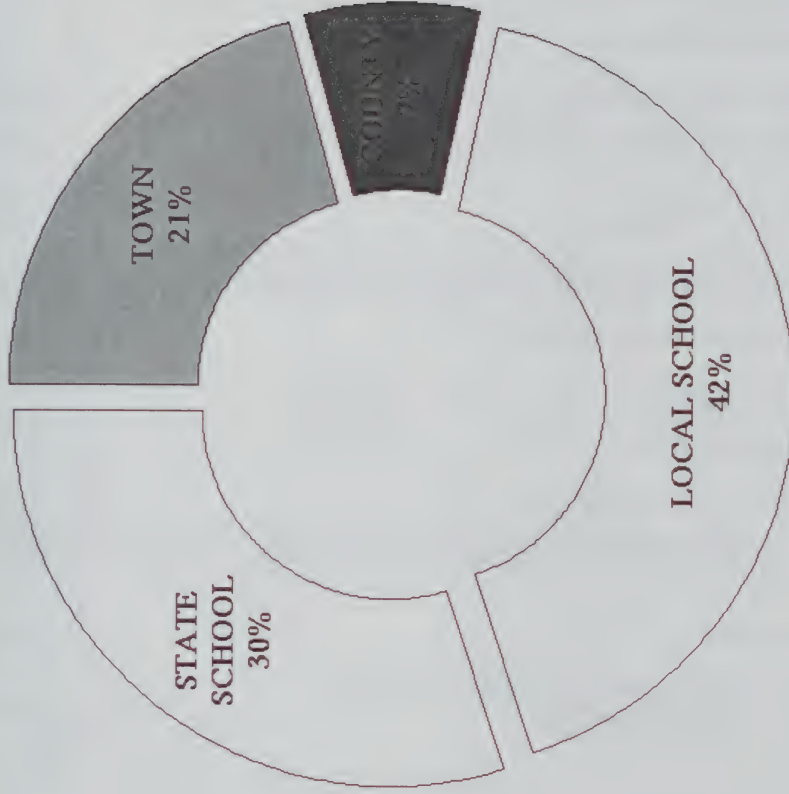
### 2001 Tax Rate Computation

Total Town Appropriations	\$ 7,756,690.00	
LESS: Revenues	3,755,310.00	
LESS: Shared Revenues	20,383.00	
ADD: Overlay	130,738.00	
ADD: War Service Credits	45,300.00	
	4,157,035.00	
Net Town Appropriations		4,157,035.00
Approved Town Tax Effort		4,157,035.00
Town Rate:		3.64
Approved School Effort		8,297,159.00
School Rate:		7.27
State Education Taxes		
Equalized Valuation (no utilities) \$901,824,711 x \$6.60	5,952,043.00	
Divide by Local Assessed Valuation (no utilities) \$1,132,996,590		
State School Rate:		5.25
Approved County Tax Effort	1,474,171.00	
County Rate:		1.29
Total of Town, School, State and County	19,880,408.00	
LESS: War Service Credits	45,300.00	
	\$19,835,108.00	
PROPERTY TAXES TO BE RAISED:		
TOTAL TAX RATE		\$17.45



# Apportionment Detail

2001 TOTAL  
TAX RATE: \$17.45



# Summary Inventory of Valuation

DESCRIPTION OF PROPERTY	2001 VALUATION
VALUE OF LAND ONLY:	
Current Use	\$ 253,825.00
Residential	497,114,900.00
Commercial/Industrial	20,701,200.00
	-----
Total of Taxable Land	\$ 518,069,925.00
VALUE OF BUILDINGS ONLY:	
Residential	\$ 562,456,000.00
Commercial/Industrial	45,413,040.00
	-----
Total of Taxable Buildings	607,869,040.00
PUBLIC WATER UTILITY (Privately Owned)	1,354,750.00
PUBLIC UTILITIES - Gas	560,000.00
Electric	7,070,300.00
IMPROVEMENTS TO ASSIST PERSONS W/DISABILITIES	-333,375.00
	-----
VALUATION BEFORE EXEMPTIONS	\$ 1,134,590,640
Blind Exemptions - 1	\$ 15,000.00
Elderly Exemptions - 55	6,495,000.00
Permanently Disabled - 4	140,000.00
	-----
TOTAL AMOUNT OF EXEMPTIONS	\$ 6,650,000.00
	-----
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 1,127,940,640.00
LESS: Public Utilities:	-8,985,050.00
	-----
NET VALUATION ON WHICH STATE EDUCATION TAX RATE IS COMPUTED	\$ 1,118,955,590.00



# Comparative Statement of Appropriations and Expenditures

	APPROPRIATIONS FORWARDED FROM 2000	APPROPRIATIONS 2001	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 2001	BALANCES UNEXPENDED	OVERDRAFTS	APPROPRIATIONS FORWARDED TO 2002
<b>GENERAL GOVERNMENT</b>								
Town Officer's Salaries		9,000.00		9,000.00	9,100.00		(100.00)	
Administration	3,000.00	268,460.00	156.44	271,616.44	271,018.56	597.88		
Town Clerk's Expenses		71,805.00		71,805.00	64,154.54	6,850.46		800.00
Tax Collector's Expenses		63,890.00		63,890.00	62,047.86	1,842.14		
Election and Registration		7,500.00		7,500.00	6,220.31	1,279.69		
Cemetery		57,900.00		57,900.00	48,827.29	9,072.71		
General Gov't Bldgs	4,482.00	180,860.00	300.00	185,642.00	181,614.29	3,327.71		700.00
Appraisal of Property		60,460.00		60,460.00	57,794.98	2,665.02		
Information Technology		109,680.00		109,680.00	110,331.23		(651.23)	
Town Museum		4,350.00		4,350.00	2,530.26	1,819.74		
Searles Building		16,750.00		16,750.00	10,624.84	6,125.16		
Legal Expenses		47,500.00		47,500.00	60,775.42		(13,275.42)	
<b>PUBLIC SAFETY</b>								
Police Department		1,171,910.00		1,171,910.00	1,158,993.25	12,916.75		
Contracted Police		100,000.00		100,000.00	144,362.69		(44,362.69)	
Dispatching		204,845.00		204,845.00	212,385.05		(7,540.05)	
Fire Department		1,150,590.00		1,150,590.00	1,214,003.78		(68,123.78)	4,710.00
Emergency Management		23,080.00		23,080.00	18,404.71	4,675.29		
Planning and Development	2,000.00	280,600.00		282,600.00	263,446.92	15,823.08		3,330.00
<b>HIGHWAYS, STREETS, BRIDGES</b>								
Town Maintenance		542,430.00	254.50	542,684.50	495,382.38	33,302.12		14,000.00
Street Lights		12,050.00		12,050.00	10,235.55	1,814.45		
<b>SANITATION</b>								
Solid Waste Disposal	1,600.00	599,675.00	45.00	601,320.00	597,681.65		(3,361.65)	7,000.00
<b>HEALTH</b>								
Health and Human Services		45,600.00		45,600.00	43,153.33	2,446.67		
Animal Control		17,450.00		17,450.00	17,359.79	90.21		
<b>WELFARE</b>								
General Assistance		48,500.00		48,500.00	44,372.58	4,127.42		

# Comparative Statement of Appropriations and Expenditures

	APPROPRIATIONS FORWARDED FROM 2000	APPROPRIATIONS 2001	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 2001	UNEXPENDED	BALANCES OVERDRAFTS	APPROPRIATIONS FORWARDED TO 2002
<b>CULTURE AND RECREATION</b>								
Library		483,800.00		483,800.00	458,119.84	25,680.16		
Recreation		99,675.00	2,962.00	102,637.00	91,941.55	10,695.45		
Conservation Comm.		5,760.00		5,760.00	5,760.00	0.00		
Senior Center		5,000.00		5,000.00	3,304.20	1,695.80		
Cable TV Expenses		49,600.00		49,600.00	29,962.95	19,637.05		
<b>DEBT SERVICE</b>								
Long Term Notes - P + I		653,995.00		653,995.00	653,995.00	0.00		
Interest - TANS		5.00		5.00		5.00		
<b>CAPITAL OUTLAY</b>								
Fire Station				0.00		0.00		
Town Vault		70,000.00		70,000.00	70,000.00	0.00		
Old Fire Station Renovations	73,323.00			73,323.00	73,323.00	0.00		
Langdon / Range Road Imp	95,000.00			130,000.00	65,000.00	0.00		65,000.00
Library	2,205.00			2,205.00		0.00		2,205.00
Police Station	686.00			686.00		0.00		686.00
Municipal Land Purchase		144,900.00		144,900.00	144,597.77	302.23		
Road Improvements	4,838.00	100,000.00		104,838.00	4,473.74	0.26		100,364.00
<b>OPERATING TRANSFERS OUT</b>								
Capital Reserve Funds		4,910.00		4,910.00	4,910.00	0.00		
<b>MISCELLANEOUS</b>								
Retirement		277,550.00		277,550.00	263,253.00	9,297.00		5,000.00
Insurance		241,610.00	515.32	242,125.32	248,879.46		(6,754.14)	
Use of Griffin Park Interest		45,000.00		45,000.00	45,000.00	0.00		
Use of Scarles Revenue Fund		5,000.00		5,000.00	5,000.00	0.00		
Refunds and Abatements		130,738.00		130,738.00	136,136.80	0.00		
Health Trust		375,000.00		375,000.00	375,000.00	0.00	(5,398.80)	
Property Maintenance Trust		35,000.00		35,000.00	35,000.00	0.00		
Earned Time Trust		30,000.00		30,000.00	30,000.00	0.00		
<b>OTHER GOVERNMENTAL DIVISIONS</b>								
School	6,064,628.00	16,748,823.00		22,813,451.00	14,388,104.00	0.00		8,425,347.00
County		1,481,912.00		1,481,912.00	1,481,912.00	0.00		
<b>TOTALS</b>	6,251,762.00	26,118,163.00	4,233.26	32,374,158.26	23,718,494.57	170,690.65	(144,168.96)	8,629,142.00



# Trustees of Trust Funds

NAME OF TRUST FUND	PRINCIPAL			INCOME			GRAND TOTAL
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	
CEMETERIES							
Cemetery-on-Hill	1,189.03			1,189.03	44.52	44.52	1,189.03
Perpetual Care	62,090.00			62,090.00	2,364.98	2,377.62	63,157.22
Neglected Lots	500.00			500.00	18.71	18.71	500.00
Garaphelia Park	1,000.00			1,000.00	37.44	37.44	1,000.00
Martha Clark Fund	2,000.00			2,000.00	74.85	74.85	2,000.00
Dora Haseltine Fund	500.00			500.00	18.71	18.71	500.00
Cemetery-on-the-Plains	17,574.89			17,574.89	869.26	0.00	22,661.29
Cemetery Trustees	0.00			0.00	4,241.89	0.00	17,949.27
Maintenance Fund	15,600.00	700.00		16,300.00	600.36	600.36	16,454.57
LIBRARY							
Public Library Fund	3,000.00			3,000.00	112.32	112.32	3,000.00
Library Books	1,000.00			1,000.00	37.44	37.44	1,000.00
ARMSTRONG MEM. BLDG.	1,157.34			1,157.34	700.24	678.04	1,637.79
SCHOOLS							
Searles School Repairs	0.00			0.00	13.76	0.00	381.53
Eliz. Wilson Fund	1,000.00			1,000.00	37.44	37.44	1,000.00
School Dist. 2,3,4,6	4,022.00			4,022.00	150.55	150.55	4,022.00
MINISTERIAL FUNDS	1,989.63			1,989.63	74.47	74.47	1,989.63
NEEDY PERSONS	1,400.00			1,400.00	196.54	0.00	5,447.62
REPAIR TOWN BUILDINGS	1,979.65			1,979.65	74.10	74.10	1,979.65
IRENE HERBERT SCHSHIP	14,075.00			14,075.00	584.95	500.00	15,712.72
COBBETTS POND VILL. DIST.	0.00	6,719.56		6,719.56	243.24	0.00	6,962.80
CAPITAL RESERVE FUNDS							
Fire Apparatus	10,000.00			14,910.00	502.27	0.00	18,920.99
Community Center	30,000.00	4,910.00		30,000.00	1,352.61	0.00	40,685.79
Fire Station	0.00			0.00	1,325.71	0.00	1,376.96
Rte 111 / Town Complex	0.00			0.00	51.25	0.00	1,376.96
Fire Station Renovation	31,384.00		-30,000.00	1,384.00	188.70	0.00	5,676.43
Nesmith Library	48,000.00			48,000.00	2,677.22	0.00	4,417.65
TOTALS	249,461.54	12,329.56	-30,000.00	231,791.10	14,766.01	4,836.57	289,441.92

Respectfully submitted for the Trustees,

Mary Johnson  
Chairperson

# Schedule of Town Property

Description	Value
Town Hall Complex, Land (11A-590)*	\$ 95,100
Town Hall	700,000
Furniture and Equipment	250,000
Planning Department	600,000
Furniture and Equipment	200,000
Armstrong Memorial Building	835,000
Cable TV Studio, Equipment	250,000
Town Museum, Equipment	50,000
Town Complex, Land (16L-100)*	310,000
Police Station	1,300,000
Furniture and Equipment	300,000
Nesmith Library	1,500,000
Furniture and Equipment	750,000
Fire Department	1,965,000
Furniture and Equipment	433,000
Recycling/Transfer Station, Land and Buildings (11A-201)*	800,000
Furniture and Equipment	384,945
Bartley House, Land and Buildings (11C-1300)*	200,000
Senior Center, Land, Buildings, and Contents (11C-1200)*	225,000
Searles Building, Land, Buildings, and Contents (18L-525)*	1,050,000
Highway Department, Land and Buildings (3A-955, 3B-998)*	40,000
Equipment	20,000
Cemeteries, Building and Equipment (7A-501, 21K-150, 21U-100, 21W-6)	64,200
Sportsfields/Recreational Lands (1C-2500A, 22R-900, 24F-5205)	679,200
Disposal Site, Land (25R-300)	75,500
Town Beach, Land and Buildings (21H-1A)	166,800
Conservation Lands (1C-2500, 20D-1600, 20D-1800, 25E-10)	387,300
Water Supply, Land (20D-1000)	163,900
All Lands and Buildings Acquired by Tax Collector's Deeds ( <i>see below</i> )	1,208,000
All Properties Gifted to Town ( <i>see below</i> )	483,600
Other: Purchases, Transfers, Etc. (1B-1095, 1C-2495, 2A-250, 2B-495, 8A-54, 11A-300)	40,400
Schools, Lands and Buildings (20D-800, 24F-2000)	8,836,500
SAU #28 Preschool Services, Land and Buildings (20D-900)	239,900
<b>TOTAL</b>	<b>\$ 24,603,345</b>

*NOTE: Those properties marked by an asterisk reflect insured, rather than assessed, value.*

## Properties Acquired Through Tax Collector's Deed

1B-1022	48,300	16P-502	1,900
1B-1025	48,800	16P-540	2,700
1B-1026	47,700	16P-560	4,000
1B-1027	48,200	16P-1004	3,200
2A-1325	50,600	16P-1010	3,000
3B-355	7,300	17I-49	4,700
3B-375 (c)	7,300	17J-100B	14,200
3B-680	4,600	17J-110A	15,000
3B-850-2	2,300	17J-134A	14,100
7A-625	5,800	17L-65A	2,500
8A-61	3,300	17M-46A	0
8B-850	122,200	19B-701	60,100
8B-900	120,600	19B-715	61,600
8B-4100 (c)	7,900	20D-1300	7,000
8B-4300 (c)	8,400	20D-1300A	4,300
8B-5800 (c)	10,500	20D-2500	87,500
8B-6000 (c)	9,200	20E-350	7,700
9A-652	2,000	21V-227A	0
11A-634A	31,700	21V-243J	3,100
13J-95	2,800	21V-255B	14,300
13K-34A	14,000	24A-601	6,000
13K-34B	15,400	24D-600	6,700
14B-2350	7,700	24E-100	6,500
16C-1	38,500	24F-400 (c)	7,700
16C-5	3,200	24G-101	66,800
16F-8A	0	25D-2A	3,200
16L-50	6,100	25E-481	0
16P-350	4,000	25R-6000A (c)	6,500
16P-501	2,000	25R-7010 (c)	113,300
		<b>Total Value:</b>	<b>\$ 1,208,000</b>

## Properties Gifted to the Town of Windham

3B-1500 (c)	5,200	14B-14A	6,100
3B-1600 (c)	4,900	14B-2101	2,000
3B-290A (c)	7,300	14B-2500 (c)	4,300
6C-200	8,200	20D-2000 (c)	7,700
7A-500	61,100	21C-130	1,300
8B-3900 (c)	9,600	21W-2	61,000
9A-1600	7,900	21W-15A	2,200
9A-1604	4,800	22L-75 (c)	27,000
11A-298	2,800	22L-77 (c)	26,500
11A-299	3,800	22R-250	5,000
11C-350	12,200	24E-5000	8,200
11C-1700	8,200	24F-500 (c)	7,700
11C-1800	6,400	24F-800 (c)	9,200
11C-1801	6,400	24F-900 (c)	10,000
11C-1802	4,800	24F-950	55,100
11C-3400	5,800	24F-1550	3,000
11C-3600	6,700	24F-1551	2,700
14A-51 (c)	64,000	24F-6100 (c)	8,400
14A-230	6,100	<b>Total Value:</b>	<b>\$ 483,600</b>

*NOTE: Those properties marked by a (c) are currently utilized as, or were gifted as, Conservation lands.*



# 2000 Independent Audit

May 17, 2001

To the Board of Selectmen  
Town of Windham, New Hampshire

We have audited the general purpose financial statements of the Town of Windham, New Hampshire as of and for the year ended December 31, 2000, and have issued our report thereon dated May 17, 2001.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Town of Windham, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with accounting principles generally accepted in the United States of America. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Windham, New Hampshire for the year ended December 31, 2000, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted certain matters involving the internal control structure and its operation that we have reported to the management of the Town of Windham, New Hampshire in a separate letter dated May 17, 2001.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record, and its distribution is not limited.

*Vachon, Clukay & Co., PC*  
Independent Auditing Firm

## Combined Balance Sheet

All Fund Types and Account Groups  
December 31, 2000

	Governmental Fund Types			Fiduciary Fund Types	Account Group	2000
	General	Special Revenue	Capital Projects	Trust & Agency	Gen. Long Term Debt	Totals
<b>ASSETS</b>						
Cash	\$5,577,062	\$565,566	\$527,638	\$1,166,329		\$ 7,836,595
Investments		20,105		298,967		319,072
Receivables:						
Taxes, net	721,265					721,265
Accounts	44,706					44,706
Unbilled	0					-
Due from other funds	19,178	178	5,705	6,720		31,781
Due from other governments	36,750					36,750
Restricted cash and investments	323,426					323,426
Amount to be provided for retirement of long-term obligations					\$4,194,054	4,194,054
<b>Total Assets</b>	<b>\$6,722,387</b>	<b>\$585,849</b>	<b>\$533,343</b>	<b>\$1,472,016</b>	<b>\$4,194,054</b>	<b>\$13,507,649</b>
<b>LIABILITIES &amp; FUND BALANCES</b>						
<b>Liabilities</b>						
Accounts payable	\$ 190,091	\$ 378	\$112,983	\$ 588		\$ 304,040
Retainage payable			17,116			17,116
Deferred revenues	28,334					28,334
Deposits	323,426			557,006		880,432
Due to other funds	7,407	4,026	12,710	7,638		31,781
Due to other governments	5,488,104			6,943		5,495,047
General obligation debt payable					3,711,064	3,711,064
Accrued compensated absences payable					482,990	482,990
<b>Total Liabilities</b>	<b>6,037,362</b>	<b>4,404</b>	<b>142,809</b>	<b>572,175</b>	<b>4,194,054</b>	<b>10,950,804</b>
<b>Fund Balances:</b>						
Reserved for encumbrances	11,091					11,091
Reserved for endowments				172,996		172,996
Reserved for library construction	10,709					10,709
Unreserved:						
Designated for subsequent years' expenditures	147,043	458,144	390,534	695,534		1,691,255
Undesignated	516,182	123,301		31,311		670,794
<b>Total Fund Balances</b>	<b>685,025</b>	<b>581,445</b>	<b>390,534</b>	<b>899,841</b>	<b>-</b>	<b>2,556,845</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$6,722,387</b>	<b>\$585,849</b>	<b>\$533,343</b>	<b>\$1,472,016</b>	<b>\$4,194,054</b>	<b>\$13,507,649</b>

May 17, 2001

To the Board of Selectmen  
Town of Windham, New Hampshire

In planning and performing our audit of the general purpose financial statements of the Town of Windham, New Hampshire for the year ended December 31, 2000, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. We previously reported on the Town's internal control structure in our report dated May 17, 2001. This letter does not affect that report or our report on the general purpose financial statements dated May 17, 2001.

We have already discussed these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform additional study of these matters, or to assist you in implementing the recommendations.

The purpose of this letter is to provide constructive and meaningful recommendations to you.

---

## RECOMMENDATIONS

### Financial Reporting:

Observation: The Town does not maintain a complete financial reporting system which includes full balance sheet, revenue and expenditure reporting for all funds under control of the Board of Selectmen, as required by the New Hampshire Department of Revenue Administration's state regulations and sound accounting practices. The Selectmen's office maintains cash disbursements for the General Fund on its computerized accounting system, but the cash receipts are maintained through manual records with no integration of balance sheet activities (cash, receivables, payables, accrued liabilities and fund balance).

Implication: Controls over the financial activities of the Town are weakened. The Town's incomplete accounting does not permit monthly reconciliation with the treasurer for cash activities for all funds.

Recommendation: We urge Town officials to fully utilize the accounting system. This will eliminate the need to maintain manual records. This will also insure an accurate financial position of the Town will be available upon which the Selectmen may make sound business decisions. It will be critical for the Town to maintain a complete set of accounting records prior to the implementation of the new accounting standards in the near future (GASB 34).

### Cash Reconciliations:

Observation: The Town's Treasurer prepares monthly bank reconciliations for the Town's checking account. However, these bank reconciliations do not reflect the actual book balance per the Treasurer's records. These unreconciled differences vary at the end of each month. Significant analysis and research was required subsequent to year-end to resolve these differences.



*Implication:* Incomplete monthly bank reconciliations diminish controls over cash balances. There is an increased risk that errors may go undetected or not identified in a timely manner. Although bank reconciliations were prepared, they were not reconciled to the Treasurer's balance. Also, since the Town's cash receipts are not recorded in the accounting software program, the bank reconciliation cannot be reconciled to the balance per the general ledger.

*Recommendation:* We recommend that the Treasurer prepare completed monthly bank reconciliations. These reconciliations need to identify all timing differences between the bank and the Treasurer's cashbook. Any discrepancies should be investigated.

#### **Village District Funds:**

*Observation:* At the 1999 Annual Village District Meeting, it was voted to establish a capital reserve fund for the purpose of impoundment of water and water quality. Subsequent to year-end, an additional tax bill was sent to the residents of the Village District to raise the monies needed to fund the capital reserve fund. However, we noted that the funds raised have not been transferred to the Trustees of Trust Funds.

*Implication:* The Town is not in compliance with State law (RSA 35:13), which states that all capital reserve funds of a village district are to be held by the Trustees of Trust Funds. New Hampshire State law further requires that these funds be transferred to the Trustees of Trust Funds prior to year end in which the appropriation was raised.

*Recommendation:* We recommend that the monies held by the Town's Treasurer in a separate interest bearing account be transferred to the Trustees of Trust Funds.

#### **COPS Fast Grant:**

*Observation:* The police department has an outstanding receivable of \$36,750 from a COPS Fast grant award. This reimbursement from the federal government is the result of expenditures that were incurred in accordance with the grant agreement during the year ended December 31, 1999. We noted that the request for payment has been submitted, but the Town has yet to be reimbursed.

*Implication:* Internal controls are weakened, as there is no system to ensure that grant reimbursement requests are received in a timely manner.

*Recommendation:* We recommend that all grant activity be closely monitored in the future. Correspondence should be sent to the federal government to determine when the monies can be expected to be received on the above receivable.

#### **Library Fund:**

*Observation:* During the year-end audit, we noted that the computerized accounting records of the Library Fund had not been maintained since February 2000. Deposits were made and checks were disbursed; however, no activity was posted to the accounting system. Consequently, the cash balance was not reconciled to the bank statement for the majority of the year.

*Implication:* Internal controls over cash are weakened. There is an increased risk that errors may go undetected or not identified on a timely basis.

*Recommendation:* We recommend that all activity be recorded in the accounting system on a timely basis. The bank balance should also be reconciled on a monthly basis.

*Vachon, Clukay & Co., PC*  
Independent Auditing Firm

# 2001 Independent Audit

We have compiled the accompanying General Fund balance sheet of the Town of Windham, New Hampshire as of December 31, 2001 in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of Town Officials. We have not audited or reviewed the accompanying General Fund balance sheet and, accordingly, do not express an opinion or any other form of assurance on it.

Town officials have elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included with the General Fund balance sheet, they might influence the user's conclusions about the Town's financial position. Accordingly, this General Fund balance sheet is not designed for those who are not informed about such matters.

## Balance Sheet General Fund - December 31, 2001

<b>ASSETS</b>	
Cash	\$5,289,942
Receivables:	
Taxes, net	1,020,167
Accounts	43,037
Due from other funds	17,487
Due from other governments	77,599
Restricted cash and investments	494,745
<b>Total Assets</b>	<b>\$6,942,977</b>
<b>LIABILITIES &amp; FUND BALANCES</b>	
<b>Liabilities</b>	
Accounts payable	\$ 15,787
Deferred revenues	48,734
Deposits	494,745
Due to other funds	10,349
Due to other governments	5,349,202
<b>Total Liabilities</b>	<b>5,918,817</b>
<b>Fund Balances</b>	
Reserved for encumbrances	35,510
Reserved for library construction	10,709
Unreserved:	
Designated for subsequent years' expenditures	167,569
Undesignated	810,372
<b>Total Fund Balances</b>	<b>1,024,160</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$6,942,977</b>

Respectfully submitted,

*Vachon, Clukay & Co., PC*  
Independent Auditor

# Town Clerk

## Debit Report

Motor Vehicle Permits Issued: 13,003		\$ 2,127,312.50
Mail-in Registrations:		10,324.00
Dog Licenses Issued:		
1,740 Licenses	\$ 15,834.50	
Less: Fees	- 1,740.00	
		-----
		14,094.50
		-----
		\$ 2,151,731.00
Income from Dog Officer		4,765.00
Sale of Town Information		4,004.40
Boats		8,396.19
		-----
TOTAL		\$2,168,896.59

## Credit Report

Remittances to Treasurer:		
Motor Vehicle Permits	\$ 2,137,636.50	
Dog Licenses	14,094.50	
Dog Officer	4,765.00	
Total Miscellaneous	4,004.40	
Boats	8396.19	
		-----
TOTAL		\$2,168,896.59

Respectfully submitted,

*Joan C. Tuck*  
Town Clerk



# Tax Collector

## Debit Report

	2001	Levies of	Prior
UNCOLLECTED TAXES			
BEGINNING OF YEAR:			
Property Taxes	\$		\$ 594,797.54
Land Use Change Taxes			23,500.00
Yield Taxes			8,724.72
TAXES COMMITTED THIS YEAR:			
Property Taxes	19,892,644.51		
Land Use Change Taxes	656,550.00		
Yield Taxes	281.78		
OVERPAYMENTS:			
Property Taxes	71,599.44		200.43
Miscellaneous	170.50		
INTEREST COLLECTED ON			
DELINQUENT TAXES:	14,287.69		24,255.58
COLLECTED PENALTIES/FEES	1,148.00		3,839.59
	-----		-----
TOTAL DEBITS	\$ 20,636,681.92		\$ 655,317.86

## Credit Report

	2001	Prior
REMITTED TO TREASURER:		
Property Taxes	\$ 19,008,458.40	\$ 590,311.76
Land Use Change Taxes	554,650.00	23,500.00
Yield Taxes		8,724.72
Interest	14,287.69	24,255.58
Penalties/Fees	1,148.00	3,839.59
Overpayments/Refunds	71,599.44	200.43
Miscellaneous	170.50	
ABATEMENTS MADE:		
Property Taxes		4,485.78
Land Use Change Taxes	58,000.00	
UNCOLLECTED TAXES END OF YEAR:		
Property Taxes	884,186.11	
Land Use Change Taxes	43,900.00	
Yield Taxes	281.78	
	-----	-----
TOTAL CREDITS	\$ 20,636,681.92	\$ 655,317.86

## SUMMARY OF TAX SALE/LIEN ACCOUNTS

## Debit Report

	2000 Levies	1999 Levies	Prior Levies
UNREDEEMED LIENS:			
Beginning of Year	\$	\$ 87,729.79 RE 310.16 VD	\$ 41,746.79
LIENS EXECUTED:			
During Fiscal Year	170,215.96		
INTEREST & COSTS:			
Collected After Execution	5,501.52	8,945.63 RE 71.35 VD	12,200.54
TOTAL DEBITS	\$ 175,717.48	\$ 97,056.93	\$ 53,947.33

## Credit Report

REMITTANCE TO TREASURER:			
Redemptions	\$ 87,333.28	\$ 40,403.94 RE 87.08 VD	\$ 35,493.27
Interest/Costs	5,501.52	8,945.63 RE 71.35 VD	12,220.54
ABATEMENTS:	7,013.00	7,563.27	5,309.84
UNREDEEMED LIENS:			
Balance End of Year	75,869.68	39.762.58 RE 223.08 VD	943.68
TOTAL CREDITS	\$ 175,717.48	\$ 97,056.93	\$ 53,947.33

Respectfully submitted,

*Ruth Robertson*

Tax Collector

## General Operations Fund

Balance on January 1, 2001 \$ 5,422,739.08

### Sources of Revenue

#### Town Departments

Tax Collector	
2001 Tax Warrants	19,650,440.36
Prior Tax Warrants	842,628.75
Town Clerk	2,168,893.59
Building Department	215,255.20
Transfer Station	91,431.85
Selectmen's Office	99,212.94
Police Department	188,274.18
Fire Department	138,893.01
Recreation Department	2,010.78

#### State of New Hampshire

Revenue Sharing	34,649.00
Highway Block Grant	188,420.46
Rooms & Meals	279,050.75
Other	36,765.96

#### Miscellaneous Revenues

Interest on Deposits	128,196.20
Cable Franchise Fees	79,340.87
Income from Trust Funds	0.00
Bond Proceeds	114,201.80
Capital Reserve Funds	0.00
Tax Anticipation Notes	0.00
Other	9,355.67

2001 Revenues	24,267,021.37
---------------	---------------

Total Funds Available	\$ 29,689,760.45
-----------------------	------------------

#### Less:

Disbursements per Selectmen's Warrants & School District Requests	23,838,710.53
Current Use Transfer	572,232.74
Other	7,201.88

Balance on December 31, 2001	\$ 5,271,615.30
------------------------------	-----------------



## Funds

Fund	Balance 01/01/01	Income	Disbursements	Interest	Balance 12/31/01
Recreation Revolving Acct	\$ 7,144.06	\$ 11,211.10	\$ 13,678.02	\$ 233.32	\$ 4,910.46
Cable TV Trust Fund	71,904.54	22,000.00	0.00	2,933.88	96,838.42
Searles Special Revenue	26,906.35	17,050.00	2,709.31	1,231.26	42,478.30
Expendable Health Trust	329,657.85	423,675.02	480,410.54	7,868.11	280,790.44
Earned Time Trust	109,211.58	30,000.00	0.00	4,167.01	143,378.59
Property Maintenance Trust	49,723.29	35,000.00	1,500.00	2,008.40	85,231.69
Cemetery Operation Fund	64,949.49	1,400.00	0.00	2,362.33	68,711.82
Conservation Land Trust	420,961.39	574,913.24	0.00	15,283.03	1,011,157.66
Road Bond Fund	7,995.71	0.00	0.00	290.36	8,286.07
Law Enforcement Fund	850.65	0.00	0.00	30.90	881.55
Town Clerk Special Acct	0.00	35,254.64	35,254.64	34.88	34.88
Searles Expendable Trust	13.38	0.00	0.00	0.50	13.88
Recreation - LaCrosse	0.00	3,770.00	4,540.43	7.66	(762.77)
Recreation - Yoga	0.00	1,951.00	1,557.00	6.91	400.91
Conservation Special	938.48	0.00	0.00	34.09	972.57
Recreation - Basketball	13,327.84	43,144.00	23,077.64	541.70	33,935.90
Griffin Park Special Grant	10,476.20	10,500.00	10,000.00	382.45	11,358.65
Nesmith Library Bldg Acct	7,692.04	0.00	428.62	270.16	7,533.58
Recreation - Drama	1,571.72	1,920.00	1,420.00	46.08	2,117.80
Recreation - Tennis	3,522.41	3,141.50	2,770.05	140.04	4,033.90
Conservation - Trails	514.00	1,568.78	0.00	27.24	2,110.02
Police Station Bond (Int.)	47,122.60	0.00	0.00	1,711.10	48,833.70
Subdivision Fees	36,897.37	104,227.20	112,546.54	1,229.43	29,807.46
Misc. (Unknown/Undefined)	0.00	0.00	0.00	36.32	590.37
<b>Grand Total</b>	<b>\$1,211,380.95</b>	<b>\$1,320,726.48</b>	<b>\$689,892.79</b>	<b>\$40,877.16</b>	<b>\$1,883,645.85</b>

## Developer Performance Bonds

As of 12/31/01, the following bonds are held for the completion of projects approved by the Planning Board.

Adelphia (Cable TV)	\$ 50,000.00
Bayberry Rd (Cay Corp)	14,451.21
Beacon Hill Rd (Ken Bergeron)	1,680.00
Beacon Hill/Tarbell Road	1,680.00
Bear Hill Rd (Soule Trust & DMG)	72,000.00
Blossom Rd (Barton Hope)	7,790.00
Candlewood Rd	25,013.40
Carr Hill Rd	61,468.10
Castle Hill - London Bridge (Everett Ryan)	14,728.80
Castle Reach Pump House	216,660.00
Cobblestone Rd (K P Bergeron)	19,831.76
Crestwood Rd (Herbert Assoc)	8,139.22
D & S Builders	100.00
Easy St (Ed Cooper)	27,148.08
Fletcher Rd	569,257.00
Fritschy Site Plan	20,000.00
Glance Rd Ext	26,202.00
Gov Dinsmore Rd (Bedford Design)	60,038.00
Hawthorne & Chestnut (Eric Nickerson)	41,428.00
Heritage Hill Trails	4,386.72

Jenny's Hill Rd (Bedford Design)	157,387.00
Lancaster/Karen (Elm Resources)	13,814.75
Lancelot Rd (Herbert Assoc)	11,345.63
Langdon & Range (D & S Builders)	2,059.03
Lexington Rd (MHF Design)	43,830.99
Loureiro/Bulcao	1,004.31
Marblehead Rd	128,948.00
Mitchell Pond Rd	17,818.47
Moeckel Rd	3,534.23
Morrison Rd/Hancock Rd	50,311.20
Netherwood Rd (Bedford Design)	14,600.00
Osgood St	41,166.02
Partridge & Quail Rds (Mitchell Pond Estates)	26,280.96
Pennichuck Water Works	10,000.00
Quality Storage	4,728.00
Rocky Ridge Site Plan	4,210.81
Roulston Rd	8,025.71
Searles & Mockingbird (Bedford Design)	130,612.00
Searles Rd	45,308.00
Settlers Ridge Rd	115,369.00
Sheffield St (Bedford Design)	505,745.00
Sherwood Rd (Barton Hope)	11,718.00
Shoreline Realty - Traffic Lights 111/111A	4,280.49
Squire Armour Rd (Eric Nickerson)	32,184.19
St Matthews Church (SFC Engineering)	60,000.00
St Matthews Church (Kelly Const)	22,000.00
Stonehedge Rd (Eric Nickerson)	12,442.50
Stoneywyke II	11,507.00
Stoneywyke Rd (Steve Allen-Forfeited)	5,816.17
Tarbell Rd	221,094.00
Thompson Subdiv (Carl Thompson)	624.06
Timberlane & Heritage Hill (Everett Ryan)	83,232.00
Wall/International (Robert & Linda Winmill)	29,751.59
Westchester Rd	20,029.65
Whispering Pines	20,663.97
Yorkshire Rd (Yorkshire Realty LLC)	71,673.00
<hr/>	
Total Road Bonds	\$3,185,118.02

Respectfully submitted,

*Robert Skinner*

Town Treasurer

# Expendable Health Trust Fund

MONTH	Disbursements						BALANCE
	INCOME	HEALTH INS. TRUST	CLAIMS	ADMINISTRATION	RENEWAL	INTEREST	
January	3,457.20	28,697.35	5,038.48		650.00	1,356.47	329,657.85
February	3,684.94	31,167.48	2,806.04	1,023.00		1,081.60	300,085.69
March	3,609.94	30,039.47	11,072.88			992.05	269,855.71
April	3,509.54	30,252.21	15,595.01			740.20	233,345.35
May	3,563.54	30,677.70	10,905.82	1,056.00		538.85	191,747.87
June	4,793.92	30,890.43	11,181.34			390.57	153,210.74
July	4,569.48	30,677.69	13,236.72			303.81	116,323.46
August	3,757.58	30,890.43	11,341.73	1,122.00		158.10	77,282.34
September	378,707.28	30,890.43	7,751.97			305.49	37,843.86
October	4,631.81	31,826.51				798.70	378,214.23
November	3,804.96	29,595.39	12,055.65	1,138.50		657.89	351,818.23
December	5,584.83	30,984.21	7,846.10			544.38	313,491.54
TOTALS	423,675.02	366,589.30	108,831.74	4,339.50	650.00	7,868.11	280,790.44
						0.00	



# Statement of Bonded Indebtedness

Amount of Original Issue	\$4,196,064.00
Date of Issue	July 1999
Purpose	Fire/Police/Library/Griffin Park
Date Payable	Feb & Aug Each Year
Rate	4.5% - 4.7%
Payable at	Citizens Bank

	Year	Principal	Interest		Payment	Balance
						3,711,064.00
2001	2/15/01		84,497.50		84,497.50	3,711,064.00
	8/15/01	485,000.00	84,497.50	4.50%	569,497.50	3,226,064.00
2002	2/15/02		73,585.00		73,585.00	3,226,064.00
	8/15/02	485,000.00	73,585.00	4.50%	558,585.00	2,741,064.00
2003	2/15/03		62,672.50		62,672.50	2,741,064.00
	8/15/03	485,000.00	62,672.50	4.50%	547,672.50	2,256,064.00
2004	2/15/04		51,760.00		51,760.00	2,256,064.00
	8/15/04	485,000.00	51,760.00	4.50%	536,760.00	1,771,064.00
2005	2/15/05		40,847.50		40,847.50	1,771,064.00
	8/15/05	485,000.00	40,847.50	4.60%	525,847.50	1,286,064.00
2006	2/15/06		29,692.50		29,692.50	1,286,064.00
	8/15/06	485,000.00	29,692.50	4.60%	514,692.50	801,064.00
2007	2/15/07		18,537.50		18,537.50	801,064.00
	8/15/07	350,000.00	18,537.50	4.60%	368,537.50	451,064.00
2008	2/15/08		10,487.50		10,487.50	451,064.00
	8/15/08	225,000.00	10,487.50	4.60%	235,487.50	226,064.00
2009	2/15/09		5,312.50		5,312.50	226,064.00
	8/15/09	226,064.00	5,312.50	4.70%	231,376.50	0.00
		\$3,711,064.00	\$754,785.00		\$4,465,849.00	

Amount of Original Issue	\$114,182
Date of Issue	June, 2001
Purpose	Municipal Land Purchase
Date Payable	June
Rate	5.10%
Payable at	Citizens Bank

	Year	Principal	Interest		Payment	Balance
						114,182.00
2002		114,182.00	5,823.28	5.10%	120,005.28	0.00
		\$114,182.00	\$5,823.28		\$120,005.28	

	Amount Remaining to be Spent	Total Interest	Interest 2001
Griffin Park Investment Acct	\$104,035.06	\$ 54,957.70	\$ 10,583.78
Fire Station Investment Acct	0.00	50,472.46	14,876.14
Library Building Bond	12,280.94	0.00	0.00

# Board of Selectmen

We are pleased to submit to the residents of Windham our 2001 annual report. This year, we compose our report conscious of the changes that not only our community has undergone, but our nation as well, given the tragic events that unfolded on September 11<sup>th</sup>. On behalf of the residents of our community, we extend our prayers to those who died and to their families, as well as to those service men and women fighting to preserve America's freedom. To those in our community who were touched by the tragedy, we extend our deepest condolences. As President Bush has said to our country, we must go on with our lives; which we will do, remaining forever mindful of those that have and are sacrificing their lives for our future.

Over the past year, each of our departments and committees has worked tirelessly to deliver those services and activities the residents of Windham require and enjoy. Without the efforts of our employees and volunteers, Windham would not be the community that it currently is. Unfortunately, it would be impossible for us to discuss all the work expended by these individuals over the past year; however, we will strive to highlight some more notable accomplishments below.

**Griffin Park:** After many years of devoted planning and oversight by the Griffin Park Committee, the first of many successes has been realized with the completion of Phase One of Griffin Park. Through the efforts of the Committee, along with oversight by the Town Administrator and Planning Director, the Park's "platform", which includes all the drainage and site work, along with the paved walking paths and irrigation pond, is complete. In addition, two soccer fields are ready for final seeding in the spring. The walking paths were completed with the assistance of a generous donation from the Taylor Family in memory of both Donald Taylor and his son Ernie.

Through the generous donation of the Windham Baseball and Softball Association, the Town also has three baseball fields completed, inclusive of sodded turf, with fencing of the fields to be completed by spring. The Baseball League not only provided the funding, but also assisted in the oversight responsibilities during construction. On behalf of the residents who will find many years of enjoyment using these facilities, we wish to extend our appreciation and gratitude to both the Taylor family and to Windham Baseball/Softball.

As Phase One of the park's development neared fruition, the members of the Griffin Park Committee recommended that they – and the Committee – be discharged from their roles, as they had fulfilled their responsibilities. The Selectmen accepted the Committee's recommendation and will work with the town staff and the Recreation Committee to oversee the final aspects of the park's development. On behalf of all Windham residents, the Board wishes to extend our heartfelt gratitude and appreciation to every member of the Griffin Park Committee for the countless hours given for the benefit of the Park.

**Old Fire Station Renovations:** In early July, the Planning and Development Department moved into its new facilities in the old Fire Station. The main floor of the old station houses the offices and large meeting room for the staff of the Planning Department, as well as the Information Technologies Director. The apparatus floor serves as space for the Maintenance Department and much needed storage. We are presently reviewing the remaining space on the "apparatus" floor as possible room for a work desk and files for some of our committees to use. In the fall, the building's roof was re-shingled and the entrance ramp reconstructed.

The Board wishes to extend its appreciation to the Maintenance Department, and in particular, Al Barlow and Bruce Montgomery for their work in remodeling the building. These two individuals, along with the other members of the maintenance staff, worked diligently to get the building to a position wherein the final touches could be completed by outside contractors. Through their efforts, the Town saved close to \$80,000 from the performance costs quoted solely with outside contractors.

Although the task took longer by doing it with inside staff due to their other responsibilities, the pride and teamwork it generated far outweighed even the cost savings it realized. We would also like to thank E. L. Doyle and Sons for generously donating the painting services for the project.

**Bartley House: LCHIP:** We are pleased to report that the Town was awarded a \$40,000 grant from the Land and Community Heritage Investment Program (LCHIP) to assist us in renovating and repairing the Bartley House which, as you may recall, formerly housed the Planning and Development Department. The Board has committed \$80,000 from our accumulated Property Trust fund for this project as our grant match. Combined, these funds will pay for much needed structural repairs to the building, as well as renovating the first floor space for use by the Administrative Offices of Town Hall, specifically the Town Administrator and staff and the Town Assessor. A future phase of the building's renovations, to be funded from the Capital Improvements Program, will include renovations to the second floor, as well as replacement of the vinyl siding with historically correct clapboard siding.

It is the Board's desire that the Bartley House endure as a symbol of the Town's history, as well as retain its invaluable ability to be used for administrative functions of the town. As one of six buildings within the Town's Historic District, the Bartley House's continued presence will enhance the District's significance as a segment of the Town's past.

We would like to recognize both Mr. Sullivan and Ms. Devlin for their efforts in acquiring this grant, and say that we are encouraged by their plans to work with both the Historic Committee and Historic District Commission in seeking future LCHIP grants to help renovate the Searles School and Senior Center. Applying for grants and following through with all the funding conditions is a time consuming process and their efforts are noteworthy.

**Church Road Culvert:** As everyone is certainly aware, Church Road was closed down for a period of time earlier this past year - and for most of the remainder of the year opened only to one-way traffic exiting Route 111 - due to a collapse in the culvert under the road. Historically, this area has caused us problems due to the amount of water running in Collins Brook at this location, and the inadequate size of the culvert in handling the flowage and pressure. The existing four (4) foot culvert was reinforced with a steel plate to allow one-way traffic over it until such time that the Town could replace the structure with one sufficient to handle the volume of water running in the brook, particularly during at least a twenty-five (25) year storm.

After meeting with our engineering consultants, the Board agreed to replace the 4' X 4' culvert with a 12' X 5' concrete structure. As we approach year-end, we are reviewing bids received to complete this work. The funding for the work will come from the Capital Improvements road and bridge maintenance account. Once completed, we will seek reimbursement from the State through its Bridge Betterment Program for up to 80% of the project costs. Based on preliminary discussions with DOT representatives, we are hopeful such funding will be forthcoming in the future.

**Town Vault:** As 2001 came to a close, we were all excited to see our new 21' X 28' records vault installed at Town Hall. The new structure replaces a 12' X 13' one, and should serve our records storage needs for many years to come. Final steps are presently being taken to complete the installation, such as alarm systems, storage systems, and other miscellaneous final touches. Assuming all goes smoothly, we should be fully operational in the new vault by early February.

**I-93 and Route 111 Bypass Projects:** Throughout the past year, the Board and staff have remained active in meeting with state and local officials concerning the I-93 and Route 111 Bypass projects. Each of these projects will cause major changes for the Town of Windham, and once begun will expose us to road construction for eight to ten years. We will continue to keep the Town's concerns at the forefront as we consider the final designs being submitted by the State.



**Lowell Road Bike Path:** The Board and staff have been very active this past year in pursuit of a State Transportation Grant that would provide 80% of the funding to install bike paths along Lowell Road from Route 111 to the Pelham town line. In last year's report, we had explained that our original proposal was to install paths along both sides of the roadway, however, after preliminary cost estimations, it was determined that the grant funds would only cover installing about half of the original intended paths. The reduced scope of work would either provide paths from Route 111 to Golden Brook Road, or from Golden Brook Road to the Pelham line.

In response to the reduced scope of the project, as well as concerns from residents along Lowell Road, the Board placed a non-binding warrant article before the 2001 Town Meeting to ascertain the support of the residents for this project. Overwhelmingly, the voters supported the Board continuing to work with the State in having the paths installed.

During the past several months, we have met with representatives from the State Department of Transportation to discuss the specific cost allocation between the State and Town for the project, hoping we could construct more path length if the State would absorb more of the costs associated with improvements to Lowell Road, including drainage work. We are pleased to report the State has given us preliminary approval to reallocate these costs, thereby providing us the opportunity to extend the paths from Route 111 through to the Golden Brook School, thus connecting all three of our school buildings along the route.

Based on these developments, the Board has placed a warrant article on the 2002 Town Meeting warrant to raise \$23,000, which represents the Town's share of the engineering costs associated with the final designs for this project. The actual construction is tentatively scheduled to begin in 2005, and will require an estimated \$120,000 more in Town funding based on present cost estimates.

#### **Personnel:**

**Highway Department/Transfer Station:** Wayne Bailey, long time Transfer Station Manager tendered his resignation in September to pursue a new career in the private sector. Wayne had assumed the additional duties as Interim Highway Agent in March of 2000 following the retirement of Robert Devlin. Jack McCartney was promoted from Assistant Agent to fill the Highway Agent position. He is presently working independently to hold down the fort, so to speak, while we seek town meeting authorization to hire a full time assistant for the department.

As mentioned previously, Interim Highway Agent Wayne Bailey was in fact holding down two positions. After careful consideration, we made the determination that one person trying to handle both the Highway Agent as well as Transfer Station Manager positions was too much and, for proper operational effectiveness, these positions should not be combined. Therefore, the Board determined the Highway Department should have an Agent as well as Assistant and to maintain a dedicated manager position for the transfer station.

In accordance with that determination, in December we welcomed David Poulson as our new Transfer Station Manager. David comes to us from Ohio where he ran the Erie County Landfill and was instrumental in overseeing the County's environmental issues. We are confident that David will not only serve the town well as Transfer Manager, but that his depth of experience in other disciplines will be an asset to us throughout our town organization.

**Town Clerk:** The Clerk's office welcomed Linda McCartney as a 30-hour full-time Assistant Clerk. The position had previously been staffed for only 10 hours per week, but due to increased workload within the department, the number of hours for the position was increased. Rita Bergeron, who had filled the 10-hour part-time position, remains with the town as a part-time secretary for the fire department.

***Police Department:*** Long time dispatcher Barbara Sealock retired from the town early this year to pursue warmer temperatures in the South, while Officer Kevin Cavallaro resigned from the department to take a position with the Londonderry Police Department. As the year ended, Sergeant Doug Watson retired from the department after devoting over 25 years to our community.

Deanna Denman was promoted to full-time to fill the vacant dispatcher position and Mary Jane Cormier was hired to fill Deanna's position as part-time dispatcher. Presently, we are progressing with the recruitment process to fill the two officer positions. The Board extends its best wishes to Barbara and Doug as they embark on new endeavors, and to Kevin as he settles into his new position. In the same spirit, we congratulate and welcome Deanna and Mary Jane into their new positions.

***Maintenance Department:*** The Town welcomed Joanne Garabedian to a newly created, full-time maintenance position in April. With Joanne's appointment, the maintenance crew is more properly distributed, with three full-time and two part-time personnel. These individuals are responsible for maintaining nine town buildings as well as doing some of the grounds maintenance.

***Cable Studio:*** As we finished 2001, we were once again faced with the need to fill a vacancy in the Cable Coordinator position with the resignation of Lynn Wunderli. In the short time Lynn worked for us, she undeniably brought a renewed sense of enthusiasm to the workplace, and performed her duties well. Ultimately, she made the difficult decision to resign in order to have more time for her family, but we understand and extend our best wishes and appreciation to her for the time she gave to our community cable station.

The Cable Advisory Committee is presently recruiting a new coordinator and hopes to have that individual in place by March.

***Awards:*** At Town Meeting, we recognized Doug Barker as Volunteer of the Year for giving of his time and energies in serving as Emergency Management Director and overseeing the town's Emergency Management Plan. We also presented the Employee of the Year Award to Allan Barlow, Maintenance Supervisor, for his unwavering work ethic and commitment to his position on a daily basis, as well as in renovating the old fire station for use by the Planning Department. On behalf of the entire community, we once again extend our appreciation and congratulations to these individuals for their efforts on behalf of our community.

This past year has been no different than the last few in terms of personnel changes, both in hiring employees to new positions and in filling vacancies. The Town continues to grow and the demand for services increases in each of our departments. We are ever mindful of the need to maintain a well trained and adequate staff to provide for the needs of our residents, while conscious that the added growth must be managed in order to work within a stable fiscal plan.

***Health Insurance:*** The eighth year of our partially self-funding program continued to produce strong results. At the end of 2001, the balance of the Health Trust Fund Account amounted to \$351,818, representing an average of over \$50,259 in annual savings. The program has worked as expected over the past years, resulting in close to \$1,200,000 in cost avoidance savings to the Town.

In the program's initial six years, we were able to level fund the annual appropriation while even absorbing additional employees. This past year, we increased our appropriation to \$375,000 to reflect some of the added costs we've assumed over the past several years due to new employees. In 2002 we are again faced with increasing our appropriation, this time to \$475,000, due to a 27.5% cost increase in health insurance premiums. This adjustment, as well as increases in the employee co-pay amounts, are necessary in order to maintain the trust concept, which has served to not only maintain a valuable benefit for our employees, but also to give us stability and cost containment in our program of Reasonable – Manageable Risk for Health Insurance.

**In Conclusion:** As your Board of Selectmen, we are steadfast in our commitment to serve the residents of Windham to the best of our abilities, and pledge ourselves to all tasks at hand. We understand that the Town of Windham has an excellent reputation and we strive to preserve this in all aspects of our charge. As an open government, we encourage our residents to become involved in the operations of town government and welcome comments and suggestions, both positive and negative. Such input from our residents serves to facilitate our work to improve how we operate and serve everyone.

As noted herein, the Town has accomplished much in the past year. As your Board of Selectmen, we know that these accomplishments were not achieved in a vacuum, or by any one individual alone. In order to be successful, no matter the task, we need the support and cooperation of all town residents and the efforts and commitment of our employees and volunteers. Fortunately, we are blessed to have all these ingredients. In this vein, we wish to extend our gratitude and appreciation to all those who are either employed by the town, or who give of themselves as volunteers, for their dedication, effort, and professionalism in serving to make Windham the town which it has become. To our residents, we extend our gratitude for your suggestions, attentiveness and support as we face the daily challenges and opportunities presented to each and every one of us in local government.

Respectfully submitted,

*Cardyn Webber*  
*Margaret Crisler*  
*Christopher Doyle*  
*Galen Stearns*  
*Roger Hohenberger*  
Board of Selectmen



As I write my 2002 Administrator's Report, a report that is supposed to be focused on the next twelve months, with particular emphasis placed on the 2002 budget proposals and tasks ahead for the next year, I cannot help but reflect upon the past twelve months with both pride and sorrow. Pride in how each and every employee and volunteer of Windham has performed and given of themselves to ensure that the residents of Windham are delivered the services they desire. Sorrow in how the tragic events of September 11, 2001 have forever changed our lives and, most importantly those of our children. Sorrow in our hearts for those who lost their lives on that terrible day and for their families and friends who were most closely affected. Pride again for our nation's Police and Firefighters who so valiantly worked to save and rescue many others. And pride for our military personnel who are fighting to preserve America's freedom.

## 2002 Budget Discussion

The overall 2001 tax rate decreased by \$1.50/1000 valuation (-7.92%), although the town's portion of the rate actually increased \$.40/1000 (12.35%). The increase in the town's portion was due to our decision to retain some fund balance for future years given the rate was decreasing overall, rather than making a one time additional decrease in the rate only to be increased the next year.

Although the tax rate itself decreased, the average taxes paid by a homeowner increased by \$400. This is due to the town's overall valuations increasing via additional homes, as well as market adjustments to existing homes to more closely reflect 100% of market value. We are cognizant of the impact these increases have had on many of our residents, particularly our elderly, and have tried to develop our 2002 budget with this in mind, while trying to address the needs of our departments and committees in order that they can best deliver the goods and services to our residents now and in the future as our community continues to experience rapid growth.

In total, the 2002 budget recommendation as submitted to the Deliberative Session was \$912,405.28 higher than the 2001 approved budget, or 12.017%. In comparison, the approved budget for 2001 was \$568,125 higher than 2000 or 8.09%. Thirty-nine and seventy-thirds percent (39.73%) of the proposed increase (\$362,505) is related to personnel expenses with the balance of sixty and twenty-sevenths percent (60.27%) (\$549,900.28) coming from increases in the operational expenses across all departments. The next several pages of this report will focus on these two portions of the total increase, highlighting some of the key areas in each.

**Personnel "Salaries":** Of the \$362,505 in salary-related increases, 28.87%, or \$104,655, is due to a 4.0% cost of living increase and applicable step increases for all eligible non-union and municipal union employees. In addition, \$60,500, or 16.67%, reflects a proposed union contract for the fire union which includes a 3.5% cost of living increase, applicable step increases and comparability wage adjustments for eligible employees. The comparability adjustments are proposed in order that the wages paid to our firefighters become more competitive and in line with those wages paid to other firefighters in area communities and those across the State of New Hampshire for similar sized communities. No wage increases are proposed for the police union employees, as the collective bargaining process resulted in a declared impasse between the town and police union. The parties will hold a mediation session in February in hopes of ratifying a contract for the next year.

As the town continues to grow and the complexity of municipal operations evolves, we find ourselves in need of adding new personnel to many of our departments. Requests for additional employees are reviewed carefully and receive close scrutiny to ensure the need exists for adding staff and to prioritize these needs within reasonable budget parameters. As highlighted below, we have proposed hiring three (3) new full-time staff members in 2002, as well as adding additional hours to a few employees to handle increased demand for services.

**Administration:** Over the past several years, we have seen the town grow, and with it our municipal operations, particularly in terms of financial innovations in such areas as establishment of impact fees, expendable trust funds, revenue funds, and revolving trusts. These ideas have saved the town thousands of dollars and have certainly been beneficial; however, the complexity and daily fund accounting responsibilities required to maintain our present cash management system has reached a level wherein the town is in need of a full-time financial person.

Our Town Treasurer has done a tremendous amount of work and his efforts are commendable. As a community of close to 13,000 residents with a town budget approaching \$8.5 million, however, he, as well as the town staff, are in need of assistance from an individual trained in financial management and accounting. We have proposed hiring a finance director to work as a staff person for the Town Administrator as part of our 2002 budget; a proposal that is wholeheartedly endorsed by our town auditor. We are confident that not only will this individual provide needed assistance to the treasurer and staff, but will also be able to assist the Town Administrator in such areas as risk management, collective bargaining, budgeting, and developing the town's compliance with GASB 34, a new regulation that has a tremendous impact on the way we will be required to handle governmental fund accounting.

**Town Clerk/Tax Collector:** Presently the Clerk's office is staffed by a full-time Clerk, a full-time Deputy Clerk and a thirty-hour Assistant. With the increased services offered by the Clerk's office, which is made possible by using the State Motor Vehicle program, as well as scheduled vacation time, we are proposing adding ten (10) hours per week to the Assistant position. We are confident that these additional hours will provide at least two individuals in the office to serve our residents at all times. The Tax department has also seen a need for increased hours and we have included funds to provide ten (10) more hours per week for the Tax Collector.

**Maintenance:** Although no new employees are proposed for 2002, we have made the decision to make the maintenance function its own department instead of under the direct daily supervision of the Town Administrator. With this change, the maintenance supervisor will become a department head, necessitating funds being added into the budget to cover the change in status.

**Police:** Funds have been proposed to hire a new police officer in August. This position will allow us to assign a second individual to our detective division. Like virtually every other area across our town services, the detective division has seen a tremendous increase in cases over the past few years. Presently, one individual is responsible to handle these cases and investigations. Having a second detective will not only provide much needed assistance, but will improve our ability to handle our present cases more efficiently and the expected increase in investigations as the town population expands.

Based on the past three years, we are proposing to increase the Contracted Services account from \$25,000 to \$125,000. We continue to see a steady level of requests for services from contractors and public utilities, and for the fourth year in a row have overexpended this account, even though we have increased it in each of these years. Presently all the revenues generated from contracted details are returned to the General Fund while the expenses come from a separate line item in the operating budget. Any overexpenditures in this line item affect the overall town budget, as funds need to be reallocated from other areas in the budget to cover any overexpenditures. In order to eliminate the affect on other areas of the budget, the 2002 Warrant proposes to establish an special revenue fund to account for both the expenses and revenues generated from providing contracted details. This concept has been successful for the Searles Revenue Trust, and we expect the same for the Contracted Detail Trust.



**Fire:** Due to increased call volume of 11-13% in each of the past three years, we have found it necessary to once again increase the overtime budget to better reflect the actual expenses. In addition, we have increased the call firefighter budget to reflect the funds needed to cover the increased call volumes and responses expected of the call department. Combined, these increases represent an additional \$80,935 from 2001.

**Roads:** As noted in the Selectmen's Report, Wayne Bailey, our acting Highway Agent, tendered his resignation in September to pursue opportunities in the private sector. With Wayne's departure, we promoted Jack McCartney, Assistant Highway Agent, to be Highway Agent, thus effectively leaving one individual to handle the department along with contracted labor as needed. Our budget includes funding to fill the vacant Assistant Agent position. This will provide us with two employees in the highway department for better operational coverage, particularly during winter plowing operations, as well as ensuring at least one town employee to oversee any hired contractors at all times, including vacations.

**Cable:** Increase in budget to cover additional hours for the Cable Coordinator's position. Presently the position is vacant, although we are actively recruiting a replacement and are confident that the position will be filled by early February.

**Operations:** As with salaries, the overall operational side of the town budget has been affected by the growth of the community and the resultant increase in personnel and equipment needs. The overall operating costs have increased \$549,900.28, of which \$50,020 is due to retirement and insurance benefits resulting from salary increases across all departments. The additional \$98,180 is due to increased costs associated with debt payments for the Police, Fire, Library, Griffin Park, and the land next to the Transfer Station purchased last year. Some of the other notable areas, which have been affected, include:

**Health Insurance Trust:** This program has been very successful since its inception in 1994 and we were able to maintain a level appropriation of \$275,000 through 2000, even though we had added twelve (12) new employees. In 2001, we made the decision to adjust our annual appropriation to reflect the additional cost of these new employees and had projected that we could incrementally increase the trust by \$25,000 annually up through 2004 when our appropriation would equal \$500,000. Based on the previous ten (10) years of rate increases, we were confident that our model would support the Trust through 2006 before any further adjustments were necessary. Unfortunately, health insurance rates have increased by 27.5% for 2002, a rate increase that is unprecedented since the establishment of our trust. In order to maintain this proven program we are proposing to not only increase the town's annual appropriation by \$100,000 to \$475,000 in 2002, with additional smaller increases the next few years, but to also increase the co-pay amounts paid by the employees.

**Highway Department:** The proposed highway department's operating budget has increased by \$102,615 – a small portion of this increase is attributable to winter maintenance costs, while the majority is due to higher summer maintenance needs to better reflect the number of miles of roads owned by the town, as well as the sheer increasing costs of maintaining them.

**Information Technologies:** Proposed operational increase of \$46,905 is due mainly to two items– (1) \$23,450 to upgrade our present Tax Collection software from its present COBOL version, which will no longer be supported by our supplier after 2002, to their current graphical operating system presently being used elsewhere in town and – (2) \$20,000 to replace our present Assessing software to one which is better suited for the uses of the Assessing department and more compatible with our financial software package.

**Solid Waste Department:** Increased budget due to higher cost associated with waste disposal as well as demolition removal.



**Recreation:** Operational budget increase due mainly to Griffin Park now being completed to a point that requires a full yearly cycle of maintenance and upkeep. These costs involve a fertilization program, purchase of trash receptacles, and rental of chemical toilets.

**General Government Buildings:** This budget reflects an operational increase of \$16,580 due mainly to: (1) additional costs associated with grounds maintenance for Griffin Park; (2) one time costs to finish the installation of the town vault, namely purchasing storage shelves and making repairs to the damaged Town Hall lawn which resulted from constructing the vault; and (3) heating costs associated with the Bartley House, Town Hall, and Armstrong Building.

**Planning and Development:** The 2002 budget includes funds to purchase a used four-wheel drive vehicle for the building inspector. This vehicle will replace a 1984 Escort and is more suited for the rough construction sites, which the building inspector needs to traverse. The balance of the operating increase is due mainly to higher costs of heating the new Planning Department (former old fire station) as opposed to the department's former home in the Bartley House.

**Capital Outlay:** The items within the proposed capital improvement program, which are supported by the Board of Selectmen, reflect three (3) projects for the town in addition to the bond payment for the Fire Station, Police Station, Library, and Griffin Park. In total, these following projects represent an increase of \$83,505 over the funds allocated for town projects in 2001:

\$23,000 for engineering costs associated with building bike paths along Lowell Road, \$85,000 for purchasing a loader for the Highway Department (\$41,463 of which will be bonded for one year), \$131,250 for purchasing an ambulance for the Fire Department (\$54,854 to be bonded for one year and \$18,800 to be withdrawn from a capital reserve fund), \$99,000 to make repairs to the West room of the Searles Building (\$82,706 of costs to be bonded over seven years with the funds to be paid from the Searles Revenue Fund), and \$300,000 for finishing Griffin Park (all of which to be bonded).

**Separate Warrant Articles:** In addition to the operating and capital budget increases above, the 2002 budget includes two (2) individual monetary warrant articles. These are: \$25,000 to purchase a used 1988 ladder truck and \$15,000 towards an engineering study of Castle Hill Road Bridge. The ladder truck was formerly owned by the Town of Merrimack. This truck will address our needs for a small ladder truck but at a fraction of the costs of purchasing new.

The engineering study is the first step in a joint effort with the Town of Pelham to address the need to make repairs to the Castle Hill Road Bridge. In 2001, the State DOT Bridge Inspections placed this bridge on their "Red List", meaning that it was substandard in at least one of the following areas: approach, surface, substructure, or rails. Each town is submitting an article to fund 50% of the engineering study for the purpose of detailing not only the condition of the bridge, but also to provide alternative approaches to correct some of the concerns noted on the State's report. Should the article be approved, the State has committed to reimburse each town for 80% of the engineering costs through its Bridge Aid Program. The costs to make the repairs, which both towns may agree to implement, will be presented at a future town meeting.

## Issues to be Addressed in 2002

The year 2002 looks to be as busy as the past several years for each of our departments and Selectmen. With the approval of the voters, we will be busy recruiting new employees as noted above; working towards the completion of Griffin Park; completing phase one of the renovations to the Bartley House; and continuing in our quest to address a major change in our accounting system due to new regulations known as GASB 34, among many other projects throughout the community. Some of these items are further discussed below.

*Renovation of Bartley House:* With the assistance of \$40,000 from the Land and Community Heritage Investment Program (LCHIP), along with at least \$80,000 from our Property Maintenance Trust, we hope to complete much needed structural improvements to the Bartley House and to make renovations to its first floor. Once completed, we plan to move the Town Administrator and staff over to that building and to use their present space in the Town Hall for a few committees who need space.

*GASB 34:* As reported in last year's report, the town has until 2003 to become fully compliant with GASB 34. This new regulation, passed by the Government Accounting Standards Board, makes major changes in the way government handles its accounting structure and fixed asset inventories. Although the Administrator will be responsible to ensure that GASB 34 is complied with, he will need the assistance of all departments, boards, and committees. The finance director that we have proposed for 2002 will be an invaluable asset as we work towards full compliance as well as in maintaining compliance into the future. As we enter 2002, we will concentrate on developing a strong fixed asset system, complete with assessment and condition data, and depreciation costs models, and tracking all new equipment purchases to ease our transition as we approach 2003's deadlines.

## Conclusion

In closing, I would like to extend my deep appreciation and thanks to all of our dedicated employees and volunteers to the various committees, commissions, and boards for their efforts over the past year. Year after year, these individuals give hundreds of hours of their time to help make Windham the community it is and are well deserving of a special note of appreciation. To the Department Heads, I congratulate them all for continuing to work so well as our town's management team and extend to them my continued gratitude for their efforts. To my immediate staff, I wish to express my appreciation and thanks for always being there for me through their efforts, patience, dedication and support they have always shown me, even though they may disagree with certain decisions that have been made. As I said last year, and will probably say next, I have indeed been blessed with an excellent staff. It is to them I owe a debt of gratitude for all that they do and give.

To the residents of Windham, I would like to express my continued appreciation for your support and involvement in town affairs. Our staff is ready to serve you and to make your experience with us a pleasant one. Our "doors" are usually opened so we encourage everyone to take a moment when doing business with our staff and just say hello.

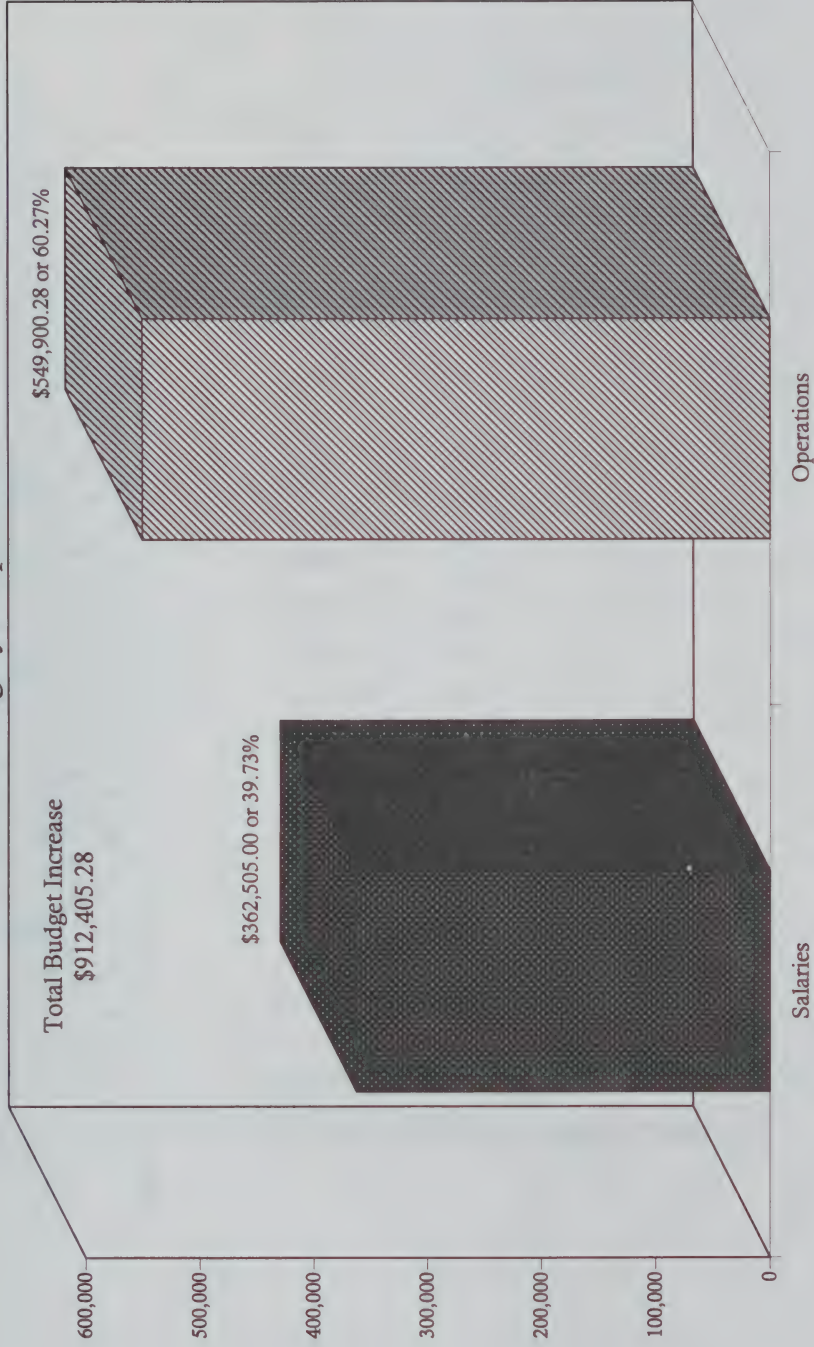
Respectfully submitted,

*David Sullivan*

Town Administrator

# 2002 Budget Increases

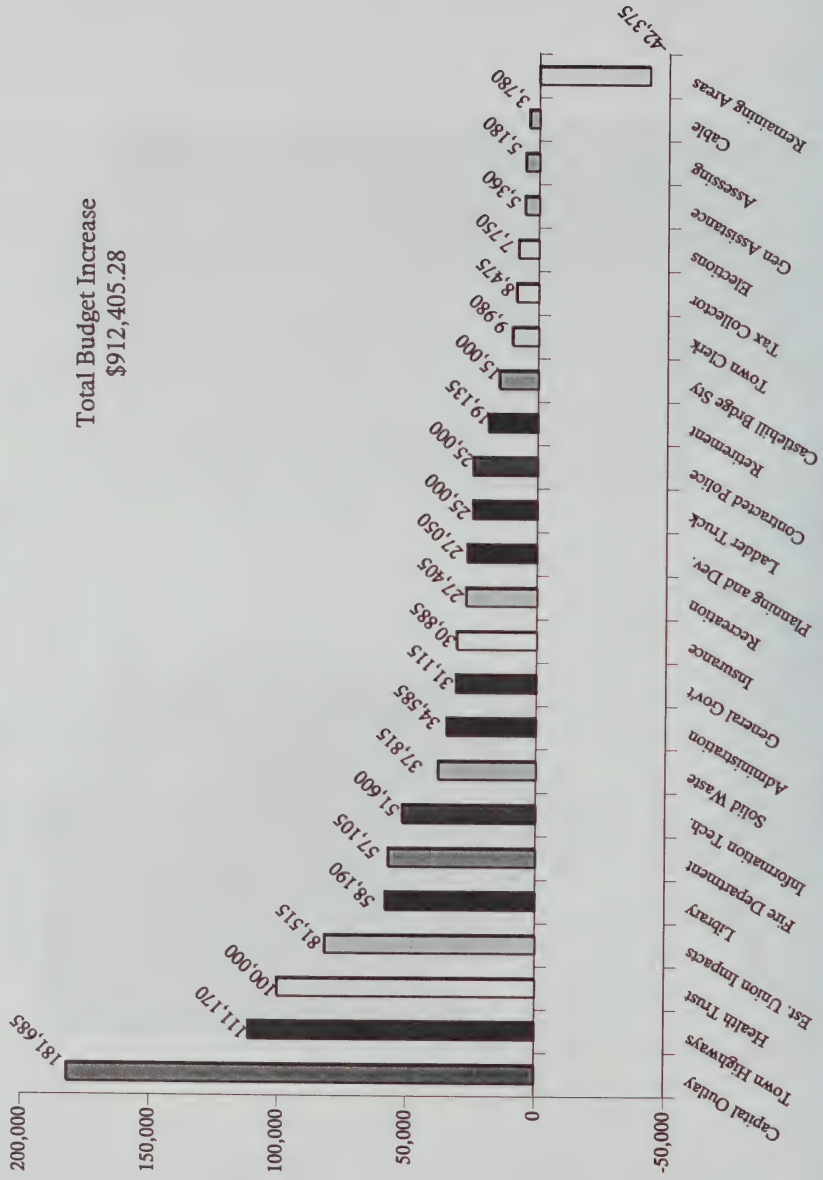
From a Category Perspective



Increase shown does not reflect petitioned articles.

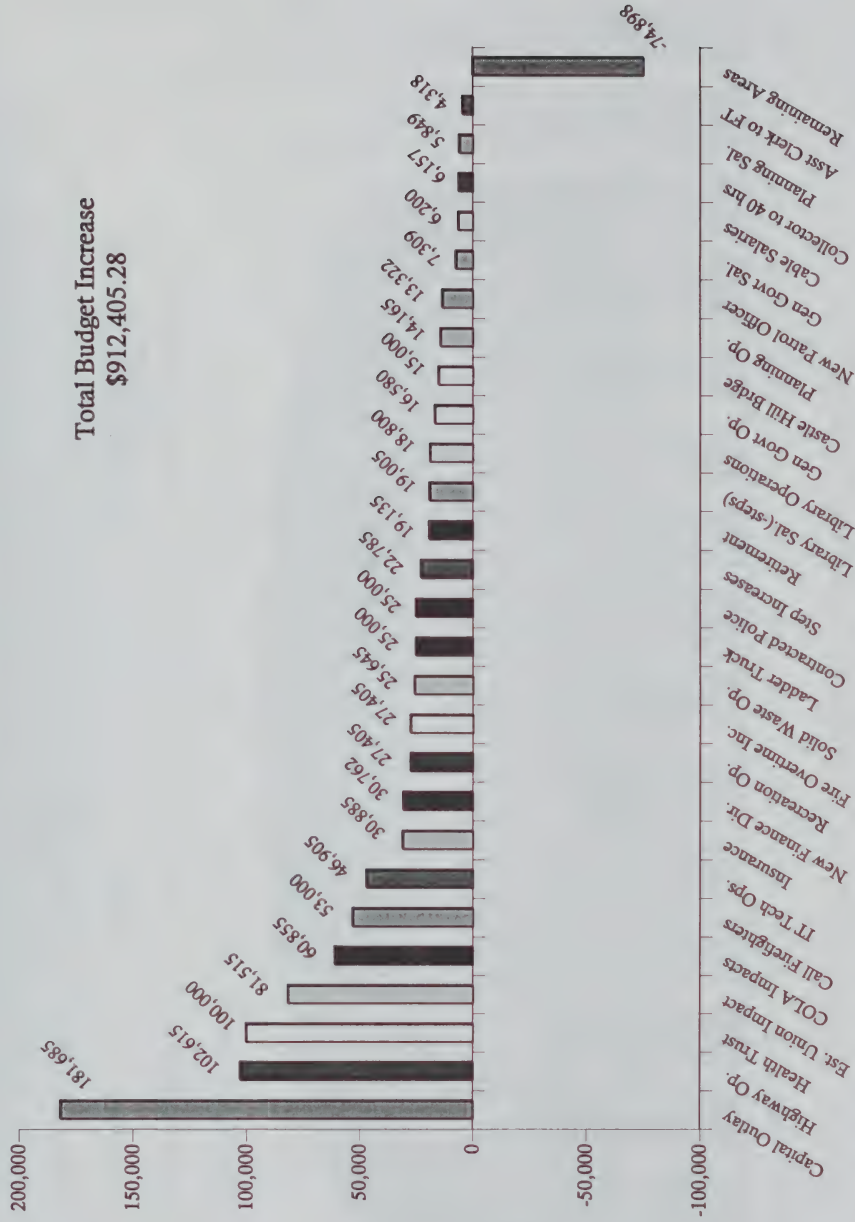


# From a Departmental Perspective



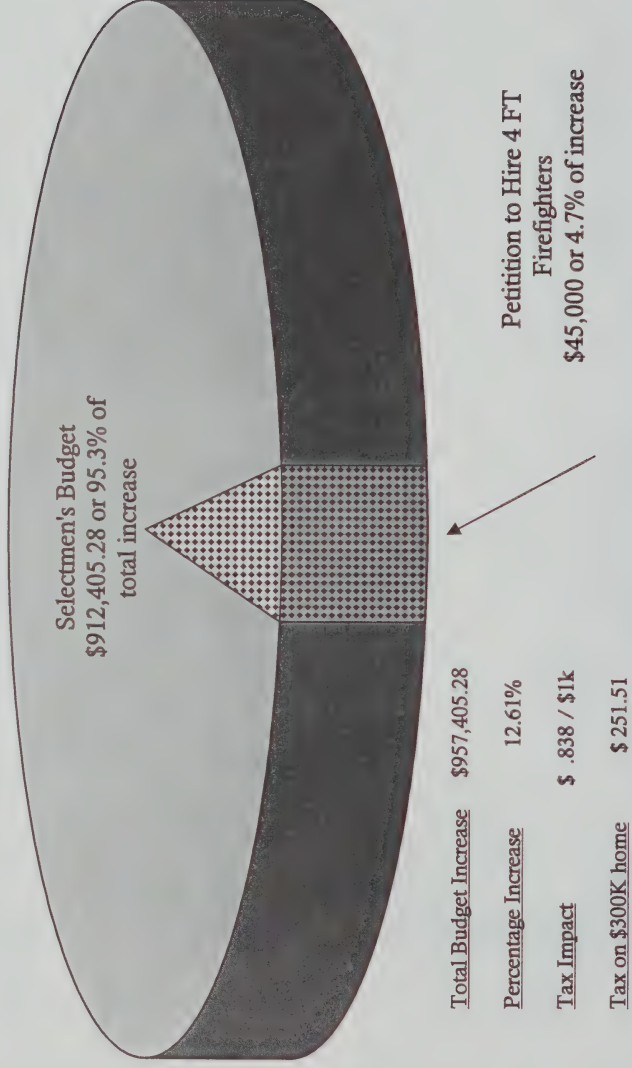
Increase shown does not reflect petitioned articles.

# From a Combination Perspective



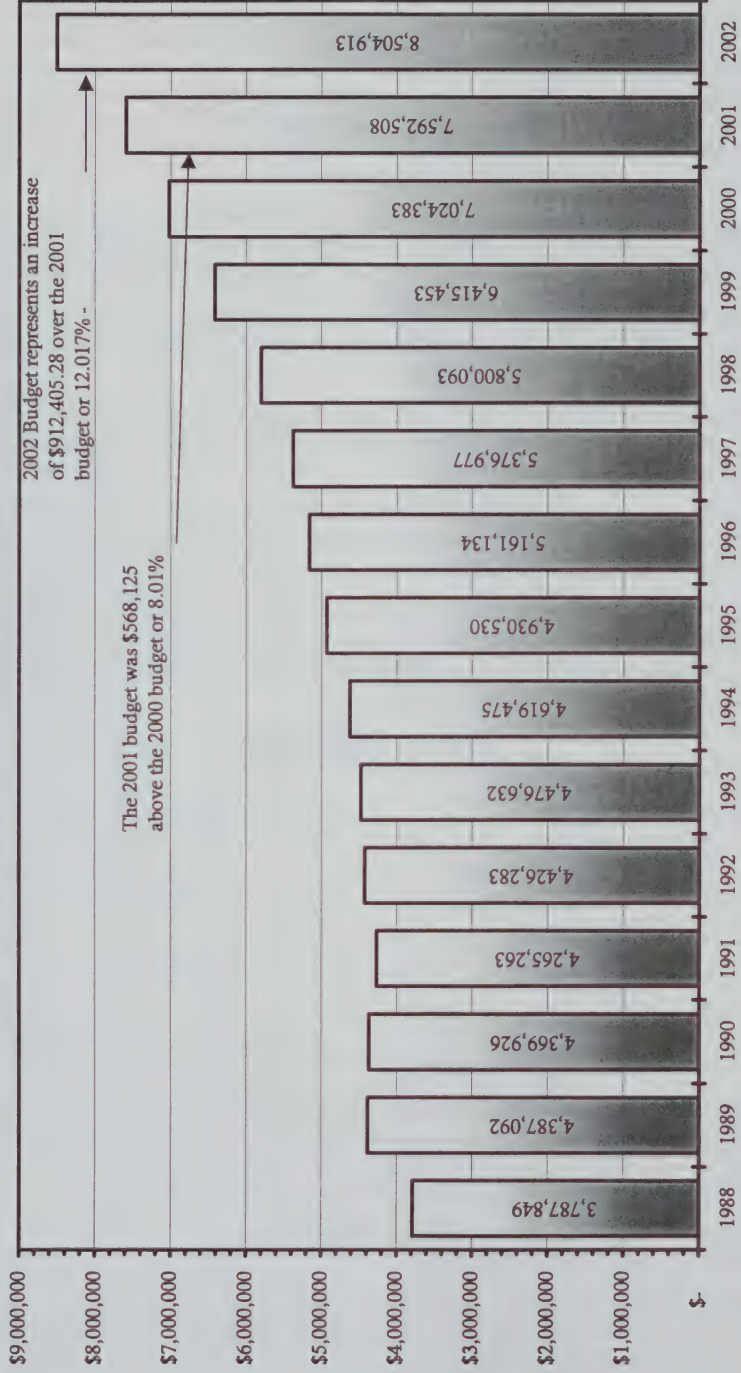
Increase shown does not reflect petitioned articles.

## Reflecting Total Budget Including Petitions





# Town Appropriation History



# Police Department

The Police Department saw changes in Dispatch, as well as in mid-management, with the retirements of Barbara Sealock and Sgt. Douglas Watson. Dispatcher Sealock worked as a full time dispatcher for 22 and a half years before retiring and moving to a warmer climate in South Carolina. Sgt. Watson started his career in the Police Department working as a dispatcher in 1975. He was appointed a Patrolman in 1977 and was promoted to Corporal in 1982. In 1984 he attained the rank of Sergeant, which he held upon his retirement in December. We thank them for their years of service to the Town and wish them well in their retirements.

Officer Kevin Cavallaro joined the department in 1994 and resigned in October to take an officer's position in neighboring Londonderry where he and his family reside. Kevin was also a member of the Southern NH Special Operations Unit. We wish him well in his new position.

Joining our full-time Dispatch staff as Barbara's replacement is Deanna Denman. Since commencing her duties, Deanna has proven an asset to the Department, and we look forward to working with her for many years to come.

As part of the multi-million dollar State radio system upgrade, we were issued 10 new Motorola mobile radios, which were installed at no cost to Town. We anticipate receiving portable radios in 2002, if Federal funding is approved.

As you read through the statistics comparing 2000 to 2001, you will note the correlation between the number of calls with the growth of the community. Unfortunately, as we become busier, we become more reactive than proactive. This ultimately will increase our request for manpower.

In conclusion, I would like to thank you for supporting the Police Department throughout the year and for doing your part in keeping Windham a safer community by reporting suspicious circumstances. Many calls are being received from cell phones at the time of the occurrence, which increases our response time in answering the call.

## Income Statement

Alcohol Offenses	\$ 764.00
Contracted Services	139,703.51
Court Witness Fees	4,234.51
Insurance Reports	1,618.00
Parking Violations	1,080.00
Pistol Permits	620.00
Other	4,794.63
<b>Total</b>	<b>\$152,814.43</b>

## 2001 IMC Dispatch & Records Statistics

For the year 2001, the Windham Police Department Dispatch generated 8754 calls for service. Of them, 7744 were Police related, 993 were Fire related, and 17 were duplicate calls. From the 7744 Police calls, officers generated 576 Offense Reports, 260 Accident Reports, and 180 Arrest Reports. A breakdown of those arrests and of the calls for service is included in this report.

Also during the year, 1750 motor vehicles were stopped and 413 Summons, 496 Written Warnings, and 417 Verbal Warnings issued.

We are seeing a dramatic increase in the following types of calls for service: Alarms (+187), Assist Citizen (+32), Assist Other Agency (+49), Disabled Motor Vehicles (+131), Motor Vehicle Accidents (+46), Motor Vehicle Complaints (+48), Motor Vehicle Stops (+117), and Suspicious Vehicle (+39). Most of these categories involve traffic.

### 2001 Arrests by Primary Arresting Offense

Aggravated Felonious Sexual Assault	1	Harassment	2
Alcohol Offenses	13	Involuntary Emergency Admission	3
Arrest on a Warrant	10	Juvenile Offenses	8
Bench Warrant	5	Other Offenses	5
Burglary	1	Other Traffic Offenses	3
Conduct After an Accident	1	Protective Custody-Adult	13
Criminal Liability-Conduct Other	1	Receiving Stolen Property	1
Criminal Mischief	2	Registration of Sex Offender	1
Criminal Threatening	3	Resisting Arrest or Detention	1
Criminal Trespass	2	Runaway Juvenile	3
Disobeying an Officer	4	Second Degree Assault	1
Disorderly Conduct	5	Simple Assault	10
Driving After Suspension	32	Taking without Owner's Consent	1
Driving While Intoxicated	25	Theft-Attempted	1
Drug Offenses	6	Theft	4
Forgery	1	Theft by Deception	1
Fraudulent Use of Credit Card	2	Theft of Motor Vehicle	1
Fugitive from Justice	1	Violation of Probation or Parole	1
Habitual Offender	1	Violation of a Protective Order	4
		Total of Arrests	180

### 2001 vs 2000 Calls for Service Report

	2001	2000		2001	2000
Alarm Response	1033	846	Keep The Peace	26	25
Animal Control	72	55	Liquor Law Violations	14	*
Arson	1	*	Lost Property	26	*
Assault	22	14	Lost/Stolen License Plates	37	*
Assist Citizen	130	98	Message Delivery	21	*
Assist Other Agency	302	253	Missing Person	31	*
Attempt to Locate	13	17	Motor Vehicle Accidents	405	359
Bad Checks	28	12	MVA Hit & Run	15	*
Blasting Information	148	280	Motor Vehicle Complaints	338	290
Bomb Threat	1	*	Motor Vehicle Lockouts	101	108
Building Check	18	*	Motor Vehicle Stops	1750	1633
Burglary	46	40	Motor Vehicle Theft	11	16
Civil Problem	29	*	Motor Vehicle Recovered	8	*
Criminal Mischief	180	186	Other	84	809
Complaint	164	*	Neighbor Dispute	16	*
Controlled Substances	8	*	Noise Complaint	64	*



## 2001 vs 2000 Calls for Service Report, continued

	2001	2000		2001	2000
Criminal Threatening	14	14	OHRV Accident	6	*
Criminal Trespass	18	*	OHRV Complaint	57	*
Debris in Roadway	38	31	Parking Complaint	162	*
Disturbance	62	85	Pedestrian Check	29	39
Disabled Motor Vehicle	305	174	Paper Service	161	90
Domestic	78	64	Police Information	147	0
Domestic Violence Petition	21	*	Robbery	0	2
DVP Violation	7	*	Sex Offenses	5	10
DWI Arrests	15	*	Soliciting	156	205
Escort-Bank	49	*	Suspicious Activity	145	144
Extra Patrol	63	*	Suspicious Person	50	52
Forgery	4	*	Suspicious Vehicle	181	142
Found Property	57	*	Theft	87	118
Fraudulent Activity	25	11	Theft from Vehicle	29	14
Gas Drive Off	46	22	Traffic Control	15	0
Gun Shots	24	*	Unwanted Guest	22	22
911 Hang-ups	176	171	Vacation Patrol Check	135	0
Harassment	71	47	VIN Verification	99	0
Highway Safety	16	*	Wanted Person	43	26
Illegal Dumping	21	*	Well Being Check	49	43
<b>Grand Total</b>				<b>7744</b>	<b>6770</b>

*Note:* (\*) Indicates that this topic wasn't individually counted in 2000, or was included in "Other".

Respectfully submitted,

*Bruce Moeckel*

Chief of Police

# Fire Department

The tragic events of September 11<sup>th</sup> have changed our lives forever. Almost everyone I meet has a friend or relative who was involved in that terrible event. On behalf of all the members of the department, I want to extend our sincerest appreciation and heartfelt thanks to the many people who came by or called the station to express both their anger and sorrow in the events which took over 3000 lives, including more than 340 of our fire service family. Your kind words and gestures truly made an impact on all of us.

As the events continued to unfold around the country, the impact was felt locally. Our regional hazardous materials response team responded to more calls in September and October than we did in all of 2000. A complete District Team report is included in the Town Report.

The rapid town growth has been felt by the Fire Department this year. We finished the year with 1405 incidents, an increase of 7% over the 2000 incident total of 1314. Of significant note here is the number of simultaneous incidents. A simultaneous incident is when more than one call happens at the same time. Over 40% of our calls occurred simultaneously.

On the medical side, I am pleased to state that we have completed our plan of placing a paramedic on every shift. As of October 1, all shifts have a paramedic assigned to it. In addition, most of the full-time staff has been trained to the EMT-Intermediate level. These training levels provide our residents with the highest level of pre-hospital care available. This year, we have treated 987 patients.

As you review the town warrant articles, you will see funds allocated for the purchase of a new ambulance. This vital piece of equipment is a scheduled replacement of our older ambulance. Also on the warrant is an article requesting the purchase of a used ladder truck. Up until 1992, the Town owned a ladder truck but due to space constraints of our old station, it was sold. The many new large homes and commercial buildings have presented our department with some unique challenges. Today, our tallest ladder only has a working height of 30 feet, significantly lower than many roofs, chimneys, and life safety access points we need to reach. The used truck we are considering will save the town more than \$250,000, as compared to the cost of a new truck designed to meet our specific needs.

The Fire Department is participating in a Joint Task Force for Highway Incident Management to try and deal with the upcoming Rte 93 and Rte 111 construction projects. Participants include both federal and state highway representatives, local and state police, local fire departments and members of the towing industry. Our town has already seen some benefits in task force participation. To date, the NHDOT has provided us with greater emergency access to the weigh scales on Rte 93 and we are currently working on providing increased fire protection for incidents on the highway. Also, NHDOT and the Federal Highway Administration will be placing new highway location signs on Rte 93 to help people identify where they are in the event of an emergency. When construction begins, we anticipate a tremendous increase in call volume, both on the highway and on local connector roads. Based on federal projections, we anticipate a call volume increase of over 400% to incidents in the construction area.

The department personnel have had a busy year providing public safety and education programs including CPR, first aid, OHRV safety in conjunction with NH Fish & Game, and boater safety in conjunction with NH Marine Patrol. Our Fire Prevention Week open house in October was a great success with over 600 people in attendance. At the open house, the dedication ceremony for our exterior garage was held with appreciation plaques being presented to many of the local businesses who helped provide materials, and to the Firefighters Union and Fire Association for their hard work in constructing the building, saving the town over \$30,000.00.

Two special programs of note are the child safety seat inspection program and the personal flotation device (life jacket) loan program. Many town residents have had their car seats inspected and have been shown how to properly install the seats in their cars. We have also had good participation in the PFD loan program. Anyone who is going out onto the water in Windham can stop by the fire station and borrow a PFD, from infant to XXXL adult, for the day.

The full-time staff, supplemented by the call members, have been busy answering the increased call volume while continuing the rigorous training needed to stay in compliance with local, state, and federal certification requirements. It is a constant challenge to recruit and retain call firefighters. The hundreds of hours of initial training, coupled with department required training and response to calls, has taxed our current staff. We are in the process of hiring 5 call firefighters to fill in current openings. Once hired, it takes 2 years to complete the necessary fire and EMS training and become certified to operate our equipment.

Our new training room has been used over 100 times this year by local scouting organizations, local, state, and federal agencies, community groups and by after school activity groups. If you are interested in using the room, please stop by the station for information.

In addition to use by community organizations, our training room is the Town's Emergency Operations Center (EOC) in the event of a town-wide emergency. The Town Emergency Management (EM) team is made up of full-time staff plus a dedicated group of volunteers who have worked extremely hard over the last year to plan for potential town-wide emergencies. The town has a comprehensive Emergency Management Plan, including sections for communications, detour routes, and emergency sheltering. In addition, the EM team has developed a number of brochures to help residents prepare for winter storms and what to do in case you have to evacuate to a shelter. Working with the NH Office of Emergency Management, the town has received grant monies for items such as communications equipment, radios, detour equipment, shelter equipment and most recently, an EM trailer to deploy equipment in a timely fashion.

In September, Doug Barker resigned from the position of EM Director and took his much deserved retirement and moved to a warmer climate. Under his direction, Windham was one of only a handful of communities that had developed a comprehensive all-hazards emergency plan, and we received some of the highest grant awards distributed by the state. On behalf of the town and the members of the EM team, I want to thank Doug for his hard work and dedication to the community.

Although we hope to never need the emergency plan, it is reassuring to know that one is in place. If you are interested in participating on the emergency management team, please call or stop by the fire station.

In closing, I want to thank the residents of Windham for the continued support of your Fire Department. Many challenges lie ahead for the department, and I want to assure you that the members of the department will continue to train and prepare to meet the growing and changing needs of our community while delivering a competent and compassionate service.

As always, if you have any questions or need any information, please do not hesitate to call or stop by the fire station.

On behalf of the members of the Fire Department, I hope everyone has a happy and healthy new year.



## 2001 Fire Permits And Inspections

<i>Type</i>	<i>Permits</i>	<i>Inspections</i>
Brush, Camp Cooking ( <i>used 649 times</i> )	409	28
Day Care	6	6
Foster Care	2	2
Heating Systems	298	286
Fuel Tank Install	86	86
Fuel Tank Removal	5	5
In-Service	0	227
Place of Assembly	4	4
Water Supply	12	147
Wood Stoves	5	5
Fire Drills		12
Construction Inspections		67
<b><i>Totals</i></b>	<b><i>827</i></b>	<b><i>875</i></b>

Plan Reviews – 126    Fire Investigations – 6    Prosecutions – 0    Contractor Meetings – 128

## Income Statement

<i>Receipts</i>	<i>2000</i>	<i>2001</i>
Ambulance	\$ 113,000.59	\$ 130,763.29
Permit Fees	975.00	7,185.00
Copy Fees	50.00	115.00
Miscellaneous	829.72	829.72
<b><i>Totals</i></b>	<b><i>\$114,855.31</i></b>	<b><i>\$138,893.01</i></b>

## Incident Summary

100	Fire, other	5
111	Building fire	6
113	Cooking fire, confined to container	2
114	Chimney or flue fire, confined to chimney or flue	1
116	Fuel burner/boiler malfunction, fire confined	2
131	Passenger vehicle fire	9
132	Road freight or transport vehicle fire	1
140	Natural vegetation fire, other	1
141	Forest, woods or wildland fire	2
142	Brush, or brush and grass mixture fire	13
143	Grass fire	4
150	Outside rubbish fire, other	1
153	Construction or demolition landfill fire	4
160	Special outside fire, other	1
161	Outside storage fire	3
162	Outside equipment fire	2

200	Overpressure rupture, explosion, overheat other	1
251	Excessive heat, scorch burns with no ignition	5
300	Rescue, emergency medical call (EMS) call, other	18
311	Medical assist, assist EMS crew	6
321	Rescue, emergency medical call (EMS) call, other	477
322	Vehicle accident with injuries	184
351	Extrication of victim(s) from building/structure	1
352	Extrication of victim(s) from vehicle	7
356	High angle rescue	1
381	Rescue or EMS standby	8
400	Hazardous condition, other	7
410	Flammable gas or liquid condition, other	2
411	Gasoline or other flammable liquid spill	6
412	Gas leak (natural gas or LPG)	6
413	Oil or other combustible liquid spill	9
420	Toxic condition, other	1
421	Chemical hazard (no spill or leak)	4
422	Chemical spill or leak	11
424	Carbon monoxide incident	7
440	Electrical wiring/equipment problem, other	5
441	Heat from short circuit (wiring), defective/worn	1
443	Light ballast breakdown	1
444	Power line down	12
445	Arcing, shorted electrical equipment	11
460	Accident, potential accident, other	9
461	Building or structure weakened or collapsed	4
481	Attempt to burn	2
500	Service Call, other	42
510	Person in distress, other	1
511	Lock-out	9
512	Ring or jewelry removal	1
520	Water problem, other	36
521	Water evacuation	19
522	Water or steam leak	2
531	Smoke or odor removal	13
541	Animal problem	3
542	Animal rescue	2
550	Public service assistance, other	5
551	Assist police or other governmental agency	5
553	Public service	19
554	Assist invalid	6
561	Unauthorized burning	23
571	Cover assignment, standby, moveup	83
600	Good intent call, other	74
611	Dispatched & canceled en route	8
621	Wrong location	13
631	Authorized controlled burning	1
632	Prescribed fire	1
641	Vicinity alarm (incident in other location)	1
650	Steam, other gas mistaken for smoke, other	3
651	Smoke scare, odor of smoke	10

652	Steam, vapor, fog or dust thought to be smoke	5
661	EMS call, party transported by non-fire agency	3
671	Hazmat release investigation w/no hazmat	6
700	False alarm or false call, other	18
714	Central station, malicious false alarm	1
715	Local alarm system, malicious false alarm	1
721	Bomb scare - no bomb	1
730	System malfunction, other	9
733	Smoke detector activation due to malfunction	16
734	Heat detector activation due to malfunction	1
735	Alarm system sounded due to malfunction	10
736	CO detector activation due to malfunction	1
740	Unintentional transmission of alarm, other	11
741	Sprinkler activation, no fire - unintentional	1
742	Extinguishing system activation	2
743	Smoke detector activation, no fire - unintentional	22
744	Detector activation, no fire - unintentional	17
745	Alarm system sounded, no fire - unintentional	23
746	CO detector activation due to malfunction	10
800	Severe weather or natural disaster, other	1
814	Lightning strike (no fire)	1
911	Citizen complaint	3

---

<i>Total Number of Incidents:</i>	<i>1,405</i>
-----------------------------------	--------------

<i>Total Number of Incident Types:</i>	<i>91</i>
--	-----------

Respectfully submitted,

*Steven M. Fruchtman*

Fire Chief



# Fire Warden & State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs. Open burning is a privilege, NOT a right. Help us to protect you and our forest resource! Build small brush piles that can be quickly burned and extinguished.

New Hampshire experienced over 940 wildland fires in 2001. Most of the fires were human caused. Due to dry conditions fires spread quickly, impacting more than 20 structures. Homeowners can help protect their homes by maintaining adequate green space around the house, and making sure that the house number is correct and visible. **Only you can prevent wildland fires.** Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at [www.nhdfi.com](http://www.nhdfi.com) or call 271-2217 for wildland fire safety information.

## 2001 Fire Statistics

(All fires reported through November 26, 2001)

<i>Totals by County</i>	<i>No. Fires</i>	<i>No. Acres</i>	<i>Causes of Fires Reported</i>	
Belknap	89	18	Illegal	279
Carroll	62	12	Unknown	201
Cheshire	147	41	Smoking	86
Coos	53	16	Children	69
Grafton	109	99	Campfires	49
Hillsborough	198	68	Rekindle of Permit	45
Merrimack	70	20	Arson	31
Rockingham	135	90	Lightning	24
Strafford	57	54	Miscellaneous*	158
Sullivan	22	10	<b>Total:</b>	<b>942</b>

\* (Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<i>Total Fires</i>	<i>Total Acres</i>
<i>2001</i>	942	428
<i>2000</i>	516	149
<i>1999</i>	1301	452

Respectfully submitted for the State of NH,

*Steven Fruchtmann*

Fire Chief/Community Fire Warden

# SENHMMAD

The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials response problem. The purpose of the district is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 14 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Salem, and Windham.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community, who carry out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each member community, who provide oversight and fiscal management. The District provides the highest level of response available for Hazmat, Level "A".

District resources include two response trailers equipped with generators, oil spill and decontamination equipment, chemical reference material, protective suits, and communications equipment; and a response truck and trailer equipped for the team. The District trailers and truck are strategically located to respond to any community requesting them. An EMS Mass Casualty trailer is located in Londonderry, available for response to medical incidents with a large number of patients.

After September 11, The District's Level "A" Hazmat team, comprised of fire personnel from member communities responded to many incidents potentially involving anthrax. Because the team has been preparing for this type of response for several years, we had the procedures and test equipment available to serve our communities immediately. The team also assists member communities with planning, since the District has been recognized as a regional Local Emergency Planning Committee, to comply with SARA Title III of the federal regulations governing hazardous materials. This allows the District to be eligible for Emergency Management Assistance funding which we have been receiving on a regular basis.

The District has trained with the US Army Civil Support Team and the Bureau of Alcohol, Tobacco, and Firearms, the Drug Enforcement Agency, and the SMART Team.

Your fire department and local officials continue to make progress in providing the most cost effective manner of responding to a hazardous materials incident.

Respectfully submitted for the Board of Directors,

*Bruce Theriault*

Board Chair/Councilor, Town of Derry

Respectfully submitted for the Operations Committee,

*Alan J. Sypek*

Committee Chair/Londonderry Fire Chief

# Planning and Development Department

The Planning and Development Department moved across the street to the upstairs of the renovated old Fire Station. The new space contains a much larger customer counter, a much needed town meeting room, and elbow room for the department staff. The majority of the renovation was done by the maintenance staff led by Al Barlow. Paint and labor were donated by E.L. Doyle and Sons, the entrance ramp renovation materials were donated by Ron Coish, an office decoration was donated by Barry Berube, and the new audio and video equipment was donated by the Windham Cable TV Advisory Board. During an open house event, the reception area was dedicated to the late Cathy Curtin, a long time Building Department receptionist. Nine-year-old Kaylyn Mounce, granddaughter of Virginia Gray, sang the National Anthem during the event. We are very pleased to work in our new offices, and we want to thank all the people involved in the process that made this happen.

**Site Plan, Subdivision, Zoning, Building, Health and Other Codes:** The Planning and Development staff drafted twenty-three Zoning Ordinance amendments, twenty five Site Plan Amendments, forty six subdivision amendments and several Planning Board by-law amendments for presentation at public hearings. Among the zoning amendments were several zoning map changes along Rockingham Road (Route 28).

**Inspections, Roads, Buildings, and Septic Systems:** The department continued its task of building, road, and septic system inspections. A private civil engineering firm is contracted to perform daily construction inspections at our new subdivisions, the cost of which is borne by the developer. These inspections are overseen by the Planning Department. Department staff conducts construction inspections for performance guarantee releases, spot checks and town acceptance of new subdivision roads. The developer's funds are held as a financial guarantee for finishing new roadways in the event of non-performance by a road builder. One year after a new road has been completely finished, this money is released back to the developer.

**Code Enforcement:** Code enforcement is done primarily on a complaint basis. Owners that fail to comply with Town land use regulations are notified and, after discussions or court action, the properties are brought back into compliance. I would like to extend my thanks to all those individuals who contacted our office with their concerns. We cannot be everywhere, and your calls keep us aware of possible violations. We remind our residents that all such callers' names are kept strictly confidential.

**Personnel:** I would like to praise and thank the current Planning and Development personnel: Bruce Flanders, Building Inspector/Health Officer; Virginia Gray, Building Dept. Clerk and receptionist; Nancy Charland, part-time Planning Board Secretary; Pat Kovolyan, part-time Zoning Board of Adjustment and Conservation Commission secretary; Eric Twarog, Assistant Planner; and Ed Madigan, part-time Building Inspector, for their dedicated service during the past year.

I would also like to thank Robert Thorndike, the Town Surveyor and Plan Review Consultant, and our Highway Agent, Jack McCartney, for their assistance this year with plan reviews and new road inspections.

**Support for Citizen Boards:** The department supplies various volunteer boards with staff support. We serve the Planning Board, Board of Selectmen, Capital Improvements Committee, Master Plan Committee, Zoning Board of Adjustment, Board of Health, Historic District/Heritage Commission, and the Conservation Commission.

**Volunteers:** The Planning and Development Department would like to acknowledge the volunteer contributions of Jack Gattinella and Tom Case, for their input into and review of the proposed site, subdivision, and zoning regulation amendments.



The Department would also like to thank the cable volunteers for their time and energy in broadcasting all of the Town board and committee meetings. It is through their efforts that the townspeople can see what is going on from the comfort of their own homes.

**Special Projects:** The Planning and Development Department often provides assistance to the Selectmen and the Town Administrator in managing special town projects, and 2001 was no exception. The department was involved in the construction of Griffin Park, the new post office, blasting permits, road trenching permits, the Town's Emergency Management Plan, and working with the District 5 NH Highway Department Engineers on road improvements in Windham.

**Private Contractors:** Independent contractors, under the observation of the Planning and Development Department, currently help with the review of subdivision and site plans. Robert Thorndike helps review all subdivision and site plans for the Planning Board. Drainage plans, when deemed necessary by the Planning Board, are reviewed by the Rockingham County Conservation District. Additional plan review consultants are contracted when needed. Currently, assistance with the inspection of new subdivision roads is provided to the Town by representatives of Cosello, Lomasney & deNapole, Inc., of Manchester. The cost of these outside consultants falls to the developer.

**Legal:** In the area of code enforcement actions, proposed ordinance reviews, and appeals of Planning and/or Zoning Board decisions, the Planning and Development Department actively oversees the Town's Attorney, Bernard Campbell.

### Year-End Statistics

Type of Permits	# Issued	Type of Permits	# Issued
Single Family Dwellings	121	Sheds	35
Accessory Apartments	11	Decks/Porches	43
Electric	403	Raze Building	9
Plumbing	274	Retail Office Renovations	4
Chimney	76	Industrial Buildings	4
Well	77	Gazebo/Greenhouse	2
Fence	9	Pump Stations	1
Signs	2	Barn	1
Multi-unit Housing	4	Pool house	11
Alterations/Additions	88	Club House	1
Garages	23	Driveway	115
Foundation Only	5	Road Permits	5
Above Ground Pools	13	Blasting Permits	50
In ground Pools	30	Sunday License	42

Total 1,459

### Impact Fees

Single Family Dwelling	\$266,200.00
Multi-Unit	10,980.00
Accessory Apartment	1,220.00
	-----
<b>Total</b>	<b>\$278,400.00</b>

### Income Statement

Permit Fees	\$129,289.70	Electrical Fees	\$ 20,068.67
Planning Board Fees	26,899.17	Plumbing Fees	11,231.85
Zoning Board Fees	3,905.00	Sewage Fees	10,050.00
New Road Fees	2,707.50	Chimney	2,180.00
Sunday Licenses	500.00	Well	2,730.00
Blasting Fees	1,400.00	Fence	135.00
Driveway Fees	2,300.00	Health	155.00
Sign Fees	91.00	Conversions	200.00
Misc/Copies/Legal Fees	5,564.76	Master Plan sales	150.00
		Total Income	\$219,557.15
		Total Expenditures	-263,012.00
		Department Cost to Town	\$ 43,454.85

Respectfully submitted,

*Alfred Turner*

Planning Director

# Capital Improvements Committee

The Capital Improvements Program (CIP) provides the long-range financial planning for the Town of Windham's capital projects costing \$50,000 and greater. Through the continued efforts of the CIP, Windham has met the challenges of providing for the growing infrastructure needs of our community, and at the same time has helped to maintain a balanced tax rate. Most projects and all town municipal projects are planned and funded through the CIP.

During the year 2001, the Windham Tax Assessor completed a full revaluation of the town to equalize Windham's assessed value with its net fair market value, as determined by the New Hampshire Department of Revenue. As a result of this process, Windham's net valuation increased to \$1,148,592,640.

This new net valuation, coupled with the \$1.55 CIP rate as set by the subcommittee in 2001, translated into \$1,814,323 of projected CIP revenues for the year 2002. In addition, available school impact fee income of \$396,710 was more than double the anticipated amount of \$150,000. Of the total projected CIP revenue, \$1,301,572 has already been allocated in 2002 to CIP projects approved in prior years for which the town carries a statutory obligation. These capital projects include the Town Master Bond and School Renovation bond.

The CIP subcommittee reviewed and prioritized over 30 capital projects proposed from 10 separate town boards, departments and committees. The spreadsheet that accompanies this report details the projects that were funded, the year each project receives money, and the amount of each allocation. The full plan, with detailed explanations of the projects, has been posted on the Windham Town Web Site.

During its deliberations, the subcommittee acknowledged two issues when establishing CIP allocations for 2002. These were:

1. recent town revaluation and the resulting tax increase for most property owners; and
2. nationwide recession and its possible impact on actual funds in 2002 and later years.

The subcommittee decided to scale back the amount of money available for capital expenditures in favor of containing taxes for 2002 and saving for the future where possible. To that end, the subcommittee voted to reduce the CIP rate for year 2002 to \$1.43 from \$1.55, a 7.7% drop from the year before. Additionally, it opted to apply \$201,845 of the school impact fees to the school renovation bond and held the excess fees in a school account for future use.

The Windham Planning Board voted unanimously to accept the year 2002 CIP plan as prepared.

In closing, we wish to thank each town board, department and committee that participated in this year's CIP process, and we encourage Windham's residents to continue support of our Capital Improvements Program, as it is our best way to service the town's capital needs while retaining Windham's financial health.

Respectfully submitted for the Committee,

*Lisa Linowes*

Chairperson



Capital Improvements Committee

CIP FY 2002-2008 Appropriation Chart

	CRF Balances	2002	2003	2004	2005	2006	2007	2008
<b>FIRE DEPARTMENT</b>								
Fire Apparatus	*(1)*	\$57,596	\$209,846	\$294,000	\$110,000	\$141,750	\$110,000	\$110,000
Substation	*(2)*				\$62,325	\$62,325	\$62,325	\$62,325
<b>SELECTMEN</b>								
Community Center		\$40,337						
Municipal Offices								
Master Bond	*(1)*	\$632,170	\$610,345	\$588,520	\$566,695	\$544,385	\$387,075	\$320,000
Road & Bridge Improvements		\$275,000	\$200,000	\$150,000	\$150,000	\$150,000	\$150,000	\$245,975
Highway Agent Loader		\$43,537	\$43,537					\$150,000
Bartley House				\$50,000		\$50,000		
Searles Chapel	*(3)*	\$39,875	\$16,294	\$16,294	\$16,294	\$16,294	\$16,294	\$16,294
<b>LIBRARY</b>								
Building Addition	*(1)*	\$49,392						
<b>CONSERVATION</b>								
Land Fund		\$300,000	\$300,000	\$300,000	\$300,000	\$300,000		
<b>CEMETARY</b>								
Stone Wall			\$45,000					
<b>TRANSFER STATION</b>								
Apparatus				\$96,000	\$58,000		\$132,900	
<b>PLAN. &amp; DEV. DEPARTMENT</b>								
Wilson Land		\$120,005						
Aerial Photo Base Map							\$110,000	
Landgon Road		\$130,000						
<b>POLICE DEPARTMENT</b>								
RECREATION	*(1)*							
Griffin Park Phase II	*(4)*	\$23,000	\$49,377	\$49,377	\$49,377	\$49,377	\$49,377	\$49,377
Bike Lanes			\$50,000	\$50,000	\$27,000			
<b>SCHOOL DEPARTMENT</b>								
SAU Building	*(5)*	\$11,538	\$10,725	\$2,437	<< final payment			
Elementary School Fund		\$50,000	\$100,000	\$100,000	\$100,000	\$125,000	\$250,000	\$320,000
Schools Renovation Bond	*(6)*	\$537,859	\$530,404	\$521,799	\$512,044	\$504,365	\$494,974	\$484,014
Eng. Consulting Study							\$100,000	
Middle Sch A/C		\$75,000						
School Septic Replacement		\$50,000	\$50,000	\$50,000	\$50,000			
<b>SUBTOTAL APPROPRIATIONS</b>		\$2,191,999	\$2,215,528	\$2,268,427	\$2,001,735	\$1,943,496	\$1,862,945	\$1,757,985

Capital Improvements Committee

	(7)*	\$201,845	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>INCOME</b>							
Impact Fee Funds	(8)*	\$300,000	\$300,000	\$94,114			
Consrv Land Funds							
Searles Trust Fund	(9)*	\$16,294	\$16,294	\$16,294	\$16,294	\$16,294	\$16,294
CIP Funds		\$1,673,860	\$1,832,467	\$1,850,791	\$1,869,299	\$1,887,992	\$1,925,941
<b>SUBTOTAL INCOME</b>		\$2,191,999	\$2,248,761	\$2,267,085	\$2,079,707	\$2,004,286	\$2,042,235
<b>VARIANCE</b>	(8)		\$33,233	(\$1,342)	\$77,972	\$60,790	\$284,250

\*\*\*\* Expenditures highlighted in bold are funded through bonds that are statutory obligations.

\*\*\*\* The CRF's, managed by the Trustees of the Trust Funds, are invested in a Money Market account earning 5.25% interest as of 10/18/01

## FOOTNOTES:

\*(1)\* Represents 10 year bond of \$4,196,064 at 4.57% covering Fire Station, Police Station, Library, and Griffin Park Phase I projects. (see master bond schedule below)

\* (2)\* Cumulative funding for fire equipment into a CRF:

- Amulance #2 replacement (\$131,250) in 2002
- SCBA gear & Brush Truck replacements (\$84,000+\$68,250) in 2003
- Engine #1 replacement (\$294,000) in 2004
- Amulance #1 replacement (\$141,750) in 2006
- Engine #3 new (\$325,000) in 2008

\* (3) Represents 7 year bond of \$99,000 at 5.25% for renovations of Searles Chapel west room.

\*(4)\* Represents 7 year bond of \$300,000 at 5.25% for Griffin Park Phase II

(\*) Represents 10 year note for SAU building of \$250,000 at 6%. Payment includes 30% state funding. Refinanced at lower rate in 1999.

\*(\*)\* Represents 10 year bond for schools renovation of \$5,992,000 at 4.65%. Use CRF and Impact fees to reduce total annual payments. Payment includes 30% state funding.

\* (7) Impact fees collected per year, above a \$50,000 standing reserve, are to be applied to the school bond payment. Fee collection is projected at \$100,000 per year.

\* (8)\* Conservation land fund comes from the Current Use tax.

(9)\* Annual town bond payment for Searles Chapel renovations will be reimbursed from the Searles rental revenues.

PROPERTY VALUATION	% Increase	YEAR	TAX VALUATION PROJECTION					
			PROJECTED CIP TAX RATE	\$ AVAILABLE	\$ PROPOSED	VARIANCE	ACTUAL TAX RATE	RATE VARIANCE
\$1,141,981,640		2001						
\$1,170,531,181	2.5	2002	\$1.43	\$1,673,860	\$1,690,154	(\$16,294)	\$1.44	\$0.01
\$1,182,236,493	1.0	2003	\$1.55	\$1,832,467	\$1,815,528	\$16,939	\$1.54	(\$0.01)
\$1,194,058,858	1.0	2004	\$1.55	\$1,850,791	\$1,868,427	\$17,636	\$1.56	\$0.01
\$1,205,999,446	1.0	2005	\$1.55	\$1,869,299	\$1,907,621	(\$38,322)	\$1.58	\$0.03
\$1,218,059,441	1.0	2006	\$1.55	\$1,887,992	\$1,943,496	(\$55,504)	\$1.60	\$0.05
\$1,230,240,035	1.0	2007	\$1.55	\$1,906,872	\$1,962,872	\$56,000	\$1.51	(\$0.04)
\$1,242,542,436	1.0	2008	\$1.55	\$1,925,941	\$1,757,985	\$167,956	\$1.41	(\$0.14)

\*\*\* Based on Tax Assessor's Valuation for tax year 4/1/2002-3/31/2003; submitted to State of NH on 10/4/2001

# Planning Board

2001 proved to be a very busy and exciting year for the Windham Planning Board. The year started with the Planning Board completing and adopting the Master Plan 2000. This update to our town's Master Plan, the first in over a decade, incorporated several key elements that will help shape the future of our community.

In March, we held the first cycle of elections for the two members elected in March of 2000. Wayne Morris was easily re-elected, while incumbent Walter Kolodziej had to face challenger Eileen Maloney in a coin toss for the seat after the regular election ended in a tie. With Walter winning the coin toss, the 2001 Planning Board was staffed by:

Alan Carpenter	Chairman
Ross McLeod	Vice Chairman
Lisa Linowes	Secretary
Margaret Crisler	Selectmen's Representative
Russ Wilder	Regular Member
Wayne Morris	Regular Member
Walter Kolodziej	Regular Member
Eileen Maloney	Alternate
Nancy Prendergast	Alternate
Roger Hohenberger	Selectmen's Alternate

Meeting virtually every Wednesday, the Planning Board faced one of the busiest schedules in years. As usual, the first and third Wednesdays were dedicated to public hearings. Citizen involvement was particularly strong on many of these hearings and discussions, highlighting how much the people of Windham care about the look and feel of our town. During the course of the year the Planning Board heard from 28 applicants covering 51 new residential units and 6 commercial plans. In addition, the second and fourth Wednesdays were dedicated to workshops.

Soon after the March elections the Planning Board focused on the "Route 28 corridor". The board felt that both pressures from the Salem section of Route 28 and the reconstruction of Route 111 exposed our section of Route 28 to extensive development. Thus, the board felt it important to look closely at the current zoning and how it reflected the intent for the area as stated in the recently approved Master Plan. As a result of this effort, in March the town will be asked to vote on a series of zoning amendments pertaining to the Route 28 corridor. If passed, these new zoning ordinances will shape the development of this section of our town for years to come. They will allow, even encourage, a safer and well-controlled development of the Route 28 corridor without sacrificing the rural look and feel of the area that we enjoy today.

Another key initiative of the Planning Board in 2001 was to instill a spirit of cooperation with the other boards and organizations in town. To this end, the Planning Board has held joint meetings with the School Board, the Conservation Commission and the Board of Selectmen in 2001. I would also like to note that as the Planning Board elected to hold a site walk for all of the applications presented to us, we were often joined by members of these boards, particularly the Conservation Commission.

In summary, in 2001 the Windham Planning Board worked diligently to promote the rights and desires of the local developers while keeping a close eye on our open space, water quality and overall character of our town.

Respectfully submitted for the Board,

*Alan Carpenter*  
Chairperson



# Zoning Board of Adjustment

The number of cases heard in 2001 was similar to the previous year. The number of seasonal conversions has been added to the listing this year to bring attention to the low number that occur. The number is not included in the total number of cases, however, as the seasonal conversion requests are included in the variance requests. Typically, a seasonal conversion is requested when a property owner is improving the building, bringing it and the septic system up to current standards. As an historical note, during the last nine years there has been an average of 2.9 seasonal conversions granted per year. The number this year is slightly lower than average.

During this reporting period, there was a change in the composition of the Board of Adjustment. Jim Sullivan resigned from the Board after serving with distinction, and he is commended for his participation. Bob O'Loughlin, previously an Alternate, was appointed a regular member to fill the vacancy. Also, Jack Gattinella was appointed as an Alternate, as was Dick Drummond. Currently, the Board has a full complement of five regular members and three Alternates.

In January, Mary MacDonald resigned as recording secretary, and Pat Kovolyan was hired in March as her replacement. The Board would like to officially thank Pat for her participation, specifically in assisting the general public and keeping the records of the Board.

## Accountability of Cases

### Variances:

Granted	37
Denied	4
Denied without prejudice	2
Dismissed	0

### Special Exception:

Granted	1
Denied	0

### Appeal of an Administrative Decision:

Granted	0
Denied	0

### Appeal from an Administrative Decision RSA 674:41:

Granted	3
Denied	0

### Request for Re-Hearing:

Granted	1
Denied	4

### Equitable Waiver:

Granted	1
Denied	0

### Seasonal Conversions:

Granted	6
Denied	0
Denied Without Prejudice	5

Cases Withdrawn: 1

Cases Continued to 2002: 1

Total Number of Cases 66

Respectfully submitted for the Board,

*Bruce Breton*

Chairperson

Fiscal year 2001, residents continued to profit from the sustained appreciation in real estate values. Sale data indicates 18% to over 20% increases across the spectrum of property types. This rate of appreciation, nevertheless, presents a double-edged sword. Investors are pleased with a positive return on investments, however, as the assessments are based on market value, the rising values also require more frequent updating and increasing assessments.

**2001 Assessment Update Summary:** New growth (construction) and market adjustments added \$227,189,870 to the Net Valuation of the town. Windham has topped \$1 Billion in Net Valuation. The tax rate dropped \$1.50 per \$1,000 of assessed value.

In all residential property types, the average assessment increase was 19.2%. The average increase in a tax bill was \$408.00 or 9.7%. The range of the increase was broad. Out of the 3,300 year-round residents, over 700 received tax bills with an increase of over \$1,000. The higher the increase, the more likely the property had escaped its proportionate share of the taxes in previous years.

### **Primary reasons for property valuation changes in 2001:**

1. Physical changes
  - a) Query of the assessing system produced a report that showed over 1100 permits not "closed" in the system dating from 1995-2001.
    - Major construction constituted 50% of the permits.
    - Decks, pools, sheds constituted 50% of the permits.
  - b) Missed building improvements accounted for some 500+ significant value adjustments. The remainder were previously listed, but not "closed".
2. Proportionality – Review property strata
  - a) Ratio Study - High-end properties, including waterfront, etc., were not assessed at the same level as lower priced properties. Adjustments were made to property types, neighborhood groups, and not based on a percentage of the prior year's assessment.
3. System errors
  - a) Older properties depreciated in cost tables at a higher rate than actually experiencing in market data trend; some renovations and updated effective ages were not accounted for since the last town wide revaluation in 1995.
4. Market Trend Analysis
  - a) Market conditions indicate 1%+ per month appreciation across the spectrum of property types.

### **How assessments are calculated and adjusted:**

- Land values are determined by a building lot (envelope) being 1 acre; sale data on approved building lots were used as the basis for value.
- Land curve models correct smaller "building lot" sizes and account for economies-of-scale to larger-than-normal building lots.
- Land utility was reviewed and several parcels both large and small were reclassified.
- Building unit prices were adjusted to reflect market trends and value contribution for existing improvements. (i.e. building types, construction material quality, grades, extra features, outbuildings, etc.)

- Primary emphasis was placed on property inspected; general adjustments were applied to all property meeting similar criteria.
- A new Ratio study was then completed for proposed assessments.

#### Summary of the assessment update program statistics:

Overall ratio study prior to update and adjustments using TY 2000 assessments/sales, time trended to April 1<sup>st</sup>, 2001:

Ratio	COD	PRD	Confidence level = 95%
83.5%	12	1.06	

Overall ratio study after update using TY 2001 assessments on residential property, 734 sales 1998-2001, time trended to April 1<sup>st</sup>, 2001.

Ratio	COD	PRD	Confidence level = 95%
97%	9	1.00	

Waterfront Property using 37 Sales 1998-2001, time trended to April 1<sup>st</sup>, 2001.

Ratio	COD	PRD	Confidence level = 95%
96.4%	11	0.98	

One year overall ratio study using TY 2001 assessments on residential property using 210 sales occurring April 1, 2000 – March 31, 2001.

Ratio	COD	PRD	Confidence level = 95%
97%	7	1.01	

The target statistics adopted and recommended by the DRA include a ratio of 100%; a COD = 10 or lower, waterfront COD less than 15; and PRD between .98 – 1.03. The result of the 2001 update program brought all property types in Windham within this statistically acceptable range.

**Conclusions and Recommendations:** The assessing department is progressing toward its goal of annually re-inspecting one quarter of all property each year. The annual program will continually re-evaluate property and assessment proportionality as mandated by the DRA. Actively monitoring this program should help avoid significant shifts in valuation and assessment levels again.

A notice of major adjustments to property assessments will go out as early as possible, to prepare the taxpayer and allow them to budget and plan for possible increases in this major expense item. Public relations will continue through media press releases, local cable TV programs, and general handout information. Communications will include notice of assessment changes, update program progress reports to selectmen, and town newsletter articles.

The assessing department has budgeted to convert to a new CAMA system in 2002. This new system will enable the department to offer better display of data to the taxpayer, enable web access, offer window based plot plans and deed reviews, and produce automated reports in multifaceted data. The new software will communicate with other departments, including the Tax Collector and Building Department, and be the platform for GIS automation.

**Exemptions:** Exemptions are reductions in assessed valuation. The exemption amount is subtracted from the assessment, reducing the taxpayer's obligation to the Town. New eligibility requirements were approved this year. Please review carefully and inquire at the Assessing Department for application.



***Elderly Exemptions:*** Elderly exemptions are available to property owners over the age of 65 who meet certain income and asset limitations. Gross income for single persons cannot exceed \$30,000 and gross combined income for married persons cannot exceed \$40,000. Asset limits are \$100,000, excluding the residence and up to two (2) acres of land. In the 2001 Tax Year, Windham granted 55 exemptions to its senior citizens.

***Blind Exemptions:*** An exemption in the amount of \$15,000 is available for persons determined to be legally blind. In Tax Year 2001, Windham had no such exemptions.

***Totally and Permanently Disabled:*** An exemption in the amount of \$35,000 is available for residential property owners who have been determined to be permanently and totally disabled. In Tax Year 2001, Windham granted seven of these exemptions.

***Current Use:*** Special, lowered assessments are available for properties meeting the criteria for forestland, farm land, and unproductive land under RSA 79-A, RSA 79-B and RSA 79-C. These exemptions permit owners of these properties to maintain and preserve open space. In 2001, 2,585 acres of land were under the current use program.

***Tax Credits:*** Tax credits are reductions in property taxes and are not affected by changes in the tax rate or assessments. Tax credits are available for veterans of the armed services. The standard credit is \$100 and is applied as \$50 for each tax bill. In 2001, Windham granted 354 standard veteran's tax credits.

***Veterans*** with service-connected disabilities rendering them permanently and totally disabled receive a tax credit of \$1,400. The tax credit is applied as \$700 for each tax bill. Widows or widowers of veterans killed or who died on active duty receive a tax credit of \$1,400. The tax credit is applied as \$700 for each tax bill. In 2001, the Town granted seven of these credits.

***Current Use Release Taxes:*** In TY2001, 273.37 acres of land in the Current Use Program were released. Release from the program results in a land use change tax of 10% of the property's market value at the time of the change in use. Release taxes were assessed in the amount of \$572,232.74 in 2001.

***Timber Yield Taxes:*** When harvesting timber in New Hampshire, the law requires the owner of the land to file an "Intent-to-Cut" form, post a harvesting permit, and file a "Report of Timber Cut". There is a tax assessed against harvested timber.

***Abatement Requests:*** An abatement of tax request must be made to the Town by March 1, 2002. An appeal of the refusal or denial of an abatement request must be made to the New Hampshire Board of Tax and Land Appeals or the Superior Court by September 1, 2002.

In closing, I would like to thank the professional staff of the Selectmen's Office, the Tax Collector's office, the Town Clerk's Office, the Planning and Development Department, and the members of the Board of Selectmen for their assistance throughout 2001.

Respectfully submitted,

*Rex Norman, CNHA*

Town Tax Assessor

# TOWN OF WINDHAM NEW HAMPSHIRE



## Warrant and Budget 2002

*Note: This is the revised Town Warrant which is being submitted for the Official Ballot Vote on March 12, 2002, and is inclusive of any changes/amendments made at the February 9<sup>th</sup> Deliberative Session.*

# TOWN WARRANT

## THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Windham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified of the following annual Town Meeting schedule.

### First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Golden Brook School in said Windham on Saturday, the Ninth day of February, 2002 at 9:00 am. This session shall consist of explanation, discussion, and debate of warrant articles numbered 4 through 33. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

### Second Session of Annual Meeting (Official Ballot Voting)

You are hereby notified to meet again at the Golden Brook School in Windham, on Tuesday, March 12, 2002 between the hours of 7:00 a.m. and 8:00 pm to vote by official ballot on warrant articles numbered 1 through 33.

ARTICLE 1. To choose all necessary Town Officers for the year ensuing.

ARTICLE 2. To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as submitted by Petition under RSA 675:4.

*Citizen Petition Amendment #1:* To determine if qualified voters in the Town of Windham in the County of Rockingham in the State of New Hampshire will vote to approve changes in zoning ordinances 604.1.3, 605.1.1.3, and 605.1.3 to prohibit "Formula Fast Food or Drive-thru Fast Food Restaurants" in Windham:

#### 604. Neighborhood Business District:

604.1.3 No "Formula Fast Food or Drive-thru Fast Food Restaurants" permitted.

Definitions:

"Full Line Restaurant" means a business selling a full line of prepared food and drinks using nondisposable plates, glasses and utensils for immediate consumption on the site. The business provides tables and chairs, table service, and is available to persons of all ages.

"Fast-food or Drive-thru Fast Food Restaurant" means an establishment whose principal business is the sale in disposable packaging of already prepared or rapidly prepared food directly to the customer in a ready-to-consume state for consumption either within the restaurant building or off the premises. Neither a delicatessen, gourmet food shop, or pizza shop, with fifteen or fewer seats nor a bakeshop with eight or fewer seats shall be construed to be a "fast-food restaurant."

A "Formula Fast Food Restaurant" is a fast-food or drive-thru restaurant that is required by contractual or other arrangement to offer any of the following: standardized menus, ingredients, food preparation, employee uniforms, architecture or similar standardized features, interior décor, signage or exterior design, or adopt a name, appearance or food presentation format which causes it to be substantially identical to another restaurant regardless of ownership or location.



605. Business-Commercial District A, B and C:

605.1.1.3 No "Formula Fast Food or Drive-thru Fast Food Restaurants" permitted. See 604.1.3 for definitions.

605.1.3 No "Formula Fast-Food or Drive-thru Fast Food Restaurants" permitted. See 604.1.3 for definitions.

**Not Recommended by Planning Board (Vote 6:0:1)**

*Citizen Petition Amendment #2:* Pursuant to RSA 675:4, we, the undersigned registered voters of the Town of Windham, hereby petition the Board of Selectmen to place the following zoning amendment on the warrant and official ballot of the 2002 Annual Town Meeting:

*Article \_\_\_\_.* To see if the Town will vote to prohibit drive-through facilities at restaurants located in the Neighborhood Business District and Business-Commercial District A by amending the zoning ordinance to add the following sentence to Sections 604.1.3, 605.1.1.3 and 605.1.3:

*"Drive-throughs are not permitted."*

**Recommended by Planning Board (Vote 7:0)**

*Citizen Petition Amendment #3:* Pursuant to RSA 675:4, we, the undersigned registered voters of the Town of Windham, hereby petition the Board of Selectmen to place the following zoning amendment on the warrant and official ballot of the 2002 Annual Town Meeting:

*Article \_\_\_\_.* To see if the Town will vote to prohibit Formula Fast Food Restaurants and Drive-thru Fast Food Restaurants in the Neighborhood Business District and Business-Commercial District A by amending the zoning ordinance to add the following language to Sections 604.1.3, 605.1.1.3 and 605.1.3 and to add the following definitions to Section 200:

Add to Sections 604.1.3, 605.1.1.3 and 605.1.3

*"Formula Fast-Food and Drive-thru Fast Food Restaurants are not permitted."*

Add Following New Definitions to Section 200:

Full Line Restaurant: A business selling a full line of prepared food and drinks using non-disposable plates, glasses and utensils for immediate consumption on the site. The business provides tables and chairs, table service, and is available to persons of all ages.

Fast-food or Drive-thru Fast Food Restaurant: An establishment whose principal business is the sale in disposable packaging of already prepared or rapidly prepared food directly to the customer in a ready-to-consume state for consumption either within the restaurant building or off the premises. Neither a delicatessen, gourmet food shop, or pizza shop with fifteen or fewer seats nor a bake shop with eight or fewer seats shall be construed to be a fast-food restaurant.

Formula Fast Food Restaurant: A fast-food or drive-thru restaurant that is required by contractual or other arrangement to offer any of the following: standardized menus, ingredients, food preparation, employee uniforms, architecture or similar standardized features, interior décor, signage or exterior design, or adopt a name, appearance or food presentation format which causes it to be substantially identical to another restaurant regardless of ownership or location.

Note: This petition is identical in substance to a previously petitioned amendment. If the Selectmen allow the prior petitioned amendment to go on the ballot, the undersigned give permission to have this petition withdrawn.

**Not Recommended by Planning Board (Vote 6:0:1)**

*Citizen Petition Amendment #4:* Purpose: Amend Section 706.5.4 of the Town of Windham Zoning Ordinance as follows:

Insert “scrolling,” after the word “moving,” in the second sentence.

Replace “Changing print with less than a 5 second duration” to “Text and/or graphics that change more than once a day” in the third sentence.

In the fifth sentence, change “and” to “and/or”; change “3 seconds” to “1 minute”; add “and shall be dedicated to only time and/or temperature” to the end.

**Recommended by Planning Board (Vote 7:0)**

*Citizen Petition Amendment #5:* To see if the Town will vote to amend the Windham Zoning Ordinance Section 610.4.1.17 to permit the number of elderly dwelling units not to exceed fifteen (15) percent of the total number of dwelling units in the community as determined by the Assessor's Office.

**Not Recommended by Planning Board (Vote 7:0)**

**ARTICLE 3.** To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as proposed by the Planning Board.

*Amendment #1:* Amend the Windham Zoning District Map by rezoning a portion (1,000 feet as measured from the centerline of Route 28, Rockingham Road) of the following listed parcels located off the west side of Route 28, Rockingham Road near the Derry town line from Rural to Neighborhood Business District. Assessors Map 3-B lots 600, 625, 675.

**Recommended by Planning Board (Vote 6:0)**

*Amendment #2:* Amend the Windham Zoning District Map by rezoning the following listed parcels located off the east side of Route 28, Rockingham Road near the Derry town line from Business Commercial A to Neighborhood Business District: Assessors Map 8-B lots 5200 & 5400.

**Recommended by Planning Board (Vote 6:1)**

*Amendment #3:* Amend the Windham Zoning District Map by rezoning lots 8-B-5100, 4400, 4500, and 4550 and a portion of lot 8-B-3000 (start at north west portion of lot 471 feet easterly to property line, 1488 feet southerly, then approximately 150 feet southeasterly to the centerline of the brook then along centerline of brook to northerly property line of lot 6200, then 580 feet westerly to Route 28, then along Route 28 to place of beginning) from Business Commercial A and Rural to Neighborhood Business District.

**Recommended by Planning Board (Vote 6:0)**

*Amendment #4:* Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, north of Gordon Mountain Road from Residence B to Rural for the following parcel: the southerly portion of lot 8-B-3000 (start at northwest corner of lot 8-B-5500, then 366.71 feet southerly along property line, then approximately 900 feet southwesterly along property line, then northerly approximately 300 feet, then westerly approximately 1,000 feet, then northerly approximately 500, then easterly approximately 2,000 feet to place of beginning).

**Recommended by Planning Board (Vote 6:1)**

*Amendment #5:* Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, north of Aladdin Road from Business Commercial A to Rural for the following lots: 8-B-601, 603, 850, 1000, and a portion of lot 8-B-500 (start at northeast corner of lot 8-B-900, then approximately 80 feet easterly along property line, then approximately 1,350 feet south to the northeast corner of lot 8-B-601, then 504.93 feet to northwest corner of lot 8-B-601, then 625 feet north to southwest corner of lot 8-B-850, then 313.5 feet easterly to southeast corner of lot 8-B-850, then northerly 462 feet to northeast corner of lot 8-B-850, then 440 feet northerly to place of beginning).

**Recommended by Planning Board (Vote 7:0)**



*Amendment #6:* Amend the Windham Zoning District Map by rezoning the west side of Route 28, Rockingham Road from Business Commercial A to Rural for lots 3-B-110 and 112.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #7:* Amend the Windham Zoning District Map by rezoning the west side of Route 28, Rockingham Road, from Business Commercial A to Professional, Business, & Technology for the following lots: 8-C-1, 20, 100, 102, 13-C-304A & 400; Rural to Professional, Business, & Technology for the following lots: 8-C-100 & 102; and Limited Industrial to Professional, Business, & Technology for the following lots 8-C-100, 102, 400, 400A, and 500 and 13-C-304A, 400, and 450.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #8:* Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, from Business Commercial A to Neighborhood Business District for the following lots: 8-B-2499 & 2500.

**Recommended by Planning Board (Vote 6:0)**

*Amendment #9:* Amend the Windham Zoning District Map by rezoning parcel 8-C-50 from Limited Industrial to Rural.

**Recommended by Planning Board (Vote 6:0)**

*Amendment #10:* Amend the Windham Zoning District Map by rezoning the east side of Route 28, Rockingham Road, from Residence B to Rural for the following lots: 8-B-4100, 4200, 4300, 6600 and the southern portion of lot 8-B-3900 (start at southeast corner of lot 8-B-3900, then 802.9 feet westerly along property line to southwest corner of lot 8-B-3900, then 328.49 feet northerly along property line, then 250 feet easterly along property line, then 320 feet northerly along property line, then 130 feet westerly along property line, then 100 feet northerly along property line, then 700 feet easterly to northwest corner of lot 8-B-4200, then 701.23 feet to place of beginning).

**Recommended by Planning Board (Vote 7:0)**

*Amendment #11:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 301 by adding the following new subsections:

“301.10. Village Center District

301.11. Open Space Residential Overlay District

301.12. Professional, Business & Technology District

301.13. Elderly Housing Overlay District”

Explanation: The purpose of this amendment is to correct an oversight of not including four existing zoning districts under this section.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #12:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 503 by inserting the words “or expansion” after the words “A change of use” in the first line, and by inserting the words “non-residential or multi-family” after the words “of any” in the first line such that the section as amended reads as follows:

503. A change of use or expansion of any non-residential or multi-family building, land or structure shall require Site Plan approval except when the size of the building does not change and the new use is a permitted use in the zone, the new use is of the same type as the prior (e.g. Change in type of retail store, change from apartment to condominium), and the new use does not demand any additional requirements of the lot beyond previous use.



Explanation: The purpose of this amendment is to tie the Zoning Ordinance to the Site Plan Regulations in terms of requiring site plan approval by the Planning Board for the expansion of existing buildings.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #13:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 601.3 by replacing the word “structure” after the words “result in the erection of any” in the first and second lines with the words “permanent building”, and by inserting the words “subject to section 601.4.8” after the words “may be permitted in this district” in the third line such that the section as amended reads as follows:

601.3 Uses Permitted: Any of the following uses that do not result in the erection of any permanent building or conflict with the intents and purposes in *Section 601.1* may be permitted in this district subject to *Section 601.4.8*.

Explanation: The purpose of this amendment is to clarify the approval process for all uses permitted in the WWPd.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #14:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 601.3.7 by deleting the words “including golf courses,” after the word “Recreation” in the first line, by deleting the word “boating” after the words “(but not an amusement park)” in the second line, and by adding the word “boat” before the word “landings,” in the second line such that the section as amended reads as follows:

601.3.7 Recreation, pedestrian trails, parks (but not an amusement park), fishing, boat landings, picnic areas, and any noncommercial open-air recreational use, provided that there are adequate provisions for disposal of waste products and for parking outside the W.W.P.D.

And by adding the following new subsections:

“601.3.8 Driveways subject to the following:

The only buildable uplands available on the lot have no reasonable alternative means of access from any road, whether publicly or privately owned; and

The driveway crossing is designed to minimize to the greatest extent possible any disruption of the W.W.P.D.; and

The driveway length and design is the minimum length and width necessary to provide access to the proposed use through the W.W.P.D.

601.3.9 Utility lines.”

Explanation: The purpose of this amendment is to clarify the uses permitted in the WWPd.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #15:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 601.4.8 by deleting this section in its entirety and replacing it with the following:

“601.4.8 The following uses, which require excavation, filling, drainage, stump removal, or otherwise altering the surface configuration of the land that is necessary for any construction shall require a special permit from the Planning Board:

Uses permitted in the W.W.P.D;

Uses granted by variance;

If essential for the allowed use of land adjacent to the W.W.P.D.

Such approval may be granted after the submission of plans describing the activities and after proper public notice and public hearing. Such plans shall also be submitted to the Conservation Commission and Code Enforcement Administrator (CEA) for their review and comment at the public hearing. The Planning Board's action on proposals shall be based on whether the proposed action is consistent with the intents and purposes of *Section 601* of this ordinance and documented accordingly."

Explanation: The purpose of this amendment is to clarify which uses in the WWPD require a special permit from the Planning Board.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #16: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 601.4 by adding the following new subsection:*

"601.4.9 Non-accessory buildings closer than fifty (50) feet to the W.W.P.D. shall require review by planning staff. Planning Board review shall only be required at the applicant's request. The purpose of this section is to allocate room for swimming pools, decks, sheds, and lawn areas to be constructed outside of the W.W.P.D."

Explanation: The purpose of this amendment is to allocate room for the construction of swimming pools, decks, sheds, and lawn areas outside of the WWPD.

**Recommended by Planning Board (Vote 4:3)**

*Amendment #17: Amend the Town of Windham Zoning Ordinance and Land Use Regulations by amending Section 602.1.1.7 by replacing the words "the same as in Residence A" with the words "as permitted in Section 603.1.5." such that the section as amended reads as follows:*

"602.1.1.7 Overnight parking as permitted in *Section 603.1.5*."

Explanation: The purpose of this amendment is to clarify the requirements of overnight parking in this district.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #18: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 603.1 by adding the words "in the Residence A, B, & C Districts" after the words "Uses Permitted" such that the section as amended reads as follows:*

603.1 Uses Permitted in the Residence A, B, & C Districts:

By adding the following new subsection:

"603.1.7 Home Occupations as permitted in *Section 602.1.6*."

And by amending Section 603.2 by adding the word "Additional" before the word "Uses" such that the section as amended reads as follows:

603.2 Additional Uses in the Residence District C:"

Explanation: The purpose of this amendment is to clarify allowed uses in the Residence A, B, & C Districts. The purpose of the new *Section 603.1.7* is to allow home occupations in all residential districts as recommended in the *Windham, NH Master Plan 2000*.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #19: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 605.1.10 by inserting the words "television stations, commercial antenna structures," after the words "radio stations"; by adding the words "subject to the provisions of*

*Section 701.3,”* after the words “and other utility structures”; and by adding the following new subsections, 605.2.1.6 and 605.3.1.11:

605.1.10 Telephone exchange buildings, radio stations, television stations, commercial antenna structures, and other utility structures subject to the provisions of *Section 701.3*.

“605.2.1.6 Telephone exchange buildings, radio stations, television stations, commercial antenna structures, and other utility structures subject to the provisions of *Section 701.3*.

605.3.1.11 Telephone exchange buildings, radio stations, television stations, commercial antenna structures, and other utility structures subject to the provisions of *Section 701.3*.”

Explanation: Section 701.3 of the Zoning Ordinance states that commercial antenna structures are permitted in all commercial zones. This use was not listed under the Business Commercial A, B, or C Districts. This amendment is intended to correct that oversight.

**Recommended by Planning Board (Vote 6:0)**

*Amendment #20:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 604. Neighborhood Business District by adding the following new subsections:

“604.1.8 A single dwelling unit allowed as an accessory use to a commercial enterprise provided it is contained within the same structure.

604.1.9 Overnight parking as permitted in *Section 603.1.5*.”

Explanation: The Neighborhood Business District is intended primarily for businesses that provide goods and services for the residents of the area. These uses should be allowed in this district to create a mixed-use environment for businesses to serve residents.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #21:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 605.1 by inserting the words “in the Business Commercial A District” after the words “Uses permitted” such that the section as amended reads as follows:

“605.1 Uses permitted in the Business Commercial A District subject to Site Plan approval as provided in Windham Site Plan Regulations.”

And by deleting subsection 605.1.1.3 and renumber the subsequent subsections as follows: 605.1.1.4 to 605.1.1.3, 605.1.1.5 to 605.1.1.4, and 605.1.1.6 to 605.1.1.5.

Explanation: The purpose of this amendment is to make the allowed uses easier to understand for the Business Commercial A District.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #22:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Appendix A-1 by deleting the Wetland & Watershed Protection row; by deleting Notes 5, 7, 11, and 13; renumber the subsequent notes; by inserting the words “For uses other than residential in the Rural District, there shall be” at the beginning of the newly renumbered Note 11 such that the note as amended reads as follows:

11. For uses other than residential in the Rural District, there shall be one-hundred (100) feet where abuts a residentially developed area.

And by adding the following new note:

“12. The minimum shoreland setback in non-W.W.P.D. areas for non-accessory buildings shall be fifty (50) feet from the reference line (Reference Line: For natural fresh water bodies = natural mean high water level; For artificially impounded fresh water bodies = water line at full pond).”



Explanation: Housekeeping for clarification and to eliminate redundancy. The purpose of the new Note 12 is to establish a shoreland setback for non-accessory buildings.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #23: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 609. Aquifer Protection District, subsection 609.3.3.4 by deleting the words "and shall act to approve or disapprove the final plat within 90 days of the submission or such further time as deemed necessary and as provided for by NH State statute" at the end of the third paragraph:*

The Planning Board shall reserve the right to withhold action on such plat pending the results of an on-site and/or other investigation by that Board or its appointed agent.

Explanation: The purpose of this amendment is to bring the Town's Ordinance into conformance with State statute, which requires that the Planning Board approve or disapprove the final plat within 65 days after formal acceptance of the plan.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #24: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 611. Open Space Residential Overlay District by adding the following definition under Section 611.3 Definitions:*

"Tract: One (1) or more adjacent lots. For the purpose of this definition, lots shall be considered adjacent, notwithstanding the fact they are separated by a brook, stream, or river; a public road or right of way (except the Interstate Highway); a railroad right of way; or by a private access way. The lots shall be merged into a single lot as a condition of approval under the Open Space Residential Overlay District."

Explanation: The purpose of this amendment is to allow parcels of land separated by a brook, stream, or river; a public road or ROW (except the Interstate Highway); a railroad ROW; or a private access way to be used as open space under the Open Space Residential Overlay District.

**Recommended by Planning Board (Vote 5:2)**

*Amendment #25: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 200 Definitions by adding the following new definitions:*

"Awning: An awning is an architectural projection that provides weather protection, identity or decoration and is wholly supported by the building to which it is attached. An awning is comprised of a lightweight, rigid skeleton structure over which a covering is attached.

Canopy: A canopy is an architectural projection that provides weather protection, identity or decoration and is supported by the building to which it is attached at the outer end by not less than two stanchions. A canopy can also be a detached structure and is comprised of a rigid structure over which a rigid covering is attached."

By amending Section 702.1 by adding the word "awnings" before the word "Eaves" on the first line such that the section as amended reads as follows:

"702.1 Awnings, eaves, sills, steps, cornices, belt cornices, fences or walls and similar features may project into the specified yards provided that:"

And by adding the following new subsection:

"702.6 Canopies, whether attached to the principal structure or detached, shall be set back thirty (30) feet from the front property line, twenty (20) feet from the side property line, and thirty (30) feet from the rear property line measured from the edge of the canopy roof."

Explanation: The purpose of this amendment is to establish a setback requirement for canopies and to clarify the difference between a canopy and an awning.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #26:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 704. Off-Street Parking and Loading Areas by adding the following new subsections:

“704.1.13 All parking calculations shall be rounded up to the next whole number.

704.4.4 Parking spaces at gasoline dispensers may be counted as required parking when there is only a convenience store on site.”

By deleting the word “Recreation” in the second line in Section 704.2.2 such that the section as amended reads as follows:

“704.2.2 All off-street parking and loading areas, permitted and/or required, except for dwellings, which are located within or adjacent to a Rural or Residence District (whether on the side or rear) shall be screened from all adjoining lots in said district by either:”

And by deleting the words, “nor shall one be counted as or substituted for the other.” in the second line of Section 704.2.3 such that the section as amended reads as follows:

“704.2.3 Required off-street parking and loading spaces shall not hereafter be reduced.”

Explanation: The purpose of this amendment is to codify past and current policy in determining the number of required parking spaces. The purpose of amending Section 704.2.3 is to eliminate the conflict with Section 704.1.12. The purpose of amending Section 704.2.2 is to eliminate the mention of a zoning district that no longer exists.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #27:* Amend the *Town of Windham Zoning Ordinance and Land Use Regulations* Section 705.1 by deleting the word “recreational” in the second line such that the section as amended reads as follows:

“705.1 The following requirements shall be met: (Except for those lots within the Rural or Residential Districts or where open space requirements are more restrictive elsewhere in this ordinance).”

Explanation: The purpose of this amendment is to eliminate the mention of a zoning district that no longer exists.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #28:* Amend Section III, C, Number 4 of the Historic District Ordinance by replacing the number “30” on the tenth line with the words and numbers “forty-five (45)”; by inserting the words “within this district” after the words “any residential applicant” on the fifth line; and by inserting the words “within this district” after the words “any non-residential use applicant” on the eighth and ninth lines such that the section as amended reads as follows:

“The commission shall have the power to accept and use gifts, grants, as contributions for the exercise of its functions. It shall be the duty of the commission to file with the Building Inspector or other duly delegated authority either a certificate of approval or notice of disapproval following the review and determination of any residential applicant within this district. It shall be the duty of the commission to file with the Planning Board or other duly delegated authority either a certificate of appropriateness or notice of disapproval following the review and determination of any non-residential use applicant within this district. Said certificate shall be filed with the Building Inspector, Planning Board, or other duly delegated authority within forty-five (45) days after filing of the application of said certificates unless the applicant shall agree to a



longer period of time. No residential use building permit shall be issued until a certificate of approval has been filed with the Building Inspector, but in the case of disapproval such notice shall be binding upon the Building Inspector or other duly delegated authority and no permit shall be issued. Failure to file said certificate within the specified period of time shall be deemed to constitute approval by said commission."

Explanation: The purpose of this amendment is to bring our ordinance into conformity with NH RSA 676:9.

**Recommended by Planning Board (Vote 7:0)**

*Amendment #29: Amend the Town of Windham Zoning Ordinance and Land Use Regulations by adding the following new section, Section 615. Route 28 Access Management Overlay District.*

**"615. Route 28 Access Management Overlay District:**

615.1 Authority and Purpose: This Ordinance, adopted pursuant to the authority of RSA 674:16 and RSA 674:21, shall be known as the Route 28 Access Management Overlay District Ordinance. The regulations in this ordinance shall overlay and supplement the regulations in the *Town of Windham Zoning Ordinance and Land Use Regulations*, and shall be part of the Zoning Ordinance for purposes of administration and appeals under state law. If any provision of this ordinance differs or appears to conflict with any provision of the Zoning Ordinance or other ordinance or regulation, the provision imposing the greater restriction or more stringent standard shall apply. The purpose of this ordinance is to:

Provide safe access to land development while conserving Route 28, Rockingham Road's ability to move traffic safely and efficiently;

Provide reductions in accident costs;

Maintain the efficient movement of people and goods;

Preserve the public investment in the transportation infrastructure;

Reduce the need to build new roadways and driveways;

Protect the value of private investments;

Enhance the environmental and economic vitality of Route 28.

**615.2 Objectives:**

Limit the number of conflict points. The more conflict points that occur at an intersection the higher the potential for vehicular accidents. When left turns and cross street through movements are restricted, the number of conflict points is significantly reduced.

Separate conflict areas. Intersections created by public streets and driveways represent basic conflict areas. Adequate spacing between intersections allows drivers to react to one intersection at a time, and reduces the potential for conflicts.

Reduce the interference of through traffic. Through traffic often needs to slow down for vehicles exiting, entering, or turning across the roadway. Providing turning lanes, designing driveways with large turning radii, and restricting turning movements in and out of driveways allows turning traffic to get out of the way of the following through traffic.

Provide sufficient spacing for at-grade signalized intersections. Good spacing of intersections reduces conflict areas and increases the potential for smooth traffic progression.

Minimize signalized intersections.



Minimize visual driver distractions by maintaining natural and planted landscaped buffers along the Route 28 corridor.

Provide adequate on-site circulation and storage. The design of good internal vehicle circulation in parking areas and on local streets reduces the number of driveways that businesses need for access to the major roadway.

#### 615.3 Definitions:

Service Road – A road located off the arterial, which provides access to properties that front on this road, instead of directly accessing the arterial.

#### 615.4 Location:

The overlay area shall be located as follows: Starting at the Derry town line south along the east and west sides of Route 28, one thousand feet from the centerline of Route 28 to Jones Road. South of Jones Road, the overlay district shall follow the Manchester and Lawrence Railroad bed to the Salem town line on the west, and Harris Road to the Salem town line on the east.

#### 615.5 Allowed Uses:

All uses allowed in the underlying districts are allowed in the overlay district. For new construction, reconstruction, and new uses, see *Section 500*.

615.6 Development Standards: Development standards shall be as prescribed in the Subdivision Control and Site Plan Regulations, except as noted below:

615.6.1 The minimum frontage requirements for lots with frontage only on Route 28 shall be two hundred and fifty (250) feet.

#### 615.6.2 Front Yard Setback, Natural Buffer Area:

The minimum front yard building setback for lots with frontage only on Route 28 shall be fifty (50) feet, which shall be left wooded and in its natural state. Where such area is not naturally wooded, it shall be suitably landscaped with a sufficient number of trees of a type common in Windham to constitute a visual barrier between the proposed development and the roadway. Under no circumstances will parking, retention ponds, or any other development involving clearance of natural vegetation be permitted within said area, except for permitted signs and allowed access driveways. Nothing herein is intended to prohibit appropriate tree surgery or similar maintenance of vegetation in this buffer area. Lots with frontage on both Route 28 and an adjacent or intersecting road shall also be required to provide the fifty (50) foot natural buffer along Route 28. The fifty-foot natural buffer shall not apply to lots zoned Neighborhood Business or Business Commercial A.

#### 615.6.3 Minimum Distance Between Driveways:

The minimum distance between driveways on the same and opposing sides of Route 28, including all road intersections shall be measured from the centerline of the driveways at the right-of-way line and shall be a function of the posted speed in accordance with the following table:

#### MINIMUM DISTANCE BETWEEN DRIVEWAYS

Posted Speed (mph) Minimum Spacing

35	150'
40	185'
45	230'
50	275'

Where opposing sides of a road have different speed limits, the higher speed limit shall prevail. The centerlines of all new service roads and driveways should be aligned with driveways, and road intersections on the opposing side of the highway, if they exist. If such an alignment is not feasible, the driveways shall be offset in accordance with the above table.

#### 615.6.4 Driveway Width:

Non-residential driveways shall not exceed twenty-four (24) feet in width for two lanes or thirty-six (36) feet in width for three lanes, measured perpendicular to the driveway at its narrowest point. The driveway shall be flared at the property line with minimum radii of twenty-five (25) feet.

#### 615.6.5 Maximum Number of Driveways Per Lot:

Lots, which only have frontage on Route 28, shall be allowed a single driveway, unless demonstrated to the Planning Board that additional driveways are required for safety and/or traffic flow. Two, one-way driveways may be substituted for a single driveway, provided that the minimum required distance between driveways can be met, *Section 615.6.3*.

#### 615.6.6 Driveway (Throat) Length:

The minimum length of a driveway shall be of adequate length to accommodate the safe queuing of vehicles. The design of the driveway shall, to the maximum extent possible, cause no vehicles waiting to enter the site, to remain on the highway and to allow for safe ingress and egress to the property. The loading or unloading of delivery vehicles along the Route 28 right-of-way shall not be allowed.

#### 615.6.7 Shared Parking Facilities and Driveways:

Shared parking facilities and driveways shall be provided where feasible and the parking space requirements reduced where shared parking is designed to maximize complimentary use and it has been demonstrated to the Planning Board that sufficient parking will be available when it is needed.

#### 615.6.8 Interconnecting Driveways:

All projects subject to site plan review shall provide interconnecting driveways or easements for future construction of driveways that will provide and promote vehicular and pedestrian access between adjacent lots, without accessing the highway to all property lines, and shall be designed to provide safe and controlled access to adjacent developments where they exist.

#### 615.6.9 Access to Lots with Multiple Frontages:

Lots with frontage on both Route 28 and a service or intersecting road shall not be permitted to access Route 28, except where it can be demonstrated to the Planning Board that other potential access points would cause greater environmental, safety, or traffic impacts.

#### 615.6.10 Service Roads:

Service roads shall be utilized, whenever possible, for direct access to permitted uses on properties. New driveways and roads shall be located to maximize access to surrounding properties.

**615.7 Administration:** The Route 28 Access Management Overlay District shall be administered by the Planning Board through its Subdivision Control and Site Plan Regulations."

**Explanation:** The purpose of this amendment is to maintain Route 28's function and capacity as a viable state road.

**Recommended by Planning Board (Vote 5:0)**

*Amendment #30: Amend the Town of Windham Zoning Ordinance and Land Use Regulations Section 715. Public School Impact Fees by amending subsection 715.3.5 by replacing the words and numbers "Revision B, dated November 24, 1997" after the words "the Windham Public School District" on the third line with the words and numbers "Revision Year 2001, dated November, 2001" such that the section as amended reads as follows:*

"715.3.5 The amount of the public capital facilities impact shall be determined by the impact fee schedules contained in "Procedure for the Computation of Impact Fees for the Windham Public School District, Revision Year 2001, dated November, 2001", which is included by reference as part of this Ordinance.

By amending subsection 715.8.1 by replacing the words and numbers "Revision B, dated November 24, 1997" after the words "the Windham School District" on the second line with the words and numbers "Revision Year 2001", dated November, 2001" such that the section as amended reads as follows:

"715.8.1 The impact fee schedule contained in "Procedure for the Computation of Impact Fees for the Windham School District, Revision Year 2001, dated November, 2001" shall be reviewed by the Board of Selectmen and the Planning Board at a minimum of five (5) year intervals, and may be amended periodically after public hearing, but the schedule may be adjusted no more frequently than annually."

By amending subsection 715.9.1 by replacing the words and numbers "Revision B, dated November 24, 1997" after the words "the Windham School District" on the second line in the first paragraph with the words and numbers "Revision Year 2001", dated November, 2001" such that the section as amended reads as follows:

"715.9.1 As Calculated Based on "Procedure for the Computation of Impact Fees for the Windham Public School District, Revision Year 2001, dated November, 2001" on file in the School District offices and the Planning & Development Department."

And by changing the fee schedule for single family detached from \$2,200.00 to \$2,500.00, for single family attached (townhouse and multi-family units) from \$305.00 to \$0, and for manufactured homes from \$305.00 to \$0 such that the section as amended reads as follows:

"Type of Construction      School Impact Fee Assessment

(Units in Structure) Per Dwelling Unit

Single Family Detached    \$2,500.00

Single Family Attached (townhouse and multi-family units)    \$0

Manufactured Homes    \$0"

Explanation: The purpose of this amendment is to bring the Zoning Ordinance into conformance with the latest "Procedure for the Computation of Impact Fees for the Windham School District".

**Recommended by Planning Board (Vote 4:1)**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand, and no 100ths (\$300,000.00) Dollars for the purpose of completing Phase Two of Griffin Park. Said completion is to include but not be limited to some or all of the following as funds will allow: playground equipment, six tennis courts, four basketball courts, a skateboard/roller-blading area, horseshoe pits, conduits for possible future lighting, improvements to the wooded nature trail and associated security measures, and payment of costs associated with the financing of said construction; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$300,000.00 in bonds or notes in



accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; and to take any other action as may be necessary to carry out and complete financing of this project.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty One Thousand, Two Hundred Fifty and no 100ths (\$131,250.00) Dollars for the purpose of purchasing a new ambulance for the fire department, and payment of costs associated with the financing of said purchase; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$54,854.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; and further to authorize the withdrawal of \$18,800 from the Fire Apparatus Capital Reserve Fund established for such purpose, with the balance of \$57,596 to be raised from general taxation and to take any other action as may be necessary to carry out and complete financing of this project.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of Eighty Five Thousand, and no 100ths (\$85,000.00) Dollars for the purpose of purchasing a new loader for the Highway Department, and payment of costs associated with the financing of said purchase; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$41,463.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; with the balance of \$43,537 to be raised from general taxation and to take any other action as may be necessary to carry out and complete financing of this project.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of Ninety Nine Thousand and no 100ths (\$99,000.00) Dollars for the purpose of renovating the West Room of the Searles Building and purchasing equipment, materials and furnishings of a lasting nature for said construction and payment of costs associated with the financing of said project; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$82,706.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note with the balance of \$16,294 to be withdrawn from the Searles School Special Revenue Fund and to take any other action as may be necessary to carry out and complete financing of this project.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 8.** To hear the reports of auditors, agents and other committees heretofore chosen and pass any votes relating thereto.

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$6,035 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2002 to the Conservation Fund in accordance with RSA 36-A:5.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$21,015 representing the cost of the increased economic benefits for members of Local Union No. 1801 AFSCME (Municipal Union) to which they are entitled for the fiscal years 2002-2004 under the terms of the latest collective bargaining agreement entered into by the Selectmen and AFSCME. Said contract to expire on March 31, 2004 with the additional cost for 2003 to be \$22,805, and \$8,905 for 2004.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$60,500 representing the cost of the increased economic benefits for members of Local Union No. 2915 IAFF (Fire Union) to which they are entitled for the fiscal years 2002-2004 under the terms of the latest collective bargaining agreement entered into by the Selectmen and IAFF. Said contract to expire on March 31, 2004 with the additional cost for 2003 to be \$30,680, and \$6,345 for 2004.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 12.** Shall the Town of Windham, if Articles #10, and/or #11 are defeated, authorize the governing body to call one special meeting, at its option, to address Article(s) #10, and/or #11, cost items only?

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$15,000 representing the town's 50% share of the costs associated with conducting an Engineering Study on the Castle Hill Road Bridge to assess the condition of the bridge and to develop alternative replacement or repair proposals along with associated costs. The other 50% share of this project will be paid by the Town of Pelham, who has a similar article before its voters this town meeting. This project will be submitted under the State of New Hampshire Bridge Betterment Program wherein the towns will be reimbursed up to 80% of their costs. Should this article be approved, but defeated by the voters in Pelham, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the study is completed or for a period of two (2) years, whichever is less.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of purchasing and certifying a used ladder truck for the fire department.

**Not Recommended by Board of Selectmen (2-2)**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$23,000 for the town's 20% share of the engineering costs associated with the construction of bike paths along Lowell Road from Route 111 to the Golden Brook School or portions thereof based on final funding available. The Town has been approved to receive a State grant to pay for 80% of the project cost scheduled to begin in FY 2004 pending the town approving its 20% share beginning in that year. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the study is completed or for a period of three (3) years, whichever is less.

**Not Recommended by Board of Selectmen (2-2)**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$5,000, said amount to be withdrawn from the Searles Special Revenue Fund for the purposes of paying marketing related costs for operating the Searles Building.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of \$475,000 to be added to the Health Insurance Expendable Trust Fund.

**Recommended by Board of Selectmen (4-0)**



**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earned Time Expendable Trust Fund.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 19.** To see if the Town will vote to raise and appropriate the sum of \$35,000 to be added to the Property Maintenance Expendable Trust Fund.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 20.** To see if the Town will vote to discontinue an unnamed class VI road, running through lot 13-C-1 and lot 13-C-25 in an Easterly direction from Searles Road for a distance of 500+ feet in accordance with RSA 231:43. Said section serves as the driveway to Apple Acres and to further authorize the Selectmen to convey said discontinued section, to Sam and Jeanne Nasser and other abutters equally in front of their respective properties for the payment of all costs associated with conveyance including the cost of surveying and legal expenses (estimated to be approximately \$1,000), and upon such other terms and conditions as may be acceptable to the Board of Selectmen.

**ARTICLE 21. TO BE VOTED BY BALLOT.** Shall we modify the elderly exemptions from property tax in the Town of Windham, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$80,000; for a person 75 years of age up to 80 years, \$100,000; for a person 80 years of age or older, exempt if they qualify. To qualify, the person must have been a New Hampshire resident for at least 5 years and own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$150,000 excluding the value of the person's residence.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 22.** "Shall we adopt the provisions of RSA 31:95-c to restrict 95% of the revenues from income derived from *providing police contracted details* to expenditures for the purpose of *paying the police officers to provide contracted detail service*? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the *Police Contracted Details Special Revenue* fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue."

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 23.** To see if the Town will vote to authorize the Board of Selectmen to grant a twenty (20) year Historic Preservation Easement on the land and buildings located at 4 North Lowell Rd, and known generally as the Bartley House, to the New Hampshire Land and Community Heritage Investment Program (LCHIP) or similar organization as determined by the Board of Selectmen. This easement is required as part of the conditions imposed by LCHIP who is providing grant funds to assist in the building's renovations. The easement requires the town to insure the buildings continued maintenance, repair, and administration so as to preserve the architectural, historical, archaeological, and cultural integrity of its features, materials, appearance and workmanship.

**ARTICLE 24.** To see if the Town will vote to authorize the Board of Selectmen to grant a Conservation Easement to the Windham Conservation Commission to approximately 8.15 acres of the rear portion of Lot 22-R-900, known as Griffin Park, and as shown on a plan entitled "Site Plan of Griffin Park" by E.N. Herbert Assoc. dated July 2000. Said easement area is required as a condition of a State permit received as part of the park development and shall be maintained in perpetuity as open space without there being conducted thereon any industrial or commercial activities, with uses limited to wetland enhancement and limited recreation.



**ARTICLE 25.** To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, meaning that the principle and interest may be appropriated and expended, to be known as the Town Museum Municipal Acquisition Fund, for the purpose of acquiring items for the town museum, and to appropriate the sum of \$4,350 towards this purpose; and furthermore to appoint the Board of Selectmen as agents to expend these funds.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 26.** By petition of Jay Moltenbrey and others, "To see if the Town will vote to raise and appropriate the sum of \$45,000 for the purpose of hiring four (4) additional full-time permanent fire fighters for the fire department, said sum represents the cost of providing benefits to these employees during the 2002 budget year."

**Recommended by Board of Selectmen (3-1)**

**ARTICLE 27.** To see if the Town will vote to authorize the Selectmen to enter into an Option to Lease Agreement with the Windham Housing Authority for approximately ten (10) acres of the rear portion of the town municipal complex land, known as Lot 16-L-100, and as shown on the 1995 complex plans developed by the Turner Group, for the sum of One (\$1.00) Dollar, and upon such other terms and conditions as may be acceptable to the Board of Selectmen. Said piece will be used by the Housing Authority to develop elderly housing for the community. This authorization shall continue for a period of five years.

**ARTICLE 28.** To see if the Town will vote to ratify the acceptance of parcel 25-R-500 (located off of Marblehead Road) which has been offered to the Town as a donation.

**ARTICLE 29.** To see if the Town will vote to authorize the Selectmen, to convey the premises known as Lot 8-A-54, 21 Seavey Pond Road, to Patrick and Rita Calderone, for the sum of \$ 8,500; and furthermore to require that said conveyance contain a restriction that this lot be consolidated with adjoining lot 8-A-56 and not be allowed to be separately developed, and upon other terms and conditions as the Board of Selectmen may determine.

**Recommended by Board of Selectmen (4-0)**

**ARTICLE 30.** By petition of Brian Harvey and others, "To see if the Town will vote to discontinue a portion of Bissell Camp Rd. and its branch through lots 3B-200 and 3B-265, presently discontinued to gates and bars, provided that the owners of lots 3B-200 and 3B-265 shall at its own expense build a new road connecting the westerly side of route 28 to the line of Bissell Camp Rd. to the north. Said road to be built to specifications of the planning board and further provided that such new road shall be accepted by the Town as a public road."

**ARTICLE 31.** By petition of Sam Nasser and others, "To ask the voters of the Town of Windham, NH, if the occasion arises, to authorize the Board of Selectmen to petition the New Hampshire Department of Transportation for a public crossing of the discontinued Manchester and Lawrence right of way approximately 4000' North of the existing Roulston Rd grade crossing. The exact location of the crossing and technical details of construction are to be defined by the NH Department of Transportation and Town of Windham authorities, boards and commissions as their interest and responsibilities allow. The intent of the public crossing is to allow a dedicated public way to provide access to lot 8-C-300 which is 78 acres and currently landlocked."

**ARTICLE 32.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,708,880.28. Should this article be defeated, the operating budget shall be \$7,290,398.28 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. \*

Town Officers' Salaries	\$ 9,100
Administration	303,045
Town Clerk Expenses	81,785
Tax Collector Expenses	72,365
Election and Registration	15,250
Cemeteries	61,400
General Gov't Buildings	211,975
Appraisal of Properties	65,640
Information Technologies	161,280
Town Museum	5
Searles Building	13,155
Legal Expenses	51,000
Retirement	296,685
Insurance	272,495
Contracted Services	125,000
Police Department	1,133,620
Dispatching	199,020

Fire Department	1,207,695
Emergency Management	17,280
Planning and Development	307,650
Town Highway Maintenance	653,600
Street Lighting	10,375
Solid Waste Disposal	637,490
Health and Human Services	49,545
Animal Control	18,935
General Assistance	53,860
Library	541,990
Recreation	127,080
Senior Center	5,000
Cable TV Expenses	53,380
Interest Expenses (TANs)	5
Long Term Debt	752,175.28
<i>(Principle \$599,182 and Interest \$152,993.28)</i>	
Capital Outlay	200,000

Recommended by Board of Selectmen (4-0)

**\*Note:** Warrant Article 32 (operating budget does not include appropriations proposed under any other warrant articles).

Given under our hands and seal, this 12<sup>th</sup> day of February, in the year of our Lord two thousand and two.

---

*Carolyn B. Webber*

---

*Margaret M. Crisler*

---

*Christopher L. Doyle*

---

*Roger T. Hohenberger*

---

*Galen A. Stearns*

Board of Selectmen, Town of Windham

# BUDGET OF THE TOWN OF WINDHAM, NH

## APPROPRIATIONS AND ESTIMATES OF REVENUE

JANUARY 1, 2002 TO DECEMBER 31, 2002

PURPOSES OF APPROPRIATION	Actual Appropriations Year 2001	Actual Expenditures For 2001	Appropriations Ensuing Fiscal Year 2002
<u>GENERAL GOVERNMENT</u>			
Town Officers' Salaries	\$ 9,000.00	\$ 9,100.00	\$ 9,100.00
Administration	268,460.00 *	271,018.56	303,045.00
Town Clerk's Expenses	71,805.00 *	64,154.54	81,785.00
Tax Collector's Expenses	63,890.00 *	62,047.86	72,365.00
Election & Registration	7,500.00	6,220.31	15,250.00
Cemeteries	57,900.00	48,827.29	61,400.00
General Gov't Bldgs	180,860.00	181,614.29	211,975.00
Appraisal of Property	60,460.00	57,794.98	65,640.00
Information Technology	109,680.00	110,331.23	161,280.00
Town Museum	4,350.00	2,530.26	5.00
Searles Building	16,750.00	10,624.84	13,155.00
Legal Expenses	47,500.00	60,775.42	51,000.00
Retirement & Pension	277,550.00	263,253.00	296,685.00
Insurance	241,610.00	248,879.46	272,495.00
<u>PUBLIC SAFETY</u>			
Contracted Police Services	100,000.00	144,362.69	125,000.00
Police Department	1,171,910.00 *	1,158,993.25	1,133,620.00
Dispatching	204,845.00	212,385.05	199,020.00
Fire Department	1,150,590.00 *	1,214,003.78	1,207,695.00
Emergency Management	23,080.00	18,404.71	17,280.00
Planning & Development	280,600.00 *	263,446.92	307,650.00
Town Maintenance	542,430.00	495,382.38	653,600.00
Street Lighting	12,050.00	10,235.55	10,375.00
<u>SANITATION</u>			
Solid Waste Disposal	599,675.00 *	597,681.65	637,490.00
<u>HEALTH</u>			
Health & Human Services	45,600.00	43,153.33	49,545.00
Animal Control	17,450.00	17,359.79	18,935.00
<u>WELFARE</u>			
General Assistance	48,500.00	44,372.58	53,860.00
<u>CULTURE AND RECREATION</u>			
Library	483,800.00	458,119.84	541,990.00
Recreation	99,675.00	91,941.55	127,080.00
Conservation Commission	5,760.00	5,760.00	6,035.00
Senior Center	5,000.00	3,304.20	5,000.00
Cable TV Expenses	49,600.00	29,962.95	53,380.00
<u>DEBT SERVICE</u>			
Long Term Notes - P & I	653,995.00	653,995.00	752,175.28
Tax Anticipation Note - Interest	5.00	0.00	5.00



PURPOSES OF APPROPRIATION	Actual Appropriations Year 2001	Actual Expenditures For 2001	Appropriations Ensuing Fiscal Year 2002
<b><u>CAPITAL OUTLAY</u></b>			
Road Improvements	100,000.00	4,473.74	200,000.00
Library Building	0.00	0.00	0.00
Town Vault	70,000.00	70,000.00	0.00
Municipal Land Purchase	144,900.00	144,597.77	0.00
Police Station Building	0.00	0.00	0.00
Langdon Road / Range Road	35,000.00	65,000.00	0.00
Loader	0.00	0.00	85,000.00
Searles School	0.00	0.00	99,000.00
Griffin Park Improvements	0.00	0.00	300,000.00
Ambulance	0.00	0.00	131,250.00
Lowell Rd Bike Path Engineering	0.00	0.00	23,000.00
Fire Station Building	0.00	0.00	0.00
Renovation of Fire Building	0.00	73,323.00	0.00
<b><u>OPERATING TRANSFERS OUT</u></b>			
Fire Apparatus CRF	4,910.00	4,910.00	0.00
<b><u>MISCELLANEOUS</u></b>			
Trust - Health	375,000.00	375,000.00	475,000.00
Trust - Property	35,000.00	35,000.00	35,000.00
Trust - Earntime	30,000.00	30,000.00	30,000.00
Trust - Museum	0.00	0.00	4,350.00
<b>TOTAL APPROPRIATION</b>	<b>\$ 7,706,690.00</b>	<b>\$ 7,662,341.77</b>	<b>\$ 8,897,515.28</b>
<b><u>Other special articles:</u></b>			
Municipal Union Contract (estimated) \$	0.00	\$ 0.00	\$ 21,015.00
Fire Union Contract (estimated)	0.00	0.00	60,500.00
Ladder Truck	0.00	0.00	25,000.00
Castlehill Bridge St. (1/2 w/ Pelham)	0.00	0.00	15,000.00
Petition to hire 4 firefighters	0.00	0.00	45,000.00
Use of Searles Revenue Fund	5,000.00	5,000.00	5,000.00
Use of Griffin Park bond interest	45,000.00	45,000.00	
<i>Totals with these articles added:</i>	<b>\$ 7,756,690.00</b>	<b>\$ 7,712,341.77</b>	<b>\$ 9,069,030.28</b>
	<b>\$ 7,592,508.00 (1)</b>	<b>(2)</b>	<b>\$ 8,549,913.28</b>

(1) Indicates 2001 proposed appropriations without \$5,000 withdrawn from the Searles Revenue Fund and \$45,000 funded from the interest earned from the Griffin Park bond, and \$114,182 from Land Bond.

(2) Indicates 2002 proposed appropriations without \$16,294 withdrawn from the Searles Revenue Fund to pay portion of bond and \$5,000 to pay for marketing costs, as well as \$479,023 in bond proceeds from Griffin Park (\$300,000) portions of the loader (\$41,463), ambulance (\$54,854), and Searles School Improvements (\$82,706), as well as \$18,800 withdrawn from CRF for ambulance.

SOURCES OF REVENUE	Estimated Revenue 2001	Actual Revenue 2001	Estimated Revenue 2002
<u>TAXES</u>			
Yield Tax	\$ 10,200.00	\$ 9,933.07	\$ 1,000.00
Interest & Penalties on Taxes	71,000.00	70,995.74	70,500.00
Land Use Change Tax	0.00	0.00	0.00
Boat Taxes	10,400.00	10,921.25	11,000.00
<u>INTERGOVERNMENTAL REVENUES</u>			
Shared Revenue - Block Grant	41,174.00	36,649.00	40,000.00
Highway Block Grant	188,420.00	188,420.46	193,086.00
Gas Tax Refunds + others (State)	3,200.00	12,205.11	3,200.00
Gas Tax Refunds + Others (Federal)	27,760.00	24,560.85	20,000.00
Rooms and Meals	279,051.00	279,050.75	290,000.00
<u>LICENSES AND PERMITS</u>			
M V Permit Fees	2,050,000.00	2,137,636.50	2,175,000.00
Building Permits	185,000.00	175,873.22	175,000.00
Business Licenses	0.00	0.00	0.00
Other Licenses and Permits	51,300.00	54,758.67	54,400.00
<u>CHARGES FOR SERVICES</u>			
Income from Departments	372,980.00	432,102.89	407,000.00
Cable TV Fees	79,340.00	79,340.87	82,000.00
<u>MISCELLANEOUS REVENUES</u>			
Interest on Deposits	170,000.00	128,196.20	130,000.00
Other Miscellaneous Revenues	14,122.00	18,491.82	54,000.00
Sale of Town Property	0.00	47,122.83	0.00
<u>OTHER FINANCING SOURCES</u>			
Capital Reserve Funds	0.00	30,000.00	18,800.00
Income from Trust Funds	766.00	766.14	800.00
Income from Revenue Funds	5,000.00	5,000.00	5,000.00
Proceeds from Bond Interest	45,000.00	45,000.00	0.00
Proceeds from Bonds	114,182.00	114,182.00	479,023.00
Fund Balance	81,415.00	0.00	0.00
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$ 3,800,310.00</b>	<b>\$ 3,901,207.37</b>	<b>\$ 4,209,809.00</b>

# BUDGET ANALYSIS 2002

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<b><u>TOWN OFFICERS' SALARIES</u></b>	<b>(ARTICLE 32)</b>		
Selectmen	\$ 6,000.00	\$ 6,100.00	\$ 6,100.00
Treasurer	2,500.00	2,500.00	2,500.00
Deputy Treasurer	150.00	150.00	150.00
Trustee, Trust Funds	350.00	350.00	350.00
<b>TOTALS</b>	<b>9,000.00</b>	<b>9,100.00</b>	<b>9,100.00</b>
<b><u>ADMINISTRATION</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 185,445.00	\$ 184,276.50	\$ 217,230.00
Audit	7,200.00	9,613.48	7,700.00
Town Report	13,500.00	12,076.00	8,500.00
Computer Service	0.00	0.00	0.00
Contracted Services	0.00	0.00	0.00
Office Supplies	5,650.00	5,680.47	6,400.00
Computer Supplies	6,385.00	5,768.26	5,890.00
Mileage	400.00	446.64	500.00
Postage	20,450.00	20,295.04	21,510.00
Postage Machine	2,085.00	975.08	2,125.00
Legal Ads	1,000.00	1,212.45	1,000.00
Registry of Deeds	300.00	338.52	300.00
Equipment	3,500.00 (1)	3,209.86	5,000.00
Equipment Maintenance	2,100.00	1,650.98	2,100.00
Dues and Meetings	11,715.00	11,912.15	11,875.00
Miscellaneous	1,200.00	2,476.41	1,200.00
Telephone	10,530.00	11,086.72	11,715.00
<b>TOTALS</b>	<b>271,460.00</b>	<b>271,018.56</b>	<b>303,045.00</b>
(1) includes \$3,000 carryover from 2000	268,460.00		
<b><u>TOWN CLERK'S EXPENSES</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 43,380.00	\$ 36,962.94	\$ 53,065.00
Elected Official Fees	18,600.00	21,253.50	20,300.00
Vital Statistics	100.00	100.00	100.00
Dog License Fees	5,905.00	4,255.00	6,000.00
Town Census	1,500.00	0.00	0.00
Dues and Meetings	720.00	783.10	720.00
Preservation of Records	1,600.00	800.00	1,600.00
<b>TOTALS</b>	<b>71,805.00</b>	<b>64,154.54</b>	<b>81,785.00</b>
<b><u>TAX COLLECTOR'S EXPENSES</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 49,790.00	\$ 51,776.77	\$ 58,265.00
Elected Official Fees	6,500.00	6,484.00	6,500.00
Title Searches	5,000.00	1,783.00	5,000.00
Register of Deeds	1,000.00	1,388.00	1,000.00
Petty Cash	100.00	0.00	100.00
Dues and Meetings	1,500.00	616.09	1,500.00
<b>TOTALS</b>	<b>63,890.00</b>	<b>62,047.86</b>	<b>72,365.00</b>



BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<b><u>ELECTION AND REGISTRATION</u></b>	<b>(ARTICLE 32)</b>		
Elected Official Fees	4,050.00	1,719.29	5,130.00
Ballot Clerk Fees	400.00	565.00	1,820.00
Voter Checklists	500.00	108.00	500.00
Ballots	750.00	3,828.02	6,000.00
Equipment	0.00	0.00	0.00
Equipment Maintenance	1,800.00	0.00	1,800.00
<b>TOTALS</b>	<b>7,500.00</b>	<b>6,220.31</b>	<b>15,250.00</b>
<b><u>CEMETERIES</u></b>	<b>(ARTICLE 32)</b>		
Groundskeeping	\$ 28,000.00	\$ 27,200.00	\$ 28,000.00
Interment Preparation	7,000.00	5,875.00	7,000.00
Office Supplies	500.00	0.00	500.00
Property Maintenance	20,000.00	14,802.17	23,000.00
Patriotic Purposes	800.00	823.54	1,300.00
Vandalism	1,000.00	0.00	1,000.00
Miscellaneous Expenses	200.00	0.00	200.00
Electricity	400.00	126.58	400.00
<b>TOTAL</b>	<b>57,900.00</b>	<b>48,827.29</b>	<b>61,400.00</b>
<b><u>GEN. GOVERNMENT BLDGS</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 106,385.00	\$ 112,877.00	\$ 120,920.00
Groundskeeping	29,000.00	18,284.97	35,500.00
Trash Removal	0.00	0.00	0.00
Contracted Services	2,600.00	1,800.00	2,600.00
Property Maintenance	23,880.00 (1)	27,427.08	27,380.00
Mileage	1,400.00	1,362.40	1,400.00
Equipment	4,332.00 (2)	999.95	2,500.00
Vehicle Fuel	1,500.00	1,233.46	1,500.00
Vehicle Maintenance	3,000.00	1,468.55	3,000.00
Preservation of Records	1,400.00	700.00	1,400.00
Electricity	8,750.00	7,945.67	8,750.00
Heat	3,095.00	7,515.21	7,025.00
<b>TOTALS</b>	<b>185,342.00</b>	<b>181,614.29</b>	<b>211,975.00</b>
(1) includes \$4,000 carryover from 2000	180,860.00		
(2) includes \$482 carryover from 2000			
<b><u>APPRAISAL OF PROPERTIES</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 56,195.00	\$ 56,583.97	\$ 61,375.00
Contracted Services	0.00	0.00	0.00
Training	2,500.00	0.00	2,500.00
Mileage	300.00	262.81	300.00
Equipment	500.00	149.20	500.00
Dues & Meetings	965.00	799.00	965.00
<b>TOTALS</b>	<b>60,460.00</b>	<b>57,794.98</b>	<b>65,640.00</b>

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<b><u>INFORMATION TECHNOLOGY</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 53,105.00	\$ 53,137.03	\$ 57,800.00
Service Agreements	23,905.00	22,740.05	34,405.00
Equipment/Software	22,670.00	23,050.28	55,400.00
Miscellaneous	10,000.00	11,403.87	13,675.00
<b>TOTALS</b>	<b>109,680.00</b>	<b>110,331.23</b>	<b>161,280.00</b>
<b><u>TOWN MUSEUM</u></b>	<b>(ARTICLE 32)</b>		
Equipment	4,350.00	2,530.26	5.00
<b>TOTALS</b>	<b>4,350.00</b>	<b>2,530.26</b>	<b>5.00</b>
<b><u>SEARLES BUILDING</u></b>	<b>(ARTICLE 32)</b>		
Property Maintenance	\$ 11,000.00	\$ 5,064.67	\$ 7,000.00
Telephone	1,000.00	1,073.25	1,000.00
Electricity	1,300.00	1,573.16	2,055.00
Heat	3,450.00	2,913.76	3,100.00
<b>TOTALS</b>	<b>16,750.00</b>	<b>10,624.84</b>	<b>13,155.00</b>
<b><u>LEGAL EXPENSES</u></b>	<b>(ARTICLE 32)</b>		
Other Lawfirms	\$ 3,000.00	\$ 8,433.10	\$ 3,000.00
Beaumont & Campbell	40,000.00	33,231.09	40,000.00
Union Legal Fees	4,500.00	7,018.89	8,000.00
Miscellaneous	0.00	12,092.34	0.00
<b>TOTALS</b>	<b>47,500.00</b>	<b>60,775.42</b>	<b>51,000.00</b>
<b><u>POLICE DEPARTMENT</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 817,330.00	\$ 827,535.97	\$ 817,330.00
Overtime	66,310.00	71,149.60	67,055.00
Holiday Pay	46,420.00	40,178.63	47,625.00
Computer Services	500.00	1,379.00	500.00
Office Supplies	3,000.00	3,341.44	3,500.00
Property Maintenance	1,200.00	1,432.31	1,200.00
Investigations	2,210.00	1,918.50	2,210.00
Training	33,920.00	24,395.53	29,975.00
Firearm Training/Ammunition	30,935.00	22,978.56	28,785.00
Clothing Allowance	12,900.00	12,102.83	13,250.00
Vehicle Equipment	50,675.00	49,787.80	24,915.00
Equipment	20,350.00	18,595.57	5,490.00
Vehicle Fuel	22,000.00	22,287.49	24,000.00
Vehicle Maintenance	10,565.00	10,668.91	11,540.00
Equipment Maintenance	6,930.00	11,023.50	7,315.00
Radio Commun/Maint.	6,000.00	4,544.75	5,110.00
Safety Division	2,300.00	677.00	2,300.00
Miscellaneous	1,500.00	1,615.68	2,500.00
Employee Health	1,825.00	60.00	3,050.00
Telephone	12,490.00	14,041.20	13,645.00
Electricity	18,250.00	14,325.15	17,000.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>POLICE DEPARTMENT CONT.</u>			
Heat	4,300.00	4,953.83	5,325.00
TOTALS	1,171,910.00	1,158,993.25	1,133,620.00
<u>DISPATCHING</u> (ARTICLE 32)			
Regular Salaries	\$ 144,425.00	\$ 147,392.18	\$ 142,420.00
Overtime	25,470.00	33,130.08	23,735.00
Holiday	11,000.00	9,442.53	11,260.00
Extra Shift	12,790.00	7,980.75	13,095.00
Training	8,465.00	11,930.59	5,360.00
Clothing Allowance	2,175.00	2,041.50	2,175.00
Equipment	520.00	467.42	975.00
TOTALS	204,845.00	212,385.05	199,020.00
<u>FIRE DEPARTMENT</u> (ARTICLE 32)			
Regular Salaries	\$ 658,690.00	\$ 658,786.87	\$ 673,995.00
Overtime	142,405.00	168,759.76	169,870.00
Holidays	23,530.00	23,500.13	23,825.00
Callmen	40,000.00	75,493.98	93,500.00
Contracted Services	0.00	12,070.00	0.00
Property Maintenance	1,100.00	2,999.93	4,400.00
Training	68,635.00	47,563.30	73,800.00
Clothing Allowance	6,795.00	6,502.20	6,795.00
Travel Expenses	0.00	0.00	0.00
Prevention/Investigation	2,750.00	2,589.30	3,850.00
Ambulance Operation	8,200.00	13,661.75	11,490.00
Office Equipment	4,950.00	4,605.87	2,900.00
Fire Equipment	47,950.00	48,419.99	11,475.00
Equip. - Radios/Pagers	19,000.00	19,093.94	7,000.00
Ambulance Equipment	8,400.00	4,451.17	30,000.00
Vehicle Fuel	6,500.00	9,642.07	8,000.00
Vehicle Maintenance	59,000.00	61,999.79	27,365.00
Hydrant / Water Supply	2,000.00	266.00	2,000.00
Communication Maintenance	6,100.00	6,165.31	5,315.00
Dues and Meetings	780.00	1,024.92	1,100.00
Miscellaneous	500.00	529.68	500.00
Employee Health	5,000.00	3,224.74	4,900.00
Hazardous Materials District	5,000.00	5,000.00	5,000.00
Telephone	7,620.00	7,241.75	7,900.00
Electricity	18,950.00	17,920.98	18,950.00
Heat	6,735.00	12,490.35	13,765.00
TOTALS	1,150,590.00	1,214,003.78	1,207,695.00
<u>EMERGENCY MANAGEMENT</u> (ARTICLE 32)			
Emergency Operations Center Exp	\$ 3,255.00	\$ 2,452.25	\$ 5,700.00
Field Expenses	8,080.00	8,079.46	6,300.00
Shelter Expenses	6,920.00	5,011.91	750.00
Administrative Expenses	4,825.00	2,861.09	4,530.00
TOTALS	23,080.00	18,404.71	17,280.00



BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<b><u>PLANNING AND DEV.</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 217,455.00	\$ 215,529.28	\$ 244,920.00
Regional Planning	8,770.00	8,769.00	8,805.00
Master Plan Expenses	2,000.00	0.00	2,000.00
Contracted Services	25,240.00	13,619.35	10,660.00
Office Supplies	2,500.00	3,882.05	3,000.00
Property Maintenance	1,000.00	920.97	1,000.00
Training	3,500.00	4,088.64	3,500.00
Legal Ads	3,500.00	2,465.79	3,500.00
Registry of Deeds	100.00	0.00	100.00
Vehicle Equipment	0.00	0.00	8,400.00
Office Equipment	5,415.00 (1)	3,223.06	5,020.00
Vehicle Fuel	1,000.00	1,282.83	1,000.00
Vehicle Maintenance	2,500.00	1,300.66	2,500.00
Miscellaneous	320.00	208.00	320.00
Telephone	4,000.00	4,587.51	4,385.00
Electricity	2,400.00	2,931.15	5,040.00
Heat	2,900.00	638.63	3,500.00
<b>TOTALS</b>	<b>282,600.00</b>	<b>263,446.92</b>	<b>307,650.00</b>
(1) includes \$2,000 carryover from 2000	280,600.00		
<b><u>HIGHWAYS, STREETS &amp; BRIDGES</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 69,780.00	\$ 55,129.12	\$ 78,335.00
Contracted Services - Summer	286,000.00	218,307.78	358,300.00
Contracted Services - Winter	174,210.00	209,655.00	196,000.00
Clothing Allowance	600.00	0.00	600.00
Vehicle Equipment	0.00	0.00	5,000.00
Vehicle Fuel	7,800.00	5,945.49	7,200.00
Vehicle Maintenance	2,000.00	4,980.65	6,000.00
Telephone	1,440.00	940.04	1,565.00
Electricity	600.00	424.30	600.00
<b>TOTALS</b>	<b>542,430.00</b>	<b>495,382.38</b>	<b>653,600.00</b>
<b><u>STREET LIGHTS</u></b>	<b>(ARTICLE 32)</b>		
Granite State Electric	\$ 2,550.00	\$ 2,617.33	\$ 2,775.00
Public Service Company	9,000.00	7,459.65	7,100.00
Installations	500.00	158.57	500.00
<b>TOTALS</b>	<b>12,050.00</b>	<b>10,235.55</b>	<b>10,375.00</b>
<b><u>SOLID WASTE DISPOSAL</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 198,070.00	\$ 203,218.46	\$ 219,000.00
Part-time Salaries	9,930.00	17,422.26	0.00
Overtime	2,420.00	3,591.95	2,900.00
Holiday	4,525.00	3,296.72	5,215.00
Employee Health	750.00	311.00	750.00
Contracted Services	5,000.00	1,216.00	5,000.00
Site Monitoring	5,000.00	5,818.13	6,850.00
Tire Removal	2,500.00	2,273.50	2,500.00
Scrap Metal	5,295.00	4,722.94	5,295.00

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<u>SOLID WASTE DISPOSAL CONT.</u>			
Waste Removal	199,725.00	206,141.45	242,255.00
Demolition Removal	56,000.00	58,985.43	56,000.00
Compost Removal	0.00	0.00	0.00
Oil	810.00	425.25	900.00
Expendable Supplies	4,200.00	6,584.54	4,200.00
Property Maintenance	8,000.00	3,167.90	11,500.00
Training	100.00	26.63	500.00
Clothing Allowance	2,400.00	2,364.75	2,500.00
Mileage	350.00	213.80	350.00
Vehicle Equipment	35,000.00	29,030.27	10,000.00
Equipment	0.00	0.00	4,000.00
Vehicle Fuel	9,500.00	9,037.71	9,500.00
Vehicle Maintenance	24,250.00	15,322.61	21,450.00
Equipment Maintenance	5,650.00	10,936.50	5,650.00
Dues and Meetings	5,795.00	5,563.89	6,340.00
Site Improvements	7,600.00 (1)	0.00	5,000.00
Miscellaneous Expenses	250.00	240.59	250.00
Telephone	1,480.00	1,824.74	2,910.00
Electricity	6,675.00	5,944.63	6,675.00
<b>TOTALS</b>	<b>601,275.00</b>	<b>597,681.65</b>	<b>637,490.00</b>
(1) includes \$1,600 carryover from 2000	599,675.00		

<u>HEALTH AND HUMAN SVCS</u>	(ARTICLE 32)		
Visting Nurse/Hospice	\$ 20,639.00	\$ 20,639.00	\$ 20,640.00
Center for Life Management	11,406.00	11,406.00	15,000.00
Community Caregivers	1,500.00	1,500.00	1,500.00
AIDS Response/Seacoast	525.00	525.00	525.00
A Safe Place	400.00	400.00	400.00
Rape & Assault Services	900.00	900.00	1,000.00
Big Brothers/Sisters of Gr. Nashua	500.00	500.00	500.00
Community Health Services	3,000.00	3,000.00	3,000.00
Greater Derry Transportation	1,000.00	1,000.00	1,250.00
Suzdel Sister City Support	500.00	500.00	500.00
Meals on Wheels	2,130.00	2,130.00	2,130.00
Water Testing	3,000.00	653.33	3,000.00
Dues and Meetings	100.00	0.00	100.00
<b>TOTALS</b>	<b>45,600.00</b>	<b>43,153.33</b>	<b>49,545.00</b>

<u>ANIMAL CONTROL</u>	(ARTICLE 32)		
Regular Salaries	\$ 14,000.00	\$ 14,362.29	\$ 15,285.00
Kennel Fees	400.00	0.00	400.00
Office Supplies	300.00	230.00	300.00
Mileage	2,600.00	2,717.50	2,800.00
Miscellaneous Expense	150.00	50.00	150.00
<b>TOTALS</b>	<b>17,450.00</b>	<b>17,359.79</b>	<b>18,935.00</b>

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<b><u>GENERAL ASSISTANCE</u></b>	<b>(ARTICLE 32)</b>		
Community Action Program	\$ 4,000.00	\$ 4,000.00	\$ 5,860.00
Welfare Assistance	34,000.00	39,431.99	37,500.00
Hardship Abatements	10,000.00	640.59	10,000.00
Miscellaneous Expenses	500.00	300.00	500.00
<b>TOTALS</b>	<b>48,500.00</b>	<b>44,372.58</b>	<b>53,860.00</b>
<b><u>LIBRARY</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 346,900.00	\$ 319,477.96	\$ 386,290.00
Office Supplies	6,000.00	7,602.76	7,500.00
Computer Supplies	1,600.00	654.35	2,400.00
Property Maintenance	8,000.00	6,645.72	7,000.00
Mileage	600.00	705.50	800.00
Office Equipment	2,500.00	5,855.56	4,000.00
Equipment Maintenance	3,000.00	1,283.38	4,000.00
Books and Magazines	55,000.00	55,033.95	60,000.00
Other Library Materials	15,000.00	14,049.41	18,000.00
Library Computer Services	12,000.00	10,144.44	12,000.00
Electronic Cataloging	3,000.00	2,376.00	3,500.00
Programs and Films	4,300.00	4,654.13	5,500.00
Petty Cash	1,400.00	1,059.25	1,600.00
Dues and Meetings	4,000.00	4,000.00	5,000.00
Telephone	4,000.00	6,715.27	6,000.00
Electricity	13,000.00	11,562.73	13,000.00
Heat	3,500.00	6,299.43	5,400.00
<b>TOTALS</b>	<b>483,800.00</b>	<b>458,119.84</b>	<b>541,990.00</b>
<b><u>RECREATION</u></b>	<b>(ARTICLE 32)</b>		
Regular Salaries	\$ 30,050.00	\$ 26,947.90	\$ 30,050.00
Chemical Toilets	14,550.00	13,352.40	25,080.00
Office Supplies	925.00	106.60	925.00
Rec. Sportsfields	26,140.00	32,345.66	38,995.00
Recreational Activities	8,650.00	8,510.59	9,700.00
Patriotic Purposes	300.00	316.75	300.00
Senior Rec. Activities	8,600.00	4,834.66	8,600.00
Equipment Maintenance	5,300.00	2,758.70	3,030.00
Petty Cash	200.00	0.00	200.00
Committee Expenses	200.00	362.00	200.00
Employee Health	1,500.00	0.00	1,500.00
Telephone	500.00	550.70	500.00
Electricity	2,760.00	1,855.59	8,000.00
<b>TOTALS</b>	<b>99,675.00</b>	<b>91,941.55</b>	<b>127,080.00</b>
<b><u>CONSERVATION COMMISSION</u></b>	<b>(ARTICLE 9)</b>		
Regular Salaries	\$ 2,700.00	\$ 2,700.00	\$ 2,910.00
Dues and Meetings	560.00	560.00	625.00
Construction/Maintenance Expenses	1,500.00	1,500.00	1,500.00



BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<b><u>CONSERVATION COMM. CONT.</u></b>			
Miscellaneous Expenses	1,000.00	1,000.00	1,000.00
<b>TOTALS</b>	<b>5,760.00</b>	<b>5,760.00</b>	<b>6,035.00</b>
<b><u>SENIOR CENTER</u></b> (ARTICLE 32)			
Senior Volunteer Program	\$ 500.00	\$ 500.00	\$ 500.00
Property Maintenance	500.00	0.00	500.00
Electricity	4,000.00	2,804.20	4,000.00
<b>TOTALS</b>	<b>5,000.00</b>	<b>3,304.20</b>	<b>5,000.00</b>
<b><u>CABLE TELEVISION</u></b> (ARTICLE 32)			
Regular Salaries	\$ 21,900.00	\$ 7,931.43	\$ 33,325.00
Contracted Support	10,600.00	8,240.00	6,655.00
Office Supplies	750.00	270.29	300.00
Property Maintenance	750.00	116.50	500.00
Equipment	12,000.00	11,433.12	10,000.00
Dues and Meetings	1,200.00	225.00	600.00
Miscellaneous Expenses	1,200.00	929.99	1,000.00
Telephone	1,200.00	816.62	1,000.00
<b>TOTALS</b>	<b>49,600.00</b>	<b>29,962.95</b>	<b>53,380.00</b>
<b><u>DEBT SERVICE</u></b> (ARTICLE 32)			
Long Term Notes P & I	\$ 653,995.00	\$ 653,995.00	\$ 752,175.28
TANS - Interest	5.00	0.00	5.00
<b>TOTALS</b>	<b>654,000.00</b>	<b>653,995.00</b>	<b>752,180.28</b>
<b><u>CAPITAL OUTLAY</u></b> (ARTICLE 32, 6, 7, 4, 5, 15)			
Road Improvements	104,838.00 (1)	4,473.74	200,000.00
Library Building	2,205.00 (2)	0.00	0.00
Town Vault	70,000.00	70,000.00	0.00
Municipal Land Purchase	144,900.00 (4)	144,597.77	0.00
Police Station Building	686.00 (5)	0.00	0.00
Langdon Road/ Range Road	130,000.00 (3)	65,000.00	0.00
Loader	0.00	0.00	85,000.00
Searles School	0.00	0.00	99,000.00
Griffin Park Improvements	0.00	0.00	300,000.00
Ambulance	0.00	0.00	131,250.00
Lowell Rd Bike Path Engineering	0.00	0.00	23,000.00
Fire Station Building	0.00	0.00	0.00
Renovation of Fire Building	73,323.00 (6)	73,323.00	0.00
Use of Griffin Park Interest	45,000.00 (7)	45,000.00	0.00
<b>TOTALS</b>	<b>570,952.00</b>	<b>402,394.51</b>	<b>838,250.00</b>
	235,718.00		

- (1) includes \$4,838 carryover from 2000  
(2) reflects \$2,205 carryover from 2000  
(3) includes \$95,000 carryover from 2000  
(4) includes \$114,182 to be bonded for one year

- (5) reflects carryover from 2000  
(6) reflects carryover from 2000  
(7) appropriation offset by 2001 funds transfer

BUDGET ITEM	Appropriations Fiscal Year 2001	Actual Expenditures 2001	Appropriations Ensuing for Fiscal Year 2002
<b><u>OPERATING TRANSFERS OUT</u></b>	<b>(ARTICLE 32)</b>		
Fire Apparatus	\$ 4,910.00	\$ 4,910.00	\$ -
<b>TOTALS</b>	<b>4,910.00</b>	<b>4,910.00</b>	<b>0.00</b>
<b><u>RETIREMENT</u></b>	<b>(ARTICLE 32)</b>		
Police	\$ 54,760.00	\$ 54,805.54	\$ 56,085.00
Fire	55,130.00	52,544.38	60,590.00
Group 1	58,845.00	54,841.46	62,255.00
Group 1 Supplemental	76,005.00	70,167.88	79,990.00
MONY Service Charge	5,000.00	0.00	5,000.00
Social Security	27,810.00	30,893.74	32,765.00
<b>TOTALS</b>	<b>277,550.00</b>	<b>263,253.00</b>	<b>296,685.00</b>
<b><u>INSURANCE</u></b>	<b>(ARTICLE 32)</b>		
Workers Compensation	\$ 31,635.00	\$ 43,732.66	\$ 46,795.00
Accident - Callmen	650.00	605.00	650.00
Health Insurance	2,700.00	2,700.00	2,700.00
Life and Disability	50,045.00	48,030.09	54,955.00
Dental	55,265.00	50,927.48	56,190.00
Unemployment Comp.	500.00	574.33	500.00
Medicare	39,815.00	39,988.60	47,090.00
Miscellaneous	2,000.00	3,389.30	2,000.00
N.H. Liability Trust	59,000.00	58,932.00	61,615.00
<b>TOTALS</b>	<b>241,610.00</b>	<b>248,879.46</b>	<b>272,495.00</b>
<b><u>OTHERS</u></b>	<b>(ARTICLE 32)</b>		
Contracted Police Services	\$ 100,000.00	\$ 144,362.69	\$ 125,000.00
<b>TOTALS</b>	<b>100,000.00</b>	<b>144,362.69</b>	<b>125,000.00</b>
<b><u>TRUST ACCOUNTS</u></b>	<b>(ARTICLE 17, 19, 18, 25)</b>		
Health Trust	\$ 375,000.00	\$ 375,000.00	\$ 475,000.00
Property Trust	35,000.00	35,000.00	35,000.00
Earn time Trust	30,000.00	30,000.00	30,000.00
Museum Trust	0.00	0.00	4,350.00
<b>TOTALS</b>	<b>440,000.00</b>	<b>440,000.00</b>	<b>544,350.00</b>
<hr/>			
<b>GRAND TOTAL</b>	<b>\$ 7,943,824.00 *</b>	<b>\$ 7,712,341.77 *</b>	<b>\$ 8,897,515.28</b>
<i>(see notes on following page)</i>	7,756,690.00 (b)	(a)	9,069,030.28
	7,592,508.00 (c)	(e)	8,549,913.28
	7,943,824.00 (d)	(f)	8,580,273.28

*Notes:*

\* includes \$5,000 appropriated and expended from Searles Revenue Trust

(a) total proposed appropriations including special articles below:

Municipal Union Contract	\$	21,015.00	Article 10
Fire Union Contract	\$	60,500.00	Article 11
Ladder Truck	\$	25,000.00	Article 14
Castlehill Bridge St. (1/2 w/ Pelham)	\$	15,000.00	Article 13
Use of Searles Revenue Fund	\$	5,000.00	Article 16
Petition to add 4 firefighters	\$	45,000.00	Article 26

(b) 2001 appropriation less carryovers of \$187,134 from 2000

(c) 2001 appropriation less carryovers of \$187,134, \$45,000 from Use of Griffin Park interest and \$5,000 from Use of Searles Revenue, and use of bonds \$114,182. This figure is used to determine the actual dollar increase (decrease) from 2001 to 2002.

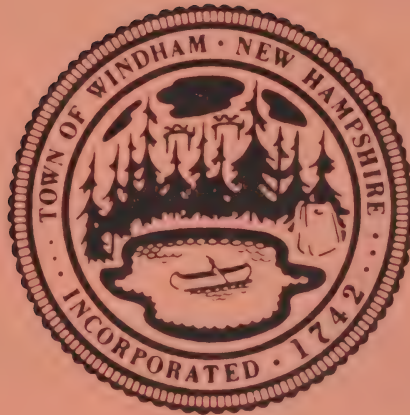
(d) 2001 appropriations including bonds, use of other funds, CRF'd, and carryovers to show total available for 2001

(e) 2002 proposed appropriations less any CRF withdrawals (\$18,800), use of fund balance (\$0), use of other funds (\$21,294 - Searles Revenue) and bonds (\$479,023). This figure is used for 2002 to compare with 2001 to determine the increase or decrease in actual appropriations.

(f) 2002 proposed appropriations, less any funds reduced as noted above, plus any carryovers from 2001 to show total monies to be available. (\$26,559 carried over from 2001)



# SCHOOL DISTRICT WINDHAM, NH



## Warrant and Budget 2002

*Note: This is the revised School Warrant which is being submitted for the Official Ballot Vote on March 12, 2002, and is inclusive of any changes/amendments made at the February 8<sup>th</sup> Deliberative Session.*

# SCHOOL WARRANT

## THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Windham, New Hampshire qualified to vote in District Affairs: You are hereby notified of the following annual School District Meeting schedule.

### First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Golden Brook School in said District on the 8th day of February, 2002 at 7:30 pm. This session shall consist of explanation, discussion, and debate of warrant articles numbered 2 through 15. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

### Second Session of Annual Meeting (Official Ballot Voting)

You are hereby notified to meet at the Golden Brook School in Windham, on Tuesday, March 12, 2002 between the hours of 7:00 am and 8:00 pm to vote by official ballot on warrant articles numbered 1 through 15.

#### ARTICLE 1 – Election of Officers. (voting by official ballot March 12, 2002)

To the following school District offices:

- a. To choose a Moderator for the ensuing year.
- b. To choose a Clerk for the ensuing year.
- c. To choose two School Board members for the ensuing three years.
- d. To choose a Treasurer for the ensuing year.

ARTICLE 2. “Shall the School District accept the amendment offered by the review board, pursuant to RSA 195-A:14,1, to insert after paragraph K a new paragraph, K. 1, which would clarify the financial obligations of the sending district for outstanding capital costs in the event the sending district withdraws from the AREA agreement?”

ARTICLE 3. To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED TWENTY-NINE THOUSAND DOLLARS (\$129,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional grade 6 teacher and two grade 2 teachers.

**Recommended by the Windham School Board**

ARTICLE 4. To see if the Windham School District will vote to raise and appropriate FORTY-THREE THOUSAND DOLLARS (\$43,000). Said sum of money being the amount necessary to fund salary and benefits for an additional physical education teacher at the Windham Center School.

**Recommended by the Windham School Board**

ARTICLE 5. To see if the Windham School District will vote to raise and appropriate FORTY-THREE THOUSAND DOLLARS (\$43,000). Said sum of money being the amount necessary to fund salary and benefits for a teacher to provide additional music programs for the Windham Center School.

**Recommended by the Windham School Board**

**ARTICLE 6.** To see if the Windham School District will vote to raise and appropriate FORTY-THREE THOUSAND DOLLARS (\$43,000). Said sum of money being the amount necessary to fund salary and benefits for a world language teacher at the Windham Center School.

**Recommended by the Windham School Board**

**ARTICLE 7.** To see if the Windham School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Windham School Board and the Windham Education Association, which calls for the following increases in salaries and benefits:

Year 2002-03	\$515,937
Year 2003-04	\$288,485
Year 2004-05	\$271,192

And further to raise and appropriate the sum of \$515,937 for the 2002-03 school year, said sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior school year.

**Recommended by the Windham School Board**

**ARTICLE 8.** To see if the Windham School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Windham School Board and the Windham Instructional Assistants, AFSCME Local 1801, which calls for the following increases in salaries and benefits:

Year 2002-03	\$29,965
Year 2003-04	\$39,555

And further to raise and appropriate the sum of \$29,965 for school year 2002-03, said sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior school year.

**Recommended by the Windham School Board**

**ARTICLE 9.** To see if the Windham School District will vote to raise and appropriate the sum of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000). Said sum of money being the amount necessary to fund the installation of air conditioning in the Windham Middle School.

**Recommended by the Windham School Board**

**ARTICLE 10.** To see if the Windham School District will vote to establish a capital reserve fund under the provisions of RSA 35:1-b for the purpose of future repairs or replacements of the septic systems in the Windham schools and to raise and appropriate the sum of FIFTY THOUSAND DOLLARS (\$50,000) to be placed in this fund.

**Recommended by the Windham School Board**

**ARTICLE 11.** To see if the Windham School District will vote to establish a capital reserve fund under the provisions of RSA 35:1-b for the purpose of future constructions and acquisition of land related to elementary school needs and to raise and appropriate the sum of FIFTY THOUSAND DOLLARS (\$50,000) to be placed in this fund.

**Recommended by the Windham School Board**

**ARTICLE 12.** To see if the Windham School District will vote to raise and appropriate the sum of FORTY-EIGHT THOUSAND DOLLARS (\$48,000). Said sum of money being the amount necessary to fund an architectural and engineering study of the three Windham Schools in order to plan for establishing a school lunch program and any necessary facilities to do so within the school district.

**Recommended by the Windham School Board**



ARTICLE 13. To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED THOUSAND DOLLARS (\$100,000). Said sum of money being the amount necessary for the establishment of a contingency fund to meet the costs of unanticipated expenses that may arise during the year as provided for in RSA 198:4-b.

A detailed report of expenditures from this fund, if any, shall be made by the school board at the next annual meeting.

**Recommended by the Windham School Board**

ARTICLE 14. "Shall the Windham School District, if Article 7 and/or Article 8 is defeated, authorize the governing body to call one special meeting, at its option, to address Articles 7 and/or 8 cost items only?"

ARTICLE 15. "Shall the Windham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$18,567,846. Should this article be defeated, the operating budget shall be \$18,024,586, which is the same as last year, with certain adjustments required by previous action of the Windham School District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, and to take up the issue of a revised operating budget only."\*

*\*Note:* Warrant Article 15 (operating budget) DOES NOT include appropriations in any other warrant articles.

Given under our hands at said Windham, New Hampshire on the 12<sup>th</sup> day of February, 2002.

*Albert J. Letizio, Jr., Chair*  
*Katherine Smith*  
*Richard Horrigan*  
*Daphne Kenyon*  
*Marcia Unger*  
Windham School Board

# Windham School District Proposed Budget for 2002-03

Description	Budget 00-01	Expend 00-01	Budget 01-02	Board 02-03	Difference
SALARIES-TEACHERS	1,145,050.00	1,057,863.72	1,132,235.00	1,132,235.00	0.00
SALARIES-AIDES	88,170.00	62,120.88	88,170.00	102,170.00	14,000.00
SALARIES-SUBSTITUTES	23,660.00	15,382.26	35,000.00	35,000.00	0.00
HANDWRITING MATERIAL	2,000.00	1,254.27	1,900.00	2,100.00	200.00
GESELL TESTING	5,000.00	4,725.00	4,750.00	6,650.00	1,900.00
REPAIRS TO INST EQUIP	1,800.00	1,888.33	1,800.00	1,800.00	0.00
TRAVEL EXPENSES	480.00	152.50	480.00	630.00	150.00
PROF MEETINGS	1,500.00	489.23	2,500.00	2,500.00	0.00
SUPPLIES	45,920.00	51,813.34	44,513.00	47,696.00	3,183.00
SUPPLIES-ART/SCIENCE	2,200.00	2,119.07	2,025.00	4,081.00	2,056.00
SUPPLIES-PHYS ED	1,100.00	1,093.00	1,013.00	1,038.00	25.00
SUPPLIES-MUSIC	1,100.00	909.28	1,013.00	1,038.00	25.00
BOOKS	10,720.00	10,694.36	14,396.00	19,590.00	5,194.00
ADDITIONAL EQUIPMENT	2,460.00	2,412.46	1,000.00	8,312.00	7,312.00
REPLACE INST EQUIP	5,900.00	6,200.00	7,927.00	14,400.00	6,473.00
<b>Function Total</b>	<b>1,337,060.00</b>	<b>1,219,117.70</b>	<b>1,338,722.00</b>	<b>1,379,240.00</b>	<b>40,518.00</b>
SALARIES-TEACHERS	161,668.00	140,559.00	141,850.00	141,850.00	0.00
SUPPLIES	2,800.00	2,503.81	2,800.00	3,200.00	400.00
TEXTBOOKS	1,000.00	973.09	1,050.00	1,050.00	0.00
<b>Function Total</b>	<b>165,468.00</b>	<b>144,035.90</b>	<b>145,700.00</b>	<b>146,100.00</b>	<b>400.00</b>
SALARIES-COCURRICULAR	873.00	0.00	350.00	350.00	0.00
SUPPLIES-OM	1,200.00	1,200.00	1,200.00	1,200.00	0.00
<b>Function Total</b>	<b>2,073.00</b>	<b>1,200.00</b>	<b>1,550.00</b>	<b>1,550.00</b>	<b>0.00</b>
SALARIES-GUIDANCE	47,715.00	47,972.92	48,957.00	48,957.00	0.00
SUPPLIES	2,000.00	1,715.13	4,000.00	5,000.00	1,000.00
<b>Function Total</b>	<b>49,715.00</b>	<b>49,688.05</b>	<b>52,957.00</b>	<b>53,957.00</b>	<b>1,000.00</b>
SALARY-NURSE	25,623.00	26,261.00	28,022.00	28,022.00	0.00
SUPPLIES	880.00	880.00	1,013.00	1,141.00	128.00
<b>Function Total</b>	<b>26,503.00</b>	<b>27,141.00</b>	<b>29,035.00</b>	<b>29,163.00</b>	<b>128.00</b>
SALARY-SPEECH	95,805.00	82,715.60	97,095.00	97,095.00	0.00
<b>Function Total</b>	<b>95,805.00</b>	<b>82,715.60</b>	<b>97,095.00</b>	<b>97,095.00</b>	<b>0.00</b>
ASSEMBLIES	350.00	332.00	200.00	200.00	0.00
<b>Function Total</b>	<b>350.00</b>	<b>332.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>
COURSE CREDIT	10,000.00	13,755.37	15,000.00	15,000.00	0.00
TEACHER WORKSHOPS	3,200.00	3,112.86	3,600.00	7,100.00	3,500.00
T.G.I.F.	27,833.00	27,952.34	35,000.00	35,000.00	0.00
PERIODICALS	350.00	350.00	350.00	375.00	25.00
<b>Function Total</b>	<b>41,383.00</b>	<b>45,170.57</b>	<b>53,950.00</b>	<b>57,475.00</b>	<b>3,525.00</b>
SALARIES-LIBRARY AIDES	15,941.00	15,941.45	16,499.00	17,340.00	841.00
AUDIOVISUAL	250.00	243.70	250.00	800.00	550.00
SUPPLIES	2,290.00	1,979.45	3,240.00	1,500.00	-1,740.00
BOOKS	2,120.00	2,097.74	7,506.00	7,670.00	164.00
ELECTRONIC INFO	0.00	0.00	0.00	650.00	650.00
SUPPLIES-MAPS, GLOBES	950.00	417.68	0.00	1,438.00	1,438.00
<b>Function Total</b>	<b>21,551.00</b>	<b>20,680.02</b>	<b>27,495.00</b>	<b>29,398.00</b>	<b>1,903.00</b>
SALARY-PRINCIPAL	66,000.00	69,350.00	70,380.00	73,195.00	2,815.00
SALARY-HEAD TEACHER	3,200.00	3,200.00	3,200.00	3,200.00	0.00
SALARY REGULAR	0.00	0.00	0.00	1,760.00	1,760.00
SALARY-SECRETARIES	44,266.00	45,319.23	48,115.00	51,558.00	3,443.00
POSTAGE	1,000.00	800.00	1,050.00	1,050.00	0.00
SUPPLIES	2,000.00	1,955.40	2,000.00	2,000.00	0.00
REPLACE EQUIP	0.00	0.00	0.00	6,955.00	6,955.00
PROF MEMBERSHIP	995.00	914.00	2,495.00	2,495.00	0.00
<b>Function Total</b>	<b>117,461.00</b>	<b>121,538.63</b>	<b>127,240.00</b>	<b>142,213.00</b>	<b>14,973.00</b>

Description	Budget 00-01	Expend 00-01	Budget 01-02	Board 02-03	Difference
SALARIES-DEPARTMENT HEADS	11,075.00	11,075.00	11,878.00	11,878.00	0.00
SUPPLIES-REPORT CARD	650.00	426.30	650.00	1,250.00	600.00
Function Total	11,725.00	11,501.30	12,528.00	13,128.00	600.00
SALARIES-CUSTODIANS	94,939.00	94,939.00	103,612.00	106,720.00	3,108.00
BUILDING IMPROVEMENT	85,000.00	85,000.00	150,000.00	0.00	-150,000.00
RUBBISH REMOVAL	4,500.00	4,601.75	4,500.00	5,000.00	500.00
SNOW REMOVAL	3,500.00	3,400.00	3,500.00	3,500.00	0.00
SEPTIC TANK	2,000.00	2,000.00	2,000.00	2,000.00	0.00
REPAIRS & MAINTENANCE	7,800.00	16,377.34	7,800.00	9,000.00	1,200.00
TELEPHONE	10,000.00	10,088.85	10,000.00	10,000.00	0.00
SUPPLIES	12,000.00	12,012.87	12,000.00	12,200.00	200.00
ELECTRICITY	49,407.00	49,361.25	53,350.00	49,331.00	-4,019.00
HEAT	29,760.00	38,914.88	41,580.00	46,200.00	4,620.00
REPLACEMENT OF EQUIP	0.00	0.00	0.00	0.00	0.00
Function Total	298,906.00	316,695.94	388,342.00	243,951.00	-144,391.00
SITES	3,500.00	4,577.03	5,900.00	12,900.00	7,000.00
Function Total	3,500.00	4,577.03	5,900.00	12,900.00	7,000.00
CONTRACTED MAINTENANCE	2,400.00	2,884.85	2,400.00	2,800.00	400.00
REPAIRS NON-INST EQUIP	2,600.00	4,310.67	2,600.00	2,800.00	200.00
REPAIRS & MAINTENANCE	38,700.00	39,853.37	44,500.00	32,600.00	-11,900.00
CONTRACTED MAINTENANCE	9,000.00	9,311.47	9,000.00	9,200.00	200.00
REPLACE NON-INST EQUIP	3,000.00	3,802.98	8,300.00	5,000.00	-3,300.00
Function Total	55,700.00	60,163.34	66,800.00	52,400.00	-14,400.00
Totals: Golden Brook School	2,227,200.00	2,104,557.08	2,347,514.00	2,258,770.00	-88,744.00
SALARIES-TEACHERS	1,267,484.00	1,275,001.54	1,355,114.00	1,355,114.00	0.00
SALARIES-AIDES	70,619.00	59,050.47	83,619.00	97,619.00	14,000.00
SALARIES-SUBSTITUTES	23,660.00	22,636.27	39,000.00	39,000.00	0.00
REPAIRS TO INST EQUIP	1,000.00	1,158.00	1,500.00	1,500.00	0.00
REPAIRS TO MUSICAL INSTRUMENTS	800.00	535.26	0.00	0.00	0.00
TRAVEL EXPENSES	1,000.00	625.01	1,600.00	1,600.00	0.00
PROF MEETINGS	2,000.00	2,008.35	3,000.00	3,000.00	0.00
SUPPLIES	39,775.00	40,507.69	19,365.00	26,300.00	6,935.00
SUPPLIES-ART	2,400.00	2,309.27	2,440.00	2,550.00	110.00
SUPPLIES- LANGUAGE ARTS	0.00	0.00	29,521.00	18,691.00	-10,830.00
SUPPLIES-PHYS ED	1,800.00	1,800.00	2,053.00	2,053.00	0.00
SUPPLIES-MATH	0.00	0.00	5,145.00	7,926.00	2,781.00
SUPPLIES-MUSIC	1,830.00	1,688.77	2,200.00	2,500.00	300.00
SUPPLIES-SCIENCE	0.00	0.00	5,363.00	4,190.00	-1,173.00
SUPPLIES- SOCIAL STUDIES	0.00	0.00	530.00	1,080.00	550.00
BOOKS	30,682.00	35,182.79	0.00	0.00	0.00
BOOKS-LANGUAGE ARTS	0.00	0.00	3,926.00	5,164.00	1,238.00
BOOKS- MATH	0.00	0.00	7,320.00	5,850.00	-1,470.00
BOOKS- SCIENCE	0.00	0.00	5,700.00	9,030.00	3,330.00
BOOKS- SOCIAL STUDIES	0.00	0.00	2,285.00	3,060.00	775.00
ADDITIONAL EQUIPMENT	209,039.00	219,923.42	3,810.00	3,365.00	-445.00
REPLACE INST EQUIP	0.00	0.00	0.00	0.00	0.00
Function Total	1,652,089.00	1,662,426.84	1,573,491.00	1,589,592.00	16,101.00
SALARIES-TEACHERS	119,797.00	119,797.00	172,057.00	172,057.00	0.00
SUPPLIES	2,750.00	2,500.86	3,300.00	3,969.00	669.00
TEXTBOOKS	1,541.00	1,459.10	1,695.00	1,901.00	206.00
Function Total	124,088.00	123,756.96	177,052.00	177,927.00	875.00
SALARIES-COCURRICULAR	5,039.00	5,039.00	5,239.00	5,239.00	0.00
SUPPLIES-OM	1,200.00	1,169.88	1,200.00	1,200.00	0.00
Function Total	6,239.00	6,208.88	6,439.00	6,439.00	0.00
SALARIES-GUIDANCE	45,918.00	46,166.21	47,113.00	47,113.00	0.00



Description	Budget 00-01	Expend 00-01	Budget 01-02	Board 02-03	Difference
SUPPLIES	2,060.00	2,343.72	8,819.00	11,197.00	2,378.00
<b>Function Total</b>	<b>47,978.00</b>	<b>48,509.93</b>	<b>55,932.00</b>	<b>58,310.00</b>	<b>2,378.00</b>
SALARIES-NURSE	30,040.00	32,836.00	32,022.00	37,962.00	5,940.00
SUPPLIES	1,800.00	1,754.68	1,950.00	2,025.00	75.00
<b>Function Total</b>	<b>31,840.00</b>	<b>34,590.68</b>	<b>33,972.00</b>	<b>39,987.00</b>	<b>6,015.00</b>
ASSEMBLIES	1,400.00	1,200.00	1,750.00	1,750.00	0.00
<b>Function Total</b>	<b>1,400.00</b>	<b>1,200.00</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>0.00</b>
COURSE CREDIT	10,000.00	32,450.45	10,000.00	10,000.00	0.00
TEACHER WORKSHOPS	1,500.00	1,125.17	1,500.00	5,000.00	3,500.00
T.G.I.F.	28,834.00	11,237.33	35,000.00	35,000.00	0.00
PERIODICALS	0.00	0.00	0.00	450.00	450.00
<b>Function Total</b>	<b>40,334.00</b>	<b>44,812.95</b>	<b>46,500.00</b>	<b>50,450.00</b>	<b>3,950.00</b>
SALARIES-LIBRARY AIDES	16,320.00	15,781.22	15,856.00	17,327.00	1,471.00
AUDIOVISUAL	2,500.00	1,739.87	3,040.00	1,600.00	-1,440.00
SUPPLIES	2,265.00	2,265.00	2,500.00	1,800.00	-700.00
BOOKS	6,960.00	6,821.82	12,680.00	10,980.00	-1,700.00
PERIODICALS	3,728.00	3,661.05	3,947.00	3,510.00	-437.00
ELECTRONIC INFO	0.00	0.00	0.00	700.00	700.00
SUPPLIES-MAPS, GLOBES	1,602.00	1,529.06	8,795.00	2,247.00	-6,548.00
<b>Function Total</b>	<b>33,375.00</b>	<b>31,798.02</b>	<b>46,818.00</b>	<b>38,164.00</b>	<b>-8,654.00</b>
SALARY-PRINCIPAL	66,000.00	81,650.00	70,380.00	73,195.00	2,815.00
SALARY-ASSISTANT PRINCIPAL	3,200.00	3,200.00	3,200.00	56,500.00	53,300.00
SALARY REGULAR	0.00	0.00	0.00	1,760.00	1,760.00
SALARY-SECRETARIES	35,502.00	38,066.77	42,607.00	50,371.00	7,764.00
POSTAGE	2,400.00	2,473.10	3,200.00	3,600.00	400.00
SUPPLIES	1,600.00	1,775.12	2,504.00	2,704.00	200.00
EQUIPMENT	4,600.00	4,081.86	0.00	0.00	0.00
PROF MEMBERSHIP	2,340.00	815.00	2,680.00	2,730.00	50.00
<b>Function Total</b>	<b>115,642.00</b>	<b>132,061.85</b>	<b>124,571.00</b>	<b>190,860.00</b>	<b>66,289.00</b>
SALARIES-DEPARTMENT HEADS	10,580.00	10,580.00	11,878.00	11,878.00	0.00
SUPPLIES-REPORT CARD	1,500.00	1,500.00	1,800.00	2,000.00	200.00
<b>Function Total</b>	<b>12,080.00</b>	<b>12,080.00</b>	<b>13,678.00</b>	<b>13,878.00</b>	<b>200.00</b>
SALARIES-CUSTODIANS	109,805.00	111,342.96	122,390.00	126,062.00	3,672.00
RUBBISH REMOVAL	3,800.00	8,671.77	5,700.00	6,700.00	1,000.00
SNOW REMOVAL	3,000.00	3,528.00	4,500.00	4,500.00	0.00
SEPTIC TANK	1,400.00	141.00	1,400.00	1,400.00	0.00
REPAIRS & MAINTENANCE	7,000.00	5,001.90	7,000.00	7,000.00	0.00
BUILDING MAINTENANCE	172,502.00	172,244.23	0.00	0.00	0.00
TELEPHONE	9,300.00	11,451.23	9,600.00	10,500.00	900.00
SUPPLIES	14,000.00	21,329.94	15,000.00	17,500.00	2,500.00
ELECTRICITY	29,470.00	38,534.35	44,012.00	43,305.00	-707.00
HEAT	28,714.00	31,320.61	54,600.00	48,750.00	-5,850.00
<b>Function Total</b>	<b>378,991.00</b>	<b>403,565.99</b>	<b>264,202.00</b>	<b>265,717.00</b>	<b>1,515.00</b>
SITES	2,500.00	5,370.98	14,122.00	14,540.00	418.00
<b>Function Total</b>	<b>2,500.00</b>	<b>5,370.98</b>	<b>14,122.00</b>	<b>14,540.00</b>	<b>418.00</b>
CONTRACTED MAINTENANCE	1,000.00	1,309.48	3,000.00	2,500.00	-500.00
REPAIRS NON-INST EQUIP	0.00	1,168.39	0.00	1,000.00	1,000.00
REPAIRS & MAINTENANCE	10,300.00	10,293.26	13,300.00	13,300.00	0.00
REPLACE NON-INST EQUIP	4,300.00	4,064.70	0.00	0.00	0.00
<b>Function Total</b>	<b>15,600.00</b>	<b>16,835.83</b>	<b>16,300.00</b>	<b>16,800.00</b>	<b>500.00</b>
<b>Totals: Windam Center School</b>	<b>2,462,156.00</b>	<b>2,523,218.91</b>	<b>2,374,827.00</b>	<b>2,464,414.00</b>	<b>89,587.00</b>

Description	Budget 00-01	Expend 00-01	Budget 01-02	Board 02-03	Difference
SALARIES-TEACHERS	1,182,957.00	1,189,934.17	1,404,965.00	1,404,965.00	0.00
SALARIES-AIDES	56,816.00	64,173.54	77,441.00	135,993.00	58,552.00
SALARIES-SUBSTITUTES	26,000.00	25,779.09	39,000.00	39,000.00	0.00
REPAIRS TO INST EQUIP	2,400.00	2,430.63	2,500.00	2,620.00	120.00
TRAVEL EXPENSES	2,300.00	1,944.18	2,150.00	2,000.00	-150.00
PROF MEETINGS	1,005.00	1,165.00	1,645.00	2,176.00	531.00
SUPPLIES	47,080.00	46,710.58	52,321.00	58,008.00	5,687.00
SUPPLIES-ART	3,505.00	3,295.91	4,505.00	4,505.00	0.00
SUPPLIES-PHYS ED	2,000.00	1,932.25	2,000.00	2,000.00	0.00
SUPPLIES-MUSIC	3,330.00	3,255.94	4,750.00	6,030.00	1,280.00
BOOKS	23,300.00	33,942.12	22,331.00	46,535.00	24,204.00
ADDITIONAL EQUIPMENT	59,792.00	59,249.96	23,360.00	14,868.00	-8,492.00
REPLACE INST EQUIP	2,895.00	3,633.04	26,175.00	10,315.00	-15,860.00
Function Total	1,413,380.00	1,437,446.41	1,663,143.00	1,729,015.00	65,872.00
SALARIES-TEACHERS	114,009.00	113,425.00	167,250.00	167,250.00	0.00
SUPPLIES	1,000.00	970.54	1,000.00	3,165.00	2,165.00
TEXTBOOKS	750.00	386.49	1,000.00	2,000.00	1,000.00
Function Total	115,759.00	114,782.03	169,250.00	172,415.00	3,165.00
SALARIES-COCURRICULAR	42,531.00	41,864.00	44,143.00	44,143.00	0.00
SALARIES- AFTER SCHOOL	0.00	0.00	0.00	3,500.00	3,500.00
OFFICIALS	4,305.00	3,990.00	5,850.00	5,850.00	0.00
SUPPLIES-COCURRICULAR	4,500.00	4,576.38	5,000.00	5,700.00	700.00
SUPPLIES-OM	1,200.00	1,200.00	1,200.00	1,200.00	0.00
Function Total	52,536.00	51,630.38	56,193.00	60,393.00	4,200.00
SALARIES-GUIDANCE	52,700.00	52,900.00	54,275.00	104,275.00	50,000.00
SUPPLIES	2,000.00	1,977.27	8,974.00	5,525.00	-3,449.00
Function Total	54,700.00	54,877.27	63,249.00	109,800.00	46,551.00
SALARY-NURSE	39,238.00	38,739.00	39,697.00	39,697.00	0.00
SUPPLIES	800.00	757.52	1,000.00	1,250.00	250.00
Function Total	40,038.00	39,496.52	40,697.00	40,947.00	250.00
ASSEMBLIES	2,340.00	720.00	2,940.00	4,340.00	1,400.00
Function Total	2,340.00	720.00	2,940.00	4,340.00	1,400.00
COURSE CREDIT	10,000.00	12,167.05	10,000.00	10,000.00	0.00
TEACHER WORKSHOPS	1,000.00	950.00	1,000.00	5,000.00	4,000.00
T.G.I.F.	28,333.00	25,556.61	35,000.00	35,000.00	0.00
PERIODICALS	650.00	290.70	650.00	650.00	0.00
Function Total	39,983.00	38,964.36	46,650.00	50,650.00	4,000.00
SALARIES-LIBRARY AIDES	18,819.00	18,300.80	18,443.00	18,994.00	551.00
AUDIOVISUAL	200.00	196.25	1,000.00	1,000.00	0.00
SUPPLIES	7,225.00	7,086.97	8,448.00	2,052.00	-6,396.00
BOOKS	7,840.00	7,244.74	10,080.00	10,800.00	720.00
PERIODICALS	1,500.00	1,359.52	2,045.00	1,800.00	-245.00
ELECTRONIC INFO	0.00	0.00	2,689.00	6,475.00	3,786.00
SUPPLIES-MAPS, GLOBES	1,138.00	982.87	1,150.00	500.00	-650.00
Function Total	36,722.00	35,171.15	43,855.00	41,621.00	-2,234.00
SALARY-PRINCIPAL	69,000.00	70,000.00	72,450.00	75,348.00	2,898.00
SALARY-ASSISTANT PRINCIPAL	49,500.00	49,500.00	55,000.00	60,500.00	5,500.00
SALARY REGULAR	0.00	0.00	0.00	1,812.00	1,812.00
SALARY-SECRETARIES	35,493.00	35,445.45	40,049.00	48,402.00	8,353.00
POSTAGE	2,000.00	1,628.44	3,000.00	3,900.00	900.00
SUPPLIES	3,035.00	2,374.99	2,499.00	3,550.00	1,051.00
REPLACEMENT OF EQUIPMENT	2,200.00	1,404.46	0.00	0.00	0.00
PROF MEMBERSHIP	1,490.00	1,295.00	1,290.00	1,290.00	0.00
Function Total	162,718.00	161,648.34	174,288.00	194,802.00	20,514.00

Description	Budget 00-01	Expend 00-01	Budget 01-02	Board 02-03	Difference
SALARIES-DEPARTMENT HEADS	12,696.00	10,206.00	15,486.00	15,486.00	0.00
SUPPLIES-REPORT CARD	548.00	190.00	491.00	491.00	0.00
GRADUATION	3,035.00	3,214.00	3,850.00	6,150.00	2,300.00
<b>Function Total</b>	<b>16,279.00</b>	<b>13,610.00</b>	<b>19,827.00</b>	<b>22,127.00</b>	<b>2,300.00</b>
SALARIES-CUSTODIANS	109,805.00	120,464.34	127,379.00	131,200.00	3,821.00
RUBBISH REMOVAL	5,450.00	5,350.67	5,850.00	5,850.00	0.00
SNOW REMOVAL	4,500.00	5,215.33	4,500.00	5,500.00	1,000.00
SEPTIC TANK	2,000.00	2,000.00	2,000.00	2,000.00	0.00
REPAIRS & MAINTENANCE	3,000.00	3,403.95	3,000.00	3,000.00	0.00
TELEPHONE	9,000.00	10,022.55	9,000.00	10,500.00	1,500.00
SUPPLIES	13,800.00	14,423.26	16,800.00	16,800.00	0.00
ELECTRICITY	45,007.00	46,242.43	48,599.00	43,542.00	-5,057.00
HEAT	19,875.00	20,009.62	37,100.00	33,125.00	-3,975.00
<b>Function Total</b>	<b>212,437.00</b>	<b>227,132.15</b>	<b>254,228.00</b>	<b>251,517.00</b>	<b>-2,711.00</b>
SITES	5,000.00	7,000.00	6,500.00	16,800.00	10,300.00
<b>Function Total</b>	<b>5,000.00</b>	<b>7,000.00</b>	<b>6,500.00</b>	<b>16,800.00</b>	<b>10,300.00</b>
CONTRACTED MAINTENANCE	0.00	0.00	0.00	5,000.00	5,000.00
REPAIRS NON-INST EQUIP	7,600.00	11,497.09	14,600.00	14,600.00	0.00
REPAIRS & MAINTENANCE	20,152.00	28,441.84	7,000.00	2,000.00	-5,000.00
CONTRACTED MAINTENANCE	8,400.00	8,956.49	8,400.00	9,300.00	900.00
REPLACE NON-INST. EQUIP.	2,000.00	1,889.79	4,500.00	0.00	-4,500.00
<b>Function Total</b>	<b>38,152.00</b>	<b>50,785.21</b>	<b>34,500.00</b>	<b>30,900.00</b>	<b>-3,600.00</b>
SPORTS BUSES	6,500.00	6,345.11	6,500.00	6,700.00	200.00
<b>Function Total</b>	<b>6,500.00</b>	<b>6,345.11</b>	<b>6,500.00</b>	<b>6,700.00</b>	<b>200.00</b>
<b>Totals: Windham Middle School</b>	<b>2,196,544.00</b>	<b>2,239,608.93</b>	<b>2,581,820.00</b>	<b>2,732,027.00</b>	<b>150,207.00</b>
TUTORING	4,000.00	7,117.10	5,600.00	5,600.00	0.00
TUITION TO NH LEA'S	3,272,642.00	3,501,658.66	3,718,110.00	4,008,676.00	290,566.00
EQUIPMENT	90,000.00	89,971.74	500,000.00	200,000.00	-300,000.00
<b>Function Total</b>	<b>3,366,642.00</b>	<b>3,598,747.50</b>	<b>4,223,710.00</b>	<b>4,214,276.00</b>	<b>-9,434.00</b>
SALARIES-MISCELLANEOUS	106,674.00	107,702.00	125,426.00	129,190.00	3,764.00
SALARIES-TEACHERS	193,791.00	178,324.90	216,790.00	274,790.00	58,000.00
SALARIES-TITLE I	20,000.00	3,322.27	20,000.00	20,000.00	0.00
SALARIES-AIDES	468,224.00	420,280.97	573,218.00	593,977.00	20,759.00
TUITION TO NH LEA'S	268,692.00	142,992.61	314,209.00	315,600.00	1,391.00
TUITION	498,772.00	576,911.92	526,823.00	415,729.00	-111,094.00
STUDENT SERVICES	0.00	0.00	0.00	203,500.00	203,500.00
SUPPLIES	7,500.00	7,298.52	7,500.00	8,500.00	1,000.00
SPECIAL SERVICES	5,429.00	7,011.42	5,422.00	5,609.00	187.00
<b>Function Total</b>	<b>1,569,082.00</b>	<b>1,443,844.61</b>	<b>1,789,388.00</b>	<b>1,966,895.00</b>	<b>177,507.00</b>
SALARY-SPEECH	84,718.00	80,559.39	86,127.00	86,127.00	0.00
<b>Function Total</b>	<b>84,718.00</b>	<b>80,559.39</b>	<b>86,127.00</b>	<b>86,127.00</b>	<b>0.00</b>
INSTRUCTIONAL IMPROV	8,000.00	524.00	8,000.00	8,000.00	0.00
<b>Function Total</b>	<b>8,000.00</b>	<b>524.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>
SALARIES-SCHOOL BOARD	3,500.00	3,500.00	3,500.00	3,500.00	0.00
SALARY-SECRETARIES	750.00	750.00	850.00	850.00	0.00
CENSUS	700.00	0.00	700.00	1,000.00	300.00
BALLOT CLERKS	350.00	0.00	350.00	350.00	0.00
ADVERTISING-BALLOTS	10,100.00	12,759.92	4,100.00	9,000.00	4,900.00
SUPPLIES-DISTRICT	7,200.00	9,337.01	13,200.00	13,200.00	0.00
NHSBA DUES	4,147.00	4,191.74	4,346.00	4,630.00	284.00
CONTINGENCY DISTRICT	100,000.00	0.00	1.00	1.00	0.00
COMMITTEE EXPENSES	3,000.00	4,870.94	3,000.00	4,000.00	1,000.00
<b>Function Total</b>	<b>129,747.00</b>	<b>35,409.61</b>	<b>30,047.00</b>	<b>36,531.00</b>	<b>6,484.00</b>



Description	Budget 00-01	Expend 00-01	Budget 01-02	Board 02-03	Difference
SALARY-CLERK	300.00	300.00	300.00	300.00	0.00
Function Total	300.00	300.00	300.00	300.00	0.00
SALARY-TREASURER	3,000.00	3,187.99	3,000.00	3,000.00	0.00
SUPPLIES-TREASURER	1,200.00	1,661.01	1,200.00	1,600.00	400.00
Function Total	4,200.00	4,849.00	4,200.00	4,600.00	400.00
SALARY-MODERATOR	200.00	0.00	200.00	200.00	0.00
Function Total	200.00	0.00	200.00	200.00	0.00
AUDITORS	4,400.00	5,400.00	4,400.00	5,700.00	1,300.00
Function Total	4,400.00	5,400.00	4,400.00	5,700.00	1,300.00
COUNSEL FEES	9,000.00	10,180.00	11,000.00	11,000.00	0.00
Function Total	9,000.00	10,180.00	11,000.00	11,000.00	0.00
SAU #28	245,162.00	245,162.00	268,308.00	308,051.00	39,743.00
Function Total	245,162.00	245,162.00	268,308.00	308,051.00	39,743.00
SALARY-OTHER SECRETARY	500.00	0.00	500.00	500.00	0.00
Function Total	500.00	0.00	500.00	500.00	0.00
MAINTENANCE TECHNOLOGY	20,085.00	20,005.00	20,788.00	24,226.00	3,438.00
SALARY-MAINTENANCE	66,889.00	66,844.19	71,230.00	73,367.00	2,137.00
SNOW REMOVAL	600.00	30.00	600.00	600.00	0.00
DISTRICT RENTAL	25,000.00	25,000.00	0.00	0.00	0.00
TELEPHONE	0.00	0.00	1,000.00	1,000.00	0.00
ELECTRICITY	2,160.00	2,520.45	5,000.00	4,000.00	-1,000.00
GAS	1,000.00	2,790.66	1,500.00	3,000.00	1,500.00
Function Total	115,734.00	117,190.30	100,118.00	106,193.00	6,075.00
SITES	700.00	700.00	3,000.00	3,000.00	0.00
Function Total	700.00	700.00	3,000.00	3,000.00	0.00
MAINTENANCE	4,500.00	8,424.25	9,000.00	9,000.00	0.00
Function Total	4,500.00	8,424.25	9,000.00	9,000.00	0.00
REGULAR BUSES	577,391.00	578,442.78	594,708.00	612,549.00	17,841.00
Function Total	577,391.00	578,442.78	594,708.00	612,549.00	17,841.00
SPECIAL PUPILS BUSES	200,222.00	229,030.84	271,863.00	279,490.00	7,627.00
Function Total	200,222.00	229,030.84	271,863.00	279,490.00	7,627.00
SPECIAL BUSES	105,500.00	128,651.16	105,500.00	128,335.00	22,835.00
Function Total	105,500.00	128,651.16	105,500.00	128,335.00	22,835.00
HEALTH INSURANCE	863,302.00	894,689.19	1,030,501.00	1,275,827.00	245,326.00
DENTAL INSURANCE	93,174.00	91,031.58	110,310.00	109,787.00	-523.00
LIFE INSURANCE	30,740.00	25,625.64	34,195.00	42,242.00	8,047.00
FICA-ALL EMPLOYEES	457,511.00	476,179.15	498,015.00	536,147.00	38,132.00
RETIREMENT-EMPLOYEE	29,760.00	22,991.36	37,800.00	52,542.00	14,742.00
RETIREMENT TEACHERS	141,367.00	144,961.48	166,293.00	184,400.00	18,107.00
UNEMPLOYMENT COMP.	2,000.00	0.00	2,200.00	2,200.00	0.00
WORKMEN'S COMPENSATION	35,000.00	12,198.00	35,000.00	35,000.00	0.00
LIABILITY INSURANCE	66,000.00	1,685.00	66,000.00	66,000.00	0.00
Function Total	1,718,854.00	1,669,361.40	1,980,314.00	2,304,145.00	323,831.00
FOOD SERVICE	100,000.00	0.00	100,000.00	100,000.00	0.00
Function Total	100,000.00	0.00	100,000.00	100,000.00	0.00
FACILITIES ACQUISITION	988,692.00	987,541.59	2.00	2.00	0.00
Function Total	988,692.00	987,541.59	2.00	2.00	0.00

Description	Budget 00-01	Expend 00-01	Budget 01-02	Board 02-03	Difference
PRINCIPAL DEBT	512,000.00	512,000.00	535,000.00	555,000.00	20,000.00
Function Total	512,000.00	512,000.00	535,000.00	555,000.00	20,000.00
INTEREST DEBT	410,482.00	410,481.17	247,908.00	222,738.00	-25,170.00
Function Total	410,482.00	410,481.17	247,908.00	222,738.00	-25,170.00
CAPITAL PROJECTS	200,000.00	0.00	0.00	0.00	0.00
Function Total	200,000.00	0.00	0.00	0.00	0.00
TECHNOLOGY TRUST	1.00	0.00	1.00	1.00	0.00
EXPENDABLE TRUST	0.00	0.00	1.00	1.00	0.00
Function Total	1.00	0.00	2.00	2.00	0.00
DISTRICT MONEY	1.00	0.00	1.00	1.00	0.00
Function Total	1.00	0.00	1.00	1.00	0.00
Totals: Administration	10,356,028.00	10,066,799.60	10,373,596.00	10,962,635.00	589,039.00
TITLE I	20,000.00	57,975.43	20,000.00	40,000.00	20,000.00
TITLE II	15,000.00	6,837.87	15,000.00	15,000.00	0.00
TITLE IV	10,000.00	10,397.15	10,000.00	10,000.00	0.00
Function Total	45,000.00	75,210.45	45,000.00	65,000.00	20,000.00
IDEA	40,000.00	169,986.30	40,000.00	85,000.00	45,000.00
Function Total	40,000.00	169,986.30	40,000.00	85,000.00	45,000.00
Totals: Administration	85,000.00	245,196.75	85,000.00	150,000.00	65,000.00
GRAND TOTALS:	17,326,928.00	17,179,381.27	17,762,757.00	18,567,846.00	805,089.00

Town of Windham  
Office of Selectmen  
Post Office Box 120  
Windham, NH 03087-0120

STANDARD MAIL  
U.S. POSTAGE

**PAID**

Windham, NH  
Permit No. 5

RFD BOX HOLDER  
STAR ROUTE OR  
PO BOX HOLDER  
LOCAL



# Health Department

During the year, monitoring of the wells was done in those areas where gasoline products and/or solvents were found in wells. The results of this testing showed that the contamination levels are reducing.

The Board of Health convened twice during the year to grant waivers to improve existing septic systems in failure.

There were 201 septic system permits issued involving 402 inspections and over 72 test pits were witnessed. There were over 186 septic system designs reviewed by the Town.

Again, there were no reported cases of rabies this year. The West Nile virus, however, was confirmed to be in Windham. The confirmation was determined by the testing of dead crows found in several areas of Town. Crows and other species of birds transmit the West Nile virus by mosquitoes to humans. People of average to good health could become infected and suffer no sickness or only mild symptoms. The elderly are more susceptible to the virus having more serious conditions and, in some cases, the disease can be fatal. For more information about the West Nile virus, you can call 1-866-273-NILE (6453) or visit the West Nile virus web site at [www.dhhs.state.nh.us](http://www.dhhs.state.nh.us).

This is the first year that lake and pond testing was done. We tested Cobbetts and Rock Pond. The testing on Canobie Lake was started but, due to bird migration, the test results were contaminated. Next year, testing will begin in April or later depending on when the lakes and ponds are clear of ice and the snow is gone. Testing will continue through the summer, ending in September.

Respectfully submitted,

*Bruce Flanders*

Health Officer

# Recycling / Transfer Station

We have completed another year here at the Transfer Station. We would like to thank the residents of Windham for their support and continued adherence to integrated solid waste management regulations. As always, we also thank the Transfer Station staff for their hard work, dedication, and service to the community.

Our 2001 municipal solid waste was transported to the waste-to-energy facility located in Penacook, NH. Our construction and demolition solid waste was transported to facilities in Salem and Londonderry. We continue to market and transport our recyclables to a variety of source select entities throughout the region, recognizing the best economic return for each of our recycled materials.

We continue to oversee the post-closure care of our out-of-service landfill site. We ensure the environmental integrity of the site through continued monitoring and inspection. Located at our landfill site is our compost operation, which assists our residents in disposing of yard waste material and producing a useable, recycled by-product for community use.

The Town of Windham continues to be dedicated to the success of its Transfer Station and to providing the best service possible to its residents. Our ongoing mission is to enhance the overall performance of the facility, and to set goals of improvement each year.

## 2002 Goals

1. Develop a five (5) year renovation program for transfer station.
2. Update and upgrade standard operating procedures.
3. Assess and enhance the efficiency and effectiveness of transfer station.

## 2001 Statistics

Municipal solid waste:	3,622 tons (17% increase from 2000)
Demolition debris:	851 tons (11% increase from 2000)
Recyclables:	2,009 tons (14% increase from 2000)
Compost:	125 tons
Municipal solid waste disposal cost:	\$207,323
Demolition debris disposal cost:	\$ 59,696
Recyclable revenue earned:	\$ 88,625

Respectfully submitted,

*David Paulson*

Transfer Station Manager

# Animal Control Officer

Once again, we are pleased to note no reported cases of rabies for the preceding year. Concern continued state-wide, however, regarding the West Nile Virus. Windham and the surrounding communities underwent mosquito testing in 2001, as a result of numerous positive test results in a wide range of dead birds in the area. Windham, unlike some of her neighbors, was fortunate to have no positive mosquito results for the virus. You'll note that, for the first time, bird-related issues are included in our statistical report, and it is our hope that these numbers in particular see a decline in the coming years. As we enter 2002, residents are reminded to report any dead birds to Animal Control, and to maintain efforts to remove standing water from their properties to forego mosquito breeding.

Activity in Animal Control, which had seen a dramatic increase as noted in our last year's report, leveled off somewhat during 2001 as indicated in our statistics. As growth continues in the community, however, we again take this opportunity to remind all resident pet owners of the following:

All dogs, cats, and ferrets three months of age and older must be vaccinated against the rabies virus. Also, all dogs must be licensed with the Town Clerk's Office by three months of age, and re-registered annually by April 30.

The Town of Windham does not have a "leash law", but rather adheres to the requirements of RSA 466:30-a, Dog Control Law, which provides that owners must keep their dogs within sight or hearing distance at all times, and must ensure that the animal does not roam off the owner's property.

In closing, residents are reminded that all animal related questions, complaints, or concerns should be reported to the *non-emergency* number of the Police Department, 434-5577. Messages will then be relayed to us by the dispatchers for response.

## Animal Control Statistics

	2001	2000
Number of dogs picked up	106	90
Number of cats picked up	22	1
Number of dog bites reported	11	14
Number of cat bites reported	0	1
Number of dog on dog attacks reported	3	0
Number of dogs hit by automobiles	8	15
Number of dogs euthanized	5	1
Number of birds picked up	28	0
Number of birds transported to State lab	4	0
Number of animals adopted out	6	7
Fish and Game calls	16	8
Total warnings issued	74	99
Total calls logged	658	812
Total hours worked	912	997
Total miles traveled	6,361	7,319
Total Assessed Penalties	\$4,260	\$4,755.00

Respectfully submitted,

*Alfred Selfert*

Animal Control Officer



# Highway Department

Well, the first full year with a Town Highway Agent has passed, and it proved to be filled with many experiences: some new; some old; some good; and some bad. While we had our share of problems (in particular, more than we would have expected through the winter), overall we accomplished the majority of our goals and are now looking forward to 2002.

This past year, we rebuilt Lakewood Road, a section of Bedros Street, and paved the last two (2) dirt roads in town. We also repaired several basins, undertook a large amount of swale work, removed several problem trees, worked on the ever-present and mysterious “disappearing sign” issue, crack-sealed several miles of roadway, worked on brush removal and mowed the majority of town roads along the shoulders. Approximately one-half of our catch basins were cleaned, as were several culverts, and a large number of beaver dams were removed.

The aforementioned projects could not have been accomplished without the help of the many sub-contractors who worked diligently and in a timely fashion to help us meet our goals. Without them, we would not have been able to keep up with the demand for service, and as such we thank them for all their efforts.

As well, we would like to thank all of our snow removal contractors for their time and efforts. We realize that our routes are not without their share of mistakes, but the long hours (generally nights and weekends), poor visibility, and other recurring issues often lead to mishaps. As such, I would take this opportunity to apologize for the occasional damaged lawn, toppled mailbox, and other inadvertent happenings. Hopefully, these occurrences will lessen in time, and as they do our quality of service will improve.

Our thanks are also extended to Bob and Nancy Devlin, Pat Boylan, and Sid Walters for their continuing assistance. Their services prove invaluable time and again, and we would be hard pressed to replace any of them.

As we enter 2002, we hope to accomplish several more projects, and are always willing to entertain resident questions or concerns, accept constructive criticism, and welcome your advice. Residents wishing to contact us are encouraged to do so, and may reach us at 765-5367.

In closing, on behalf of all those connected with the Department, I thank you for your support and cooperation throughout 2001, and we look forward to working with and for you in 2002.

Respectfully submitted,

*Jack McCartney*  
Highway Agent

# Maintenance Department

In 1998, in an effort to reduce the dependency on contracted services, the Town opted to form an on-staff Maintenance Department. Initially, the department consisted of one full-time and one part-time employee, whose duties consisted mainly of cleaning the Town Hall, Armstrong Memorial Building, Bartley House, and the former Police Station on Haverhill Road.

Over the years, maintenance staffing has gradually increased to its current level: three full-time and two part-time employees. As part of their day to day activities, these five individuals are responsible for cleaning and maintaining all Town facilities, including the Town Hall, Armstrong and Bartley buildings listed above, as well as the Police and Fire Stations, Planning and Development Department, Nesmith Library, and the Searles Chapel. In January of 2002, at the request of newly hired Manager, David Poulson, the staff added the Town's Transfer/Recycling Station to its roster, as well.

In addition to cleaning and maintenance work, the staff is also responsible for setting up for annual Town elections, weekly board and committee meetings and working closely with various departments and groups to ensure that ongoing requests are addressed. Also, we work on snow and ice removal at town facilities, assist in snow removal operations of facility parking areas, and maintain flower and shrub beds during the spring and summer seasons.

In 2000 and 2001, the Maintenance Department actively assisted in the renovations of the old Fire Station to facilitate the relocation of the Planning and Development Department. We performed demolition work prior to the entrance of outside contractors, and assisted in some of the finish work as well. We, on the staff, were pleased to participate in this project and are proud that our efforts ultimately resulted in cost savings to the residents of Windham.

In addition to our daily responsibilities, in the ensuing year we look forward to being similarly involved in the renovation of the Bartley House, as well as completing outside improvements to the new Town vault.

In closing, on behalf of the Maintenance crew, I extend our thanks to the Department Heads and employees of the Town for their continuing support and appreciation of our efforts. We look forward to working with them in the coming years.

Respectfully submitted,

*Allan Barlow*

Maintenance Supervisor

# Human Services

State law directs the Town of Windham to provide financial assistance to our residents when situations occur in their lives making it impossible for them to meet their basic needs. The Town is the safety net for its residents until their situation improves or until other agencies assist. The Town, based on eligibility, will assist residents with shelter, food, utilities, medical needs and/or any other necessities. This assistance is of a temporary nature and may be provided directly by the Town or by referring them to appropriate Federal, State or local agencies.

The Town also contributes to social and service agencies in the local area, which provide valuable help to our residents. These agencies include Shepherd's Pantry, Visiting Nurse/Hospice, Center for Life Management, Community Caregivers, AIDS Response, A Safe Place, Rape & Assault Services, Big Brothers/Sisters of Greater Nashua, Community Health Services, Rockingham Community Action Program and Meals on Wheels. The Town and these agencies work together to provide the most appropriate assistance for our residents. If persons applying are in need of employment, they are referred to the Department of Employment Security for help with their job search.

The Town of Windham assisted 42 families in 2001 which is a significant increase from the previous year. The total cost of this assistance was \$39,431.99. The primary needs continue to be housing, food and utilities. In 2001 we did see a significant growth in requests to cover costs for medications. The Town received \$4,265.96 from residents previously assisted.

Again this year, I want to express my sincere thanks and appreciation, on behalf of the families assisted, to our residents and civic organizations for their thoughtful and generous gifts for the holidays. This year we had a record number of families needing help for Thanksgiving and Christmas and the response was overwhelming. I wish to share the thanks, hugs and sincere appreciation that I accepted on your behalf from your neighbors. You made the holiday special for the children and parents here in Windham.

I also want to extend heartfelt thanks to the van drivers for their many hours of service to our residents who need transportation to doctors, pharmacies and grocery stores. We have had new drivers volunteer and we truly welcome and need them. We have lost some drivers due to personal time constraints and we sincerely thank them for their service over the years. This program could not exist without the volunteers who are so giving and caring. If anyone would be interested in giving of his or her time as a driver, please call and volunteer.

This year, a weekly shopping trip to Wal-Mart was instituted. It has proven to be a popular trip. The van goes to Wal-Mart on Wednesday mornings and anyone wishing to go can call my office at 432-7732 and sign up.

Hopefully, the economy will improve in 2002, however, we will remain ready to provide temporary assistance as needs arise in a timely, compassionate and confidential manner.

The following represents a breakdown of the assistance granted in 2001:

Food Vouchers	\$ 4,675.48	Fuel Vouchers	\$ 2,498.33
Shelter Vouchers	23,101.67	Medical	3,856.31
Electricity Vouchers	4,195.66	Transportation Needs	604.54

Respectfully submitted,

*Kathleen Davis*

Administrative Assistant



# Information Technologies

No Lightning. That sentence best describes the last year in the department. Though far from uneventful, the year was quiet in most respects. I spent far less time this last year responding to emergencies, and more time automating existing processes, as well as providing some one-on-one training and holding “classroom” like sessions in Word and Excel.

I was able to make improvements in the infrastructure, with the replacement of hardware, and relocation of critical equipment to the Police Station, and plan for further improvements this coming year.

Additionally next year, I will be re-constructing the town’s web site, with the goal of making the information provided more timely and accessible. It is a major project made easier with the support of the Technical Advisory Committee and, in particular, the efforts of Dick Ford, a dedicated volunteer who has done the lions share of the work as well as provided extensive volunteer time at the Cable Studio, all this while working full-time.

In the next year, I will continue an upgrade to our financial systems, implementing a better Assessing System, replacing our Anti-virus software with Enterprise Wide protection including automated updates, installing new versions of our Internet software, and I will be holding more classroom workshops for all town employees, as well as documenting more clearly the existing technical environment.

Respectfully submitted,

*Eric DeLong*

Information Technologies Director

# Nesmith Library Director

I am pleased to report that the state of the library is strong and vibrant. This is overwhelmingly due to the committed and talented pool of library staff along with the generous and loyal support of Windham residents. The library is open sixty hours a week, ten months of the year. In July and August, it is open fifty-eight hours. There are nine full-time staff and five part-time staff. Based on a typical forty-hour work week, there were 9.5 FTEs or full time equivalents employed at the library in 2001. Our Volunteer Program, coordinated by library trustee Mary Lee Underhill, grew twenty-one percent in 2001 in volunteer hours. Over the four years the program has been in place, there have been fifty-five Windham residents who have participated.

Technology plays a large part in much of the transformation seen in libraries across the country; in the big cities, in the suburbs and in rural areas. A lot of the credit for maintaining the library's automated network belongs to assistant director, Marija Sanderling, working in tandem with the town's IT director, Eric Delong, and TAC (Technical Advisory Committee) volunteers, J Gross and Jacques Borcoche. We continue to increase our subscriptions to electronic resources. The library offers access to personal finance, genealogy, and readers advisory resources in addition to several popularly used databases. Our cardholders have remote access from home or work to the library catalog and electronic links to numerous resources. Reference librarian and library Web master, Lois Freeston, has created a form on the library's Web site that enables anyone to ask an information question. Our URL (universal resource locator) or Web address is [www.nesmithlibrary.org](http://www.nesmithlibrary.org). Please visit the library homepage and tell us what you think about it, and in what ways we can improve it in order to serve you better.

A music collection was started in 2001. The library's collection stands at three hundred and thirteen CDs and is growing. There is a wide range of music to choose from including rock & pop, soul, jazz, blues, humor, original cast Broadway shows and movie soundtracks, country, classical, opera, children's and international. The library always welcomes suggestions from its cardholders. The library owns 54,502 book titles in the Adult, Youth, and Reference collections. Magazine and newspaper subscriptions total one hundred and ninety-five. The video collection includes entertainment videos for adults and children. How-to and travel videos are shelved in the non-fiction book collection for easier access.

The library continues to play an active role in providing quality programming for youth and adults. Adult Services librarian, Diane Mayr, leads a monthly book discussion group. She organized the 1<sup>st</sup> Annual Tea Party, Zucchini Festival, Senior Social, and Sing-along events held at the library and prepared excellent book and photograph displays. Youth Services librarian, Beth Strauss, and her assistant, Jane McCue, work tirelessly to coordinate and produce regularly scheduled Story Hours for preschoolers. They are organizing a Toddler Story Time for 2002. Beth serves as the library liaison to the First Teachers Project about which you will be hearing more of in 2002. Members of the library's High School Advisory Board have helped in celebrating many special year-round reading events, such as *Read Across America*. There were events at the library in the past year for middle and high school age students and adults to share their favorite poetry, music, and comedy.

The Friends of the Library of Windham (FLOW) have been indispensable to the success of the Nesmith Library in 2001. There are not enough words to express my thanks and appreciation to FLOW's executive officers, the board and committee chairs, and the general membership. Extraordinary is the word to describe the dedication FLOW brings to the library and the residents of Windham. With their extreme generosity, the two-year Children's Room Enhancement Project, known as CREP, was completed in 2001. Project co-chairs, Rhenea Regan and Lisa Vivinetto deserve special thanks for their perseverance and their diplomacy in dealing with the library trustees, the library director, the library staff and the town maintenance division. Choosing the best interior designer for the project, Sally D'Angelo, getting the professional crew of Croteau Carpentry, finding



the outstanding illustrator Marjorie Harris Clark, and obtaining the services of master seamstress Kathy Lambert took tremendous time. The result speaks for itself. The children's room of the Nesmith Library is truly a warm and welcoming place for all ages. Deb Melanson planned excellent FLOW-sponsored programming with author presentations by Jonas Klein and Jean Trounistine. Ann Koeck, Kathy Ivey, Deb Desrosiers, and others dedicated hours to organizing the ongoing and annual book sales. Susan Gertsenberger and Sharon Scannell, 2001 FLOW co-chairs, were remarkable leaders who oversaw many details including the Annual Strawberry Festival and the 2<sup>nd</sup> *Driving for Books* Golf Tournament. New co-chairs, Denise Dolloff and Carrie Reny, came on board with enthusiasm to manage the activities at the Annual Apple Festival held at Golden Brook School. It's been a pleasure to work with Deb Desjardin, FLOW's treasurer. The *Giving Tree* was an overwhelming success this year. Vicki Jacobs and Maria Boucher did a terrific job organizing the 2001 *Holiday Crafts* event. To those in FLOW whom I have forgotten to mention, allow me to express my sincere gratitude now.

The Nesmith Library has been extremely fortunate to have the seven elected trustees serving on the library's governing body. Chairman J Gross has facilitated monthly meetings with precision. Vice-chair, Dr. Murray Levin was instrumental in bringing about the 2<sup>nd</sup> *Driving for Books* Golf Tournament supported by FLOW and the Windham PTA. Through sponsorships of area businesses, player registrations, and miscellaneous donations, proceeds are evenly shared to benefit the Nesmith Library and the school library media centers. Trustee Pat Skinner's years of board experience often supplied necessary background information. In 2001, Pat was appointed to the New Hampshire State Library Advisory Council. Trustee Rich Koeck took charge of leading the board's Long Range Planning Committee. New trustees, Shirley Beaulieu and Mary Lee Underhill, have introduced great ideas for the library's outreach efforts. Treasurer Holly Eddy has done a magnificent job as Treasurer. I have been very proud of the initiative taken by all the trustees to become involved in the issues facing the New Hampshire library community. It has been a rewarding experience for me as an administrator to work with these people who are dedicated to serving the Windham community in their official capacity and who are committed to fulfilling the mission of the Nesmith Library.

I would be remiss in my role as director not to thank the rest of the library staff who serve you well. Alberta Corvi, Carolyn Shea, and Elaine Rittenhouse are the librarians who see to it that all library materials are ordered, cataloged and processed properly. Barbara Nagle, Amy Chen Mallett, Mike Miloro, and Karen Frey are the needed support staff that handles the many tedious duties required to sustain library operations. I am very pleased with the interest many library staff have taken in the past year to enhance their professional skills by attending training sessions, workshops, and library conferences. Library Administrative Assistant Jena Day deserves special recognition for the many hours she works keeping the library's financial records accurate and up-to-date. Jena also performs her duties as the board of trustees' Recording Secretary with great efficiency.

In 2002 the library will complete an inventory of the entire collection, research ways to preserve and conserve materials of significance to Windham's local history, continue to expand outreach services, further our efforts to work with our counterparts in the local schools and community organizations, explore opportunities with WCTV, conduct a town wide survey, and make every effort to maintain the integrity of the library building and grounds. It is my intention to offer greater use of the library's Multipurpose Room, and add DVDs and educational games to the library's circulating collection.

It is a privilege to serve the Windham community and all its residents as director of the Nesmith Library. I say, "THANKS" to the frequent visitors who come to the library, to the library benefactors who donate money, books, and other library materials, to Joyce Wilt who volunteers her time to edit our monthly library newsletter, to members of the Windham Garden Club who donate time and money to beautify the library grounds, to the members of the Windham Women's Club



who seek the library's cooperation with the good deeds they perform, to the Windham Historic Society for joining with the library to promote genealogical research, to the Selectmen, the Town Administrator, the Town Treasurer, the Town department heads, and Town employees for their cooperation and assistance. On behalf of the all library staff I offer our sincere appreciation to all Windham residents for your continuous generosity and support for the Nesmith Library. Visit your library in person or online and discover a place where one can read, write, think, learn and dream.

### 2001 Year End Statistics

Registered patrons	6,525	Magazine subscriptions	188
Items circulated	111,480	Newspaper subscriptions	17
Books added to the collection	6,689	Audio books owned	1,176
Book titles owned	54,502	Videos owned	1,028
Interlibrary items borrowed	791	Electronic subscriptions	8
Interlibrary items loaned	321	Library visits	74,498

Program Attendance: Adult, 462; Young Adult, 282; Juvenile, 2,777

### Income Statement

(RSA 202-A: 11 111. RSA 202-A:11-a)

Fines  
 Lost/Damaged Books  
 Income Generating Equipment (Photocopier)  
 Non-Resident Cards  
 Donations:

\$8,891.43

Respectfully submitted,

*John C. Barrett*

Director

# Nesmith Library Trustees

During 2001, the Nesmith Library continued its tradition of offering an expanding array of print materials, information resources, and programs to serve a culturally vibrant and growing community.

To reflect the diverse requirements of a community and the evolving role that the library plays in everyday life, the Trustees adopted a new mission statement:

*The mission of the Nesmith Library is to provide access to informational, educational, cultural, and recreational library materials and services in a variety of formats and technologies; to be responsive to the public library needs of the community; and to support the principle of intellectual freedom as a foundation of a free society.*

It's quite a statement. We feel strongly that the library must continually evolve to remain a useful and desirable place to visit.

We started a long range planning process that is actively seeking input from Windham organizations, including the schools and individuals in town. Your ideas are always welcome and we regularly read comments in the suggestion box at the front door.

Our professional staff has risen to the challenge of sifting through the ever increasing mountain of information to better serve our collective needs. They are always willing to help you find what you need, and their search efforts often extend far beyond the walls of the library building. Our Director, John Barrett, after an intense first year on the job, has implemented many new ideas with considerable energy and enthusiasm. He enjoys meeting people and exploring their interests.

We are proud that Hon. Patricia Skinner was presented the prestigious Dorothy M. Little Award for an outstanding champion of libraries by the New Hampshire Library Trustee Association. She also received the American Library Association National Advocacy Honor Roll Award. In addition, Pat is currently serving on the NH State Library Advisory council. These awards are a testament to many years of public service as an effective public servant, with particular emphasis on libraries and education. Congratulations, Pat!

The Nesmith Library has effectively extended its hours by making the card catalog and status of books available 24/7 through the Internet. You can also access a growing collection of information, or even ask a reference question, from your personal computer. Please look for us at nesmithlibrary.org. You're sure to find something interesting.

The physical plant is in great shape thanks to an ongoing effort to maintain the beautiful and clean appearance it began with four years ago. In fact, the facilities are evolving with new shelves, computers, and resources. Constantly changing displays keep your interest and may even excite you enough to explore further.

A major project, spearheaded by Rhenea Regan and Lisa Vivinetto, was completed by the Friends of the Library of Windham, known to all as FLOW. It has transformed the Children's Room into a castle-themed place for reading, learning, and other activities. It has special appeal to the kid in all of us, with many whimsical items to delight and entertain. The project involved over two years of careful planning and more than \$30K earned from many Strawberry and Apple festivals and the popular, ongoing book sale. The artistic details alone represent a level of creativity that could only come from people who deeply care about the library and the community it serves. FLOW can be proud of its accomplishment, and the children of Windham will enjoy it for decades to come. Please come by and "tour" the Castle of Friends and view all the wall murals and new books that are part of the project. Bravo, FLOW!

In memory of Nancy Surette, who donated the original landscape design at the library, a memorial garden was constructed at the front entrance of the library. With donations of money, material, and time, members of the Windham Garden Club and volunteers built a stone wall and put in many plants. The garden will provide a warm greeting to patrons and a living reminder to a very generous individual.

Thanks to the efforts of Mary Lee Underhill, the Volunteer Program Coordinator and Library Trustee, volunteer contributions have exceeded all expectations, growing 21% in 2001! Mary Lee will be the first to tell you that, since the program began in 1998, fifty-five residents have participated and logged almost 4,300 hours during the first four years – with 1,246 hours this past year alone.

Currently, there are twenty-six volunteers, eight of whom have been with the program from the beginning. There are seven high school students and twelve senior citizens. Volunteers shelve books daily, or they work on special projects such as: processing books, maintaining current magazines, preparing the monthly Newsletter, assisting with the computer technology and coordinating the program. Fifteen students joined the High School and Middle School Advisory Boards and contributed more than one hundred hours to the special activities in the Children's area.

All these volunteer hours represent a significant contribution to the total effort to keep the library functioning smoothly. Even more, the volunteers create a community spirit that makes the library such a uniquely warm and interesting place to be. There is always a project waiting for help, so please feel free to join in the fun!

The library always benefits from donations of books. Some books go directly into the collection, or to the book sales to be enjoyed again. A book may be donated to the collection with a plate in someone's honor or memory. The staff will be glad to offer suggestions for books that will integrate smoothly with the collection.

There are so many way to enjoy and participate in your library. The mission is to offer something for everyone of all ages.

The Trustees always welcome your comments and suggestions to make your library even better.

Respectfully submitted for the Trustees,

*J. Grass*  
Chairperson



# Cemetery Trustees

The Trustees are pleased announce another successful and productive year in overseeing the Town's cemeteries. Among the many projects addressed in 2001 were:

- New section on the Plains was laid out and marked.
- Headstone cleaning project was begun, and will continue through 2002.
- Laying of foundations for flat stones was begun, and will also continue through 2002.
- The Geo Survey, an imaging of the grave lots, conducted to update our mapping system and ease the winter burial process, is also ongoing.

As always, we cannot let our report go to print without thanking all of the youth involved in our local scouting organizations. Members of the Boy/Girl/Cub Scouts and the Brownies assist us each year by replacing all of our veteran gravesite flags in preparation for our Memorial Day ceremonies. Such dedication in our youngsters is wonderful to see, and their efforts are always greatly appreciated.

Also, we would like to take this opportunity to again advise the residents that, with the exception of burials, the cemeteries are officially closed from November 1 to April 15 of each year. No other work is performed at the cemeteries during this time period.

In closing, we extend our continuing thanks the townspeople and local organizations for their continued support, and we look forward to serving the Town of Windham in the year 2001.

Respectfully submitted for the Trustees,

*Gail Webster*  
Chairperson

# Conservation Commission

The Commission is actively pursuing the acquisition of several land parcels. Most notable of these is Castle Reach. We continue to work with both the New Hampshire Department of Transportation and the landowner to preserve this large parcel. We are also working with the Society for the Protection of New Hampshire Forests to purchase a land parcel adjacent to the Andrew Town Forest. This parcel abuts Beaver Brook, and would nearly triple the size of the protected area. The Town of Londonderry is also working to preserve land contiguous to the Windham parcel. In total, the amount of protected area can be greater than 150 acres. The Commission continues to investigate other desirable parcels that meet our criteria.

The Land and Community Heritage Investment Program has recently opened Round Two of the application process. We are in the process of submitting a proposal for a natural resources project for Windham.

The Commission sponsored seasonal walks this year. The spring walk took place at the Gage lands, and was well attended. The summer walk was held in the Mitchell Pond area, and had good attendance as well. Deer Leap was the site of our fall walk. It was a beautiful day, and the walk was enjoyed by all.

Several Eagle Scout projects are in various phases of completion. Among these are trail clearings and establishing bluebird house trails. The Commission joined with Venture Scout troops to build a large, new bridge at Foster's Pond.

The Commission conducted the annual easement monitoring of the Landry Family Conservation easement. The annual monitoring for Deer Leap also occurred.

Respectfully submitted for the Commission,

*James Finn*  
Chairperson

# Cable Studio Coordinator

This has been another productive year for WCTV, with more new programming and many hours of dedication from our volunteers. 2001 brought expansion of government programming. While the lineup continued to include Selectmen, School Board, and Planning Board meetings, new to the board meeting lineup is live coverage of the Zoning Board of Adjustment.

In the beginning of the summer, Adelphia reconfigured the channel lineup. Windham's channels were relocated from 51 and 52 to 21 and 22, respectively. At the same time, Channel 20 was added for live meeting coverage. This was probably the most exciting news for WCTV. When the new meeting room was completed at the Building Department, WCTV was able to equip this area to provide live meeting coverage on Channel 20.

In other news from Adelphia, there was also a switch to digital cable, providing an expanded channel lineup and digital quality. Also, we look forward to a re-build in 2002.

Town Administrator David Sullivan continued his informative series, "Town Talk". This program gives insight into town departments and budget overviews. Eric DeLong, IT Director, began a live series covering the "hows and whys" of computers called, "Computer Talk".

Town events coverage included the annual Easter Egg Hunt, Apple Festival, and Christmas Tree Lighting, all of which were cablecast for our viewers. As in the past, Educational Access Programming is cablecast from Salem High School. The channel realignment moved this coverage from Channel 52 to Channel 22.

Our mainstay shows continued production. One of Mary Griffin's "Windham Watch" programs featured local teenager, Kaylee Copley, a recent graduate of Salem High School. Kaylee received local honors and awards, and Mary wanted to highlight this young person's achievements as an inspiration to others. In another show, Mary interviewed Massachusetts resident Carolyn Abagis, who tours local access stations with a "Community Auditions"-style program.

Anna Marie Carreiro continued to provide tasty recipes for our viewers. Thanks also to our remote production crew for their ongoing commitment. Congratulations to Anna Marie also, as this year she has hosted cooking demonstrations at Kitchen's Etc., has started her own column in the Derry News, and has published a cookbook!

Our volunteer appreciation award was presented in June to long-time, talented volunteer, Bill McNally. Bill was recognized during a special Volunteer Night for his many years of service producing his own programming, and helping many other producers as well.

Nancy Burnett was a new volunteer, who came on board early in 2001. She produced a "Third Grade Yearbook" of her son's classroom activities. This project took many hours to shoot and edit. Nancy had very positive feedback after the programming was televised. We are hoping Nancy will provide more school programming in the coming year.

In May, WCTV hosted a "Community Talent Showcase" hosted by Carolyn Abagis as mentioned above. The talent was recruited from the local area, auditions were held, and the final candidates were coached in voice and acting. Those participants from Windham were: Adam Letizio (and friends from Salem High), Alyssa and Jilian Wheeler, and Chelsea and Kathi Wunderli.

Another program initiated in 2001 was the "Cable Thespian Show" that will offer local actors the opportunity to perform a one or two act play on WCTV. It will, in essence, be a "mini" show with fewer time commitments than a full-length play would require. It's a great opportunity for professional and aspiring actors, and is sure to be something new for our viewers. We are in the beginning stage of our first production, and hope to have our premier show early in 2002.



WCTV would like to recognize the many people who keep WCTV alive with programming. We continue to rely on the skills of Tom Case and Barbara Coish as they help many new and current producers with their shows, produce shows themselves, and cover or help with nearly all the public meetings. These are the much appreciated, dedicated volunteers who round out our crew: Wayne Bailey, John Breda, Anna Marie Carreiro, Bob Coole, Chris Curran, Dick Forde, Mary Griffin, J. Gross, Eldon Haegle, Roger Hohenberger, Wanda Koch, Mimi Kolodziej, Ryan Mackey, Bill McNally, John O'Connor, Greg Truhlar, Todd Wally, Lane Wunderli, and Nancy Burnett. If you know any of these people, please give them your thanks for all their hard work.

In October 2001, I reluctantly tendered my resignation as Coordinator of the WCTV studio. My responsibilities at home have made it impossible for me to continue working outside of the home. I have had a wonderful experience, enriched by the volunteers, WCAB, Lisa Evarts (consultant to WCTV), the Town and its employees, and the many community members with whom I have worked.

The next year will bring new direction as WCTV brings on a new Coordinator to work with the volunteers, to generate new programming, and to continue the ongoing efforts to inform, entertain, and enrich the lives of our community members through local television.

Respectfully submitted,

*Lynn Wunderli*  
Studio Coordinator

# Historic District / Heritage Commission

The Historic District/Heritage Commission has two separate, yet related charters. The first is to oversee building and land use in the Town of Windham's four historic districts. The second is to encourage the documentation and preservation of historic resources in the town. During the past year, the Commission has continued work on both fronts; by contributing to and guiding efforts to ensure responsible restoration/renovation of historic properties, to secure funding for restoration work, and to raise public awareness of issues that affect the historic and cultural heritage of our community.

In 2001, work in the historic districts centered on three projects. In the Town Center district, the Commission worked with the town on the replacement of the storage vault located behind the Town Hall. The new vault will be a prefabricated, climate-controlled, concrete structure installed so as to blend aesthetically into the district while maintaining its full functionality. Also in the Town Center district, the Commission has worked with the Windham Presbyterian Church on its proposed renovation and expansion project. In the West Windham district, the Commission interceded to ensure that landscaping at the Union Hall is consistent with the historic and cultural traditions of the property.

Public and private funding for historic restoration projects is time consuming to pursue and difficult to secure. With strong support from the Commission and other town committees and the concerted efforts of Mr. David Sullivan, Town Administrator, and his staff, the town secured a grant from the New Hampshire Land and Community Heritage Investment Program (LCHIP) to restore and renovate the Bartley House. The Bartley House is located in the Town Center historic district and formerly housed the town's Planning and Development Office. Currently, the Commission is actively partnering with the Historic Committee of the Searles School to submit an LCHIP grant eligibility application for funding for 2002 to continue the restoration of the Searles Chapel.

Education and information exchange are key to securing and maintaining necessary public support for historic preservation work. In 2001, in order to ensure our community's participation in state and federal projects that may impact the town's historic assets, the Commission requested and was granted "consulting party" status on the proposed I-93 expansion project by the Federal Highway Administration. Similarly, the Commission joined other town boards and commissions in support of the Appleton Links Golf Course against any infringement resulting from the proposed I-93 expansion.

The Commission continues its strong advocacy for the preservation and restoration of the stone walls that grace our landscape and encourages builders and homeowners to join the Commission in protecting them. The Commission also encourages all responsible parties to work with it to develop street and road naming conventions that reflect the historic heritage of the town and its people. Finally, to foster greater public awareness of its mission and Windham's historic districts and historic resources, the Commission launched its own website early in 2001 (<http://www.town.windham.nh.us/hdc/>).

In its administrative work in 2001, the Commission worked diligently to review and revise the Historic District Ordinance and to complement the ordinance with rules of procedure that facilitate the Commission's work. The Commission has also reviewed its procedure for the submission of applications for certificates of approval and certificates of appropriateness and will be revising the application process and its application form to provide further information and detailed instructions to applicants. This information will be added to the Commission's website as an additional means of public distribution.

Respectfully submitted for the Commission,

*Patrick Schena*  
Chairperson

# Historic Committee

The Searles School rental income grew steadily over 2001. Jeanette McMahon, Function Manager, continues to do an outstanding job of renting the building and seeing that all activities are professionally handled. Jeanette and Maintenance Supervisor Allan Barlow are a great team, and we are very grateful to have them.

In addition to the private uses coordinated by Jeanette McMahon, we have seen increasing use of the Searles building by various Town committees and, in particular, the Recreation Committee.

Finally, the exterior of the tower has been waterproofed, and after the holidays we will clean the interior of the tower (lobby area), and install the beautiful plaque displaying the names of our contributors.

Current cost for the repairs to or replacement of the stained glass windows are now available. Anyone who wishes to purchase a window as a memorial, or contribute to the Window Fund, may contact a member of the Committee. The stained glass windows are very expensive, and are above and beyond the cost for the current building project.

The Art Show and Antique Appraisal by Skinner of Boston and Bolton, MA was extremely successful, as was the clam chowder we sold at the Apple Festival this Fall. Thank you to all who participated.

Still available are etchings of the Cemetery, Searles Castle, and the Encampment. If you would like to purchase one, please call 893-2490 for more information. The Cemetery and Searles Castle are available for \$50.00/each, and the Encampment for \$100.00.

Chris Morse, the artist who created the above etchings, also produced one of the Cobbetts Pond Bridge, which he has put on a t-shirt and tote bag. If you are interested in obtaining one of these items, please call 893-2490.

The Committee extends its thanks to Bob and Pat Skinner for their recent, generous donation of an organ to the Searles School. The Committee is arranging to have the item serviced, and once completed, we will have another mode of music available in the building.

Last, but by no means least, we will once again have an article on the Town Warrant requesting permission to obtain funds to complete the West Room of the Searles building, bringing it to the same condition as the East room. With our current, annual income and the monies presently in the Searles Trust, there will be no cost to the Town for this project. Restoration of the West room will also increase the income generated by the facility. Please be sure to vote YES at the upcoming ballot vote!

Respectfully submitted for the Committee,

*Marlon Dinsmore*

Chairperson



# Recreation Committee

The Windham Recreation Committee built on last year's basic programs and added a few new ones to our growing list of services that we provide for the residents of Windham.

It must be noted that the programs that the Committee organized or sponsored would not be possible if it weren't for the behind the scenes assistance of the many volunteers that it takes to run these programs. The Youth Basketball Program under Ron and Roberta White was again a great success. The Yoga and Dance Classes under Mimi Kolodziej were well received by the residents who attended these great programs. Mr. and Mrs. Claus (Chip and Joanne Dickie) who took time out of their busy Christmas schedule to delight the younger residents and their parents. Neil Harvey who organized Contra Dancing at the Town Hall on the first Friday of the month. Paul Zins who started the Square Dancing group in town. Kathy Doucette and Laura Marks who were instrumental in starting up our first Boy's and Girls Lacrosse League. Tom Case whose tireless efforts at the Christmas Tree Lighting provided so many great pictures of the children with Santa. Without these and many other volunteers the Windham Recreation Committee could not provide so many diverse programs for our residents.

The Town Beach again provided water recreation for many residents during the long hot summer. With the institution of no fee beach passes, the Lifeguards saw a large influx of swimmers and sun bathers during the weeks that the beach was open. Youth swim lessons again are a much sought after program provided by the Lifeguards.

The New Year gives us the opportunity to provide these same programs and build on them. With the population of the town growing, so does our youth programs. Baseball and Soccer will be looking forward to using the new facilities at Griffin Park during late summer and early fall of 2002. With some help from our taxpayers, we could finish Griffin Park and provide both outdoor tennis and basketball. The walking paths at Griffin Park have been paved and finished with a very generous donation from the Taylor family in loving memory of Ernie and Don Taylor. Once the weather clears, this will provide a great outlet for safe walking and jogging in our town.

Again, the Windham Recreation Committee would like to extend our heartfelt thanks to all of our volunteers who make our programs so successful and I would personally like to thank the Recreation Committee: Sam Maranto, Jodi Copetta, Earl Bartlett, Carol Fronduto, Bob Urquart, Dennis Butterfield, and Rick Hancock for all of their time and efforts in the past year. We look forward to your support in continuing our efforts to provide diversified programs and well-maintained facilities for the residents of Windham.

Respectfully submitted for the Committee,

*Frank Farmer*  
Chairperson

# Highway Safety Committee

The Highway Safety Committee, comprised from the town department heads, exists to promote highway safety through the use of road signage, literature, and/or educational media. The Committee accomplishes this mission in two main ways. First, we review all plans submitted to the Planning Board and comment on any issues that are related to Highway Safety such as road widths, signage, and access and egress points. Second, we review all requests from our residents and employees for such items as speed limit, stop, and yield signs, and other traffic related sign installations.

Over the course of the year, we reviewed fifteen (15) site plans and submitted applicable comments to the Planning Board. The Committee deviated from its standard policy of recommending new roads be constructed with a minimum pavement width of twenty-eight (28) feet with curbing and closed drainage systems on one occasion where the new road was short in length and tied into an existing narrow road of only 24'. Of the fifteen (15) plans reviewed, the Committee offered highway safety comments on seven (7), with the remaining eight (8) plans requiring none, as the Committee felt they met or exceeded any highway safety concerns.

The Committee was also very active in reviewing residents' requests for signage, particularly for stop signs, no parking signs, and site distance concerns. Each request is reviewed carefully and recommendations are made to the Board of Selectmen with the overall objective being to ensure safety on the roads while not putting up signs for the sake of installing a sign. This philosophy has resulted in some request for signage being denied by the Committee due to the particular signs being unenforceable by our police department.

If any one has a recommendation or request for a highway safety measure, we encourage them to submit requests to us using the "Highway Safety Request Form" which may be obtained from the Town Administrator's Office. Once received we will review the issues presented and make a recommendation to the Board of Selectmen to either approve or deny the request.

In closing, I wish to extend our appreciation to the residents for their interest and involvement over the past year. We are encouraged by the interest shown and look forward to working with all in our continued pursuit to promote highway safety within Windham. To the Committee members themselves, I offer my gratitude for their involvement and commitment to meeting our mission.

## Items Taken Under Consideration

	# Considered by HSC	# Approved by BOS	# Denied by BOS	# Still Pending	# Referred to State
<b>New Signage</b>					
Stop Signs	3	3	0	0	0
Slow Children Signs	1	0	1	0	0
Stop Ahead Signs	1	1	0	0	0
No Parking Signs	4	1	0	2	1
Blind Drive Signs	1	1	0	0	0
One Way Signs	1	0	0	1	0
Miscellaneous Signs	2	1	0	0	1

Highway Safety Committee
--------------------------

	# Considered by HSC	# Approved by BOS	# Denied by BOS	# Still Pending	# Referred to State
<b>Eliminate Signage</b>					
Eliminate No Parking	1	1	0	0	0
Eliminate Passing Zone	1	0	0	0	1
<b>Other</b>					
Street Light	1	1	0	0	0
Install Traffic Light	1	0	0	0	1
Site Distance Concerns*	4	0	0	0	0

\*Note: After review by the Committee, any confirmed brush clearing was performed by the Highway Agent.

Respectfully submitted for the Committee,

*David Sullivan*

Town Administrator/Chairperson



# Technical Advisory Committee

The Technical Advisory Committee brought several projects to successful completion during 2001. A large part of our mission focused on enhancing our existing technologies to work in a more integrated fashion throughout every town department. A key ingredient of this synergy is the emphasis on communication across an expanding network and database infrastructure. The town now benefits from an integrated telephone system that has been extended to all major departments.

Eric DeLong, the Town's IT Director, is a full member of the TAC and works closely with the committee on long-term problems and planning. This year, the committee worked with Mr. DeLong and a contractor to improve interoffice telephone connections.

The fiber optic network was activated among all town buildings after the purchase and installation of the necessary electronics. It is the backbone of our town data network and eventually will join with a network at the Schools.

The town web site – [www.town.windham.nh.us](http://www.town.windham.nh.us) - continues to expand its content with committee reports and budget information not easily available in any other format. The town trail maps were added to the site this year with assistance from volunteers of the Conservation Committee. The webmaster also maintains a town-wide activity schedule. We welcome suggestions on what you would like to see on your town web site.

Nesmith Library continues to add to its offering of electronic library services. The TAC worked with the staff to improve computer setups and to provide better services to the patrons.

Along with the IT Director, the TAC is developing long-range plans for town computer use including servers, networks, backups, and software usage.

The TAC remains heavily involved in all aspects of Windham's use of technology. We enthusiastically welcome your participation in our activities.

Respectfully submitted for the Committee,

*Dick Gumbel*  
Chairperson

# Windham Community Band

In 2001, the Windham Community Band (WCB), now in its fifth year, continued to fulfill its mission as a community-based musical organization, providing opportunities for personal musical growth and contributing to the cultural vitality of Windham and the surrounding communities. Approximately sixty (60) volunteer musicians participated actively throughout the year in the organization's three performing groups: the Concert Band, the Swing Band, and the Flute Ensemble. All three groups have continued to expand their musical repertoire, giving pleasure to audiences throughout southern New Hampshire and northeastern Massachusetts.

The WCB's members range in age from 14 to retirement, and comprise seasoned musicians, music teachers, professionals, retirees, students, and career men and women. The majority of our members reside in Windham, but we also have many members from nearby towns in New Hampshire and Massachusetts, including Salem, Hudson, Derry, Pelham, Londonderry, Manchester, and Methuen.

The WCB has been fortunate to have Mr. Bruce Lee as Music Director since its inception. Mr. Lee has impeccable music credentials from the University of Rochester's Eastman School of Music, and has taught at the elementary, junior, and high school levels in both public and private schools. In addition, Mr. Lee is an instructor and performing trumpet soloist, and performs with other community-based bands in New Hampshire. He continues to provide the concert band and swing band with an ever-expanding repertoire, which is interesting and challenging to the players as well as stimulating and entertaining to audiences.

The WCB's core performing group since the beginning has been the Windham Concert Band. This year, the Concert Band continued to grow as a symphonic band. Their repertoire includes patriotic tunes, music from the movies and television, holiday songs, show tunes, popular music medleys, marches, classical arrangements, novelty numbers, pops, and big band sounds. Most concerts required two hours of performance. The 2001 concert schedule included the following:

- Windham Strawberry Festival
- Live on Main St., Nashua Food Festival
- Searles Castle, Windham
- SummerFun Series @ Greely Park, Nashua
- Riverfront Park, Methuen, MA
- Riverfront State Park, Lawrence, MA
- McGregor Park, Derry
- Salem Contractors' Assn. Picnic
- Windham Apple Festival
- Evening of Giving, Salem
- Tree Lighting Ceremony, Windham
- Holiday Parade, Derry

The 20-member Windham Swing Band had a very active fourth year, bringing to life Big Band music from the Swing era to the present day. The Swing Band consists of musicians who love to play jazz and swing, and was founded by Mr. Lee and members of the concert band, who have now been joined by other big band enthusiasts. This year, the Swing Band added to its performance schedule monthly rehearsals/performances at the Stage Door Café in Manchester. This venue provides the group with the opportunity to perform and be heard on a regular basis. The Swing Band's 2001 schedule also included nine other performances:

- Greater Salem Chamber of Commerce Windham Meeting @ AP Daily Custom Laminating
- 3<sup>rd</sup> Annual World War II Dance at the Windham Middle School
- Private events at Greeley Park in Nashua and at the Holiday Inn in Concord, NH
- Spartans Drum and Bugle Corps Competition at Holman Stadium in Nashua
- Windham Apple Festival
- Lowell Elks Club Benefit Dance
- Halloween Masquerade Ball at Searles School
- Evening of Giving at the Mall at Rockingham Park

Also in its fourth year, the seven-member Windham Flute Ensemble, under the direction of David Howard played a more ambitious concert schedule than ever before. The Ensemble was honored to play at the Common Man Restaurant in Windham at the pancake breakfast benefiting the victims of September 11. The group played its first ever concert at the Nesmith Library in September, as well as concerts at Salem Haven Nursing Home, Greystone Farm Assisted Living, and Windham Terrace Assisted Living. It performed before the Concert Band's Searles Castle Concert, and provided the entertainment for the Greater Salem Chamber of Commerce Annual Dinner at the Wyndham Hotel in Andover, MA. It concluded the year by playing three concerts of holiday music at Greystone Farm, Windham Terrace, and Salem Haven. The Flute Ensemble plays a range of light classical, "Pops" favorites, and holiday music.

All three groups performed at the Windham Community Band's annual "Evening of Music" at Castleton on March 24, 2001. We are preparing for another great year, beginning with our Fourth Annual Pops Concert on March 23, 2002 at Castleton, and continuing with a full summer concert season.

The band wishes to thank their families, friends, audiences, and faithful followers. We thank Town and School officials, as well as the many individual and business contributors, for their support. We look forward to another successful year, and will continue to be ambassadors for Windham everywhere we perform.

Respectfully submitted for the Band,

*Roanne Copley / Judy Howard*  
Band Managers



# Town Employees' Wages and Benefits

DEPARTMENT/ Name	POSITION	REGULAR SALARY	SHIFT DIFF.	OVER- TIME	HOLI- DAY	CONT. SVCS.*	INCNTV. PAY	OT/HOLI. RECALC.	OTHER	2001 TOTAL GROSS PAY	2001 BENEFITS**	2001 SALARY & BENEFITS
<b>TOWN OFFICERS</b>												
Crisler, Margaret	Selectman	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Dowd, Claire	Dep. Treasurer	150.00	-	-	-	-	-	-	-	150.00	11.48	161.48
Doyle, Christopher	Selectman	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Hohenberger, Roger	Selectman	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Johnson, Mary	Trustee of T. Fund	350.00	-	-	-	-	-	-	-	350.00	26.78	376.78
Kinner, Robert	Treasurer	2,500.00	-	-	-	-	-	-	-	2,500.00	208.00	2,708.00
Stearns, Galen	Selectman	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Webber, Carolyn	Selectman	1,300.00	-	-	-	-	-	-	-	1,300.00	99.46	1,399.46
<b>ADMINISTRATION</b>												
Davis, Kathleen	Adm Assistant	40,188.01	-	2,088.81	-	-	-	-	-	42,276.82	9,124.44	51,401.26
Devlin, Wendi	Adm Sec./Assessor	31,401.90	-	-	-	-	-	-	-	31,401.90	14,498.94	45,900.84
Keefe, Elaine	Adm Secretary	34,252.55	-	-	-	-	-	-	-	34,252.55	12,621.55	46,873.55
Hubbard, Kara	Intern	4,600.00	-	30.00	-	-	-	-	-	4,630.00	354.22	4,984.22
Sullivan, David	Town Admin.	71,258.71	-	-	-	-	-	-	36.72 (a)	71,295.43	20,958.29	92,253.72
<b>INFORMATION TECH</b>												
DeLong, Eric	Tech Director	53,153.58	-	-	-	-	-	-	13.20 (a)	53,166.78	11,111.41	64,278.19
<b>TOWN CLERK</b>												
Bergeron, Rita *	Asst Town Clerk	-	-	-	-	-	-	-	-	-	-	-
Hobbs, Laurie	Deputy Town Clerk	24,044.64	-	39.80	-	-	-	-	412.83 (d)	24,497.27	12,143.86	36,641.13
McCarney, Linda	Asst Town Clerk	9,354.86	-	666.09	-	-	-	-	450.00 (b)	10,470.95	3,021.56	13,492.51
Tuck, Joan	Town Clerk	21,253.50	-	-	-	-	-	-	-	21,253.50	1,354.09	22,607.59
<b>TAX COLLECTOR</b>												
Hunt, Alice	Deputy Collector	10,530.54	-	7,383.07	-	-	-	-	-	17,913.61	1,370.38	19,283.99
Robertson, Ruth	Tax Collector	36,847.91	-	3,499.25	-	-	-	-	-	40,347.16	4,779.82	45,126.98
<b>MAINTENANCE</b>												
Barlow, Alan	Maint. Supervi	32,331.11	-	6,557.79	-	-	-	-	-	38,888.90	16,790.52	55,679.42
Garabedian, Joanne	Custodian	17,408.18	-	29.59	-	-	-	-	-	17,437.77	11,292.24	28,730.01
Gendron, Wendy	Custodian	14,167.38	-	533.23	243.48	-	-	-	-	14,944.09	6,501.80	21,445.89
Montgomery, Bruce	Custodian	24,646.35	-	1,378.25	-	-	-	-	-	26,024.60	7,703.10	33,727.70
Porter, Robert	Custodian	16,301.85	-	-	-	-	-	-	-	16,301.85	2,062.35	18,364.20
<b>ELECTIONS</b>												
Griffin, Peter	Moderator	150.00	-	-	-	-	-	-	-	150.00	11.48	161.48
Moe, Jill	Supervisor	234.50	-	-	-	-	-	-	-	234.50	4.82	239.32
Skinner, Robert	Supervisor	318.50	-	-	-	-	-	-	-	318.50	7.62	326.12
Webster, Gail	Supervisor	525.00	-	-	-	-	-	-	-	525.00	40.16	565.16

# Town Employees' Wages and Benefits

DEPARTMENT/ Name	POSITION	REGULAR SALARY	SHIFT DIFF.	OVER- TIME	HOLI- DAY	CONT. SVCS.*	INCENTIV. PAY	OT/HOLI. RECALC.	OTHER	2001 TOTAL GROSS PAY	2001 BENEFITS**	2001 SALARY & BENEFITS
<b>ASSESSING</b>												
Norman, Rex	Assessor	56,583.97	-	-	-	-	-	-	28.80 (a)	56,612.77	19,113.36	75,726.13
<b>POLICE</b>												
Baumann, Cathy	Prosecutor	28,132.67	-	-	-	-	-	-	-	28,132.67	2,151.87	30,284.54
Caron, Michael	Sergeant	49,315.55	1,917.47	7,541.66	3,220.54	10,093.48	1,243.75	690.00	708.64 (a,c)	74,731.09	18,066.19	92,797.28
Cavallaro, Kevin *	Patrolman	31,005.89	446.28	7,634.83	1,724.40	9,975.96	1,566.80	501.58	8,738.06 (c,e)	61,593.80	16,569.22	78,163.02
Conseau, David	Patrolman	37,564.67	1,702.77	6,574.28	2,453.15	35,021.12	1,894.79	863.07	700.00 (c)	86,773.85	15,465.06	102,238.91
Crys, Laura	Secretary	26,225.06	-	372.20	-	-	-	-	-	26,597.26	15,454.23	42,051.49
Fedele, Edward	Patrolman	36,112.86	459.58	5,593.84	2,363.11	7,249.53	-	100.55	700.00 (c)	52,579.47	16,348.18	68,927.65
Foley, Wendy	Patrolman	37,564.69	66.64	3,152.59	1,583.58	-	1,894.79	247.06	700.00 (c)	45,209.35	15,824.64	61,033.99
Knight, Mark	Patrolman	25,828.63	989.09	1,186.09	1,902.59	96.82	-	86.43	1,375.00 (b,c)	31,464.65	2,624.17	34,088.82
Lodise, Michael	Patrolman	37,564.76	278.27	4,627.39	2,161.66	628.56	1,894.79	391.78	700.00 (c)	48,247.21	12,219.26	60,466.47
Malissos, Greg	Patrolman	37,564.71	540.47	7,705.92	2,744.67	20,043.82	947.39	413.45	350.00 (c)	70,310.43	17,579.88	87,890.31
Moeckel, Bruce	Chief	67,865.57	-	-	-	-	-	-	769.00 (a,c)	68,634.57	16,929.94	85,564.51
Mollenbrey, Steven	Patrolman	37,564.79	63.84	4,579.93	1,593.44	849.76	947.39	165.66	700.00 (c)	46,464.81	15,987.77	62,452.58
Occhipinti, Chuck	Sergeant	49,315.54	523.97	4,351.83	3,603.22	3,143.86	2,487.50	483.93	682.28 (a,c)	64,592.13	16,499.02	81,091.15
Palermo, Louis	Patrolman	37,564.72	353.18	3,453.93	2,744.67	3,552.73	1,894.79	370.97	700.00 (c)	50,634.99	12,344.37	62,979.36
Record, Glen	Patrolman	37,564.70	1,649.29	8,861.91	2,890.44	18,695.21	1,894.79	1,127.42	700.00 (c)	73,383.76	17,784.60	91,168.36
Rogers, Scott	Patrolman	37,564.80	670.80	11,327.15	2,744.67	12,082.50	1,894.79	959.48	700.00 (c)	67,944.19	17,410.23	85,354.42
Wagner, Carl	Sergeant	49,315.50	548.85	7,265.58	2,837.84	8,372.94	2,487.50	621.87	708.64 (a,c)	72,158.72	17,903.68	90,062.40
Watson, Douglas *	Sergeant	45,679.94	490.09	4,193.73	3,411.87	13,967.11	2,294.40	428.72	27,136.83 (a,c,e)	97,602.69	18,236.70	115,839.39
Yasevich, Patrick	Captain	49,543.96	-	-	-	-	-	-	1,286.42 (a,c,d)	50,830.38	16,388.72	67,219.10
<b>DISPATCHING</b>												
Coole, Robert *	Dispatcher	587.69	-	3,336.67	-	-	-	-	-	3,924.36	300.21	4,224.57
Cornier, Mary Jane*	Dispatcher	-	-	3,466.32	-	-	-	-	-	3,466.32	265.15	3,731.47
Deunman, Deanna	Dispatcher	13,325.46	154.62	1,731.06	1,094.72	-	-	16.89	67.50 (c)	16,390.25	7,756.29	24,146.54
Lelievre, Kathleen	Dispatcher	25,903.40	311.01	3,661.61	1,675.01	-	-	64.46	88.50 (c)	31,703.99	16,061.01	47,765.00
Morgan, Leonard	Dispatcher	29,794.53	1,288.45	15,474.94	1,945.71	-	-	752.32	375.00 (c)	49,630.95	9,520.13	59,151.08
Mullaney, Diane	Dispatcher	7,600.53	-	-	-	-	-	-	-	7,600.53	581.48	8,182.01
Sealock, Barbara *	Dispatcher	12,453.92	189.93	3,338.25	674.07	-	-	26.02	11,124.94 (c,e)	27,807.13	4,302.36	32,109.49
Talbot, Beth	Dispatcher	25,901.46	82.44	1,057.94	1,671.65	-	-	8.78	185.00 (c)	28,907.27	15,687.43	44,594.70
Tuck, Cindy	Dispatcher	29,794.52	636.72	7,404.84	2,176.93	-	-	204.94	265.00 (c)	40,482.95	11,252.66	51,735.61
<b>FIRE DEPARTMENT</b>												
Bergeron, Rita	Secretary	10,076.15	-	-	-	-	-	-	-	10,076.15	770.95	10,847.10
Brown, James	Lieutenant	42,601.67	-	18,044.28	2,144.82	201.62	515.77	247.36	315.00 (c)	64,070.52	16,929.89	81,000.41
Brown, William	Lieutenant	42,601.67	-	38,991.63	2,223.54	1,730.19	515.77	521.35	315.00 (c)	86,899.15	15,304.47	102,203.62
Campbell, Gordon	Calfirefighter	10,080.61	-	1,710.00	-	622.79	-	-	-	12,413.40	949.60	13,363.00

# Town Employees' Wages and Benefits

DEPARTMENT/ Name	POSITION	REGULAR SALARY	SHIFT DIFF.	OVER- TIME	HOLI- DAY	CONT. SVCS.*	INCNTV. PAY	OT/HOLI. RECALC.	OTHER	2001 TOTAL GROSS PAY	2001 BENEFITS**	2001 SALARY & BENEFITS
<i>FIRE cont.</i>												
Cizmada, Louis	Callfirefighter	6,199.67	-	777.61	-	-	-	-	-	6,977.28	533.75	7,511.03
Curren, Joseph	Callfirefighter	2,177.33	-	140.14	-	-	-	-	-	2,317.47	177.27	2,494.74
Decker, Lisa	Callfirefighter	8,905.46	-	2,276.50	-	573.53	-	-	-	11,755.49	899.30	12,654.79
Delaney, Scott	Lieutenant	42,601.70	-	11,906.64	2,066.10	-	1,719.24	566.28	200.50 (c)	59,060.46	16,067.85	75,668.31
Delaney, William	Callfirefighter	1,530.53	-	475.01	-	-	-	-	-	2,005.54	153.39	2,158.93
Demarco, Ralph	Firefighter	34,654.43	-	20,394.64	1,743.21	837.17	848.19	562.05	315.00 (c)	59,354.69	17,320.20	76,674.89
Dunn, Timothy	Firefighter	33,717.69	-	8,653.27	1,823.36	-	608.48	192.10	157.50 (c)	45,152.40	8,533.31	53,685.71
Fruchman, Steven	Chief	61,704.95	-	-	-	-	-	-	24.84 (a)	61,729.79	17,981.69	79,711.48
Gendron, Wendy	Callfirefighter	1,083.71	-	68.03	-	-	-	-	-	1,151.74	88.13	1,239.87
Hanlon, Jennifer	Firefighter	32,725.26	-	7,585.01	1,451.69	-	1,298.99	309.88	6,670.40 (c,d)	50,041.23	8,638.00	58,679.23
Hildebrandt, Eric	Callfirefighter	11,178.46	-	2,800.74	-	-	-	-	-	13,979.20	1,069.38	15,048.58
Hoegen, Ron	FF/Fire Inspect.	37,209.97	-	-	-	-	351.26	-	4,058.96 (a,c,d)	41,620.19	15,296.03	56,916.22
Johnson, Wilfred	Callfirefighter	1,474.05	-	31.14	-	-	-	-	-	1,505.19	115.16	1,620.35
Kurgan, Gary	Firefighter	2,297.07	-	1,627.11	-	-	-	-	-	3,924.18	300.22	4,224.40
McPherson, Tom	Callfirefighter	37,868.40	-	13,893.44	2,221.40	802.56	916.93	411.81	315.00 (c)	56,429.54	16,371.92	72,801.46
Merrill, William	Callfirefighter	2,998.88	-	941.06	-	-	-	-	-	3,939.94	301.40	4,241.34
Messier, Donald	Deputy Chief	50,137.30	-	-	-	-	-	-	12.60 (a)	50,149.90	16,890.41	67,040.31
Mistretta, Michael	Firefighter	35,865.04	-	2,898.39	1,685.56	325.20	442.53	60.96	315.00 (c)	41,592.68	15,985.51	57,578.19
Moltenbrey, Jay	Lieutenant	42,406.34	-	17,132.29	2,134.56	260.66	1,719.24	793.97	315.00 (c)	64,762.06	17,904.73	82,666.79
Norton, David	Callfirefighter	13,254.40	-	2,167.40	-	316.67	-	-	-	15,738.47	1,204.05	16,942.52
Ramsden, Patricia	Secretary	22,634.24	-	1,041.75	-	-	-	-	900.00 (b)	24,575.99	3,542.42	28,118.41
Richards, Kimberly	Callfirefighter	2,140.89	-	869.83	-	-	-	-	-	3,010.72	230.31	3,241.03
Robertson, Patrick	Callfirefighter	5,474.62	-	665.01	-	-	-	-	-	6,139.63	469.64	6,609.27
Ryan, Thomas	Callfirefighter	2,040.71	-	1,419.55	-	-	-	-	-	3,460.26	264.72	3,724.98
Savard, Scott	Firefighter	37,318.25	-	6,902.30	1,812.82	626.23	916.93	234.69	315.00 (c)	48,126.22	13,496.02	61,622.24
Smith, Michael	Callfirefighter	103.81	-	46.71	-	-	-	-	-	150.52	11.52	162.04
Souhlaris, Matthew	Callfirefighter	134.95	-	-	-	-	-	-	-	134.95	10.32	145.27
Taylor, Robert	Callfirefighter	3,394.92	-	919.11	-	-	-	-	-	4,314.03	330.04	4,644.07
Tokanel, John	Callfirefighter	3,578.33	-	1,326.49	-	-	-	-	-	4,904.82	375.21	5,280.03
Vanvoorth, Steve	Callfirefighter	3,251.13	-	510.18	-	-	-	-	-	3,761.31	287.71	4,049.02
Winsor, Alan	Callfirefighter	4,252.16	-	38.02	-	76.04	-	-	-	4,366.22	333.99	4,700.21
Worthington, Don	Firefighter	38,078.26	-	25,649.26	1,689.65	5,595.09	1,681.05	1,485.76	157.50 (c)	74,336.57	18,565.67	92,902.24
Zins, Scott	Firefighter	34,443.78	-	13,624.10	1,893.42	187.20	872.19	361.42	1,907.30 (c,d)	53,289.41	16,747.10	70,036.51
<i>PLANNING/DEV.</i>												
Charland, Nancy	Secretary	11,985.34	-	-	-	-	-	-	-	11,985.34	1,291.73	13,277.07
Flanders, Bruce	Building Inspect.	51,591.24	-	-	-	-	-	-	56.76 (a)	51,648.00	10,210.50	61,858.50
Gray, Virginia	Secretary	27,404.10	-	64.68	-	-	-	-	-	27,468.78	12,536.24	40,005.02



# Town Employees' Wages and Benefits

DEPARTMENT/ Name	POSITION	REGULAR SALARY	SHIFT DIFF.	OVER- TIME	HOLI- DAY	CONT. SVCS.*	INCNTIV. PAY	OT/HOLI. RECALC.	OTHER	2001 TOTAL GROSS PAY	2001 BENEFITS**	2001 SALARY & BENEFITS
<i>PLANNING/DEV. cont.</i>												
Kovolyan, Patricia	Secretary	12,000.61	-	-	-	-	-	-	-	12,000.61	1,319.46	13,320.07
Madigan, Edward	PT Inspector	5,283.84	-	-	-	-	-	-	-	5,283.84	404.20	5,688.04
Tuner, Alfred	Planning Direct.	64,631.06	-	-	-	-	-	-	69.00 (a)	64,700.06	20,207.86	84,907.92
Twarog, Eric	Asst Planner	40,967.20	-	3,674.52	-	-	-	-	-	44,641.72	9,983.01	54,624.73
<i>SOLID WASTE</i>												
Bailey, Wayne *	Transfer Mgr.	38,296.44	-	-	-	-	-	-	12,569.36 (c,e)	50,865.80	12,160.66	63,026.46
Bell, Lesley	Laborer	33,271.25	-	392.83	890.55	-	-	-	400.00 (c)	34,954.63	13,447.50	48,402.13
Blecker, Kevin	Truck Driver	7,312.80	-	-	-	-	-	-	-	7,312.80	559.46	7,872.26
Dobson, Robert	Laborer	33,271.27	-	1,332.75	632.37	-	-	-	6.76 (c)	35,243.15	16,516.50	51,759.65
Gendron, Wendy	Laborer	11,108.83	-	154.29	439.03	-	-	-	-	11,702.15	1,243.13	12,945.28
Holm, Wayne	Supervisor	41,004.42	-	1,819.78	1,097.69	-	-	-	200.00 (c)	44,121.89	13,924.26	58,046.15
Lorentzen, Chris	Laborer	30,291.16	-	91.64	231.78	-	-	-	-	30,614.58	8,315.61	38,930.19
Parsons, Ralph	PT Laborer	9,116.02	-	-	-	-	-	-	-	9,116.02	697.41	9,813.43
Poulson, David	Transfer Mgr.	3,397.01	-	-	-	-	-	-	0.92 (a)	3,397.93	1,244.07	4,642.00
Robitaille, Edward	PT Laborer	767.41	-	-	-	-	-	-	-	767.41	58.68	826.09
Sevigny, Chris	PT Laborer	193.50	-	-	-	-	-	-	-	193.50	14.81	208.31
Zins, Scott	Truck Driver	48.33	-	-	-	-	-	-	-	48.33	3.70	52.03
<i>ROADS</i>												
McCartney, John	Asst Highway Agnt	42,501.48	-	8,894.16	133.27	-	-	-	-	51,528.91	18,344.53	69,873.44
Pocklington, James	Intern	2,880.00	-	120.00	-	-	-	-	-	3,000.00	229.50	3,229.50
<i>ANIMAL CONTROL</i>												
Butterfield, Charles	Dep. AC Officer	1,926.10	-	-	-	-	-	-	-	1,926.10	147.31	2,073.41
Seifert, Alfred	AC Officer	12,436.19	-	-	-	-	-	-	-	12,436.19	951.45	13,387.64
<i>RECREATION</i>												
Alosso, Jodie	Beach Staff	2,954.55	-	-	-	-	-	-	-	2,954.55	226.04	3,180.59
Brecht, Kori	Beach Staff	4,899.75	-	-	-	-	-	-	-	4,899.75	374.86	5,274.61
Brunelle, James	Custodian	1,539.00	-	-	-	-	-	-	-	1,539.00	117.75	1,656.75
Cleary, Jennifer	Beach Staff	1,897.00	-	-	-	-	-	-	-	1,897.00	145.14	2,042.14
Gallagher, Brian	Beach Staff	2,937.00	-	-	-	-	-	-	-	2,937.00	224.69	3,161.69
Gallagher, Colleen	Beach Staff	6,157.00	-	-	-	-	-	-	-	6,157.00	471.04	6,628.04
Moser, Kerri	Beach Staff	2,800.00	-	-	-	-	-	-	-	2,800.00	214.20	3,014.20
Pliskin, Stephanie	Beach Staff	2,083.60	-	-	-	-	-	-	-	2,083.60	159.41	2,243.01
Prizio, Kathryn	Beach Staff	1,680.00	-	-	-	-	-	-	-	1,680.00	128.53	1,808.53

# Town Employers' Wages and Benefits

DEPARTMENT/ Name	POSITION	REGULAR SALARY	SHIFT DIF.	OVER- TIME	HOLI- DAY	CONT. SVCS.*	INCENTIV. PAY	OT/HOLI. RECALC.	OTHER	2001 TOTAL GROSS PAY	2001 BENEFITS**	2001 SALARY & BENEFITS
<b>LIBRARY</b>												
Barrett, John	Library Director	49,636.31	-	-	-	-	-	-	19.32 (a)	49,655.63	18,344.42	68,000.05
Chen, Yi-Ching	Library Assistant	4,361.79	-	-	-	-	-	-	-	4,361.79	333.63	4,695.42
Corvi, Alberta	Catalog Librn	27,344.01	-	1,856.84	-	-	-	-	-	29,200.85	12,353.58	41,554.43
Day, Jena	Librn Admin Asst	8,302.73	-	-	-	-	-	-	-	8,302.73	635.02	8,937.75
Freeston, Lois	Reference/ILL Librn	33,494.56	-	1,490.00	-	-	-	-	-	34,984.56	16,533.39	51,517.95
Frey, Karen	Library Assistant	2,069.78	-	-	-	-	-	-	-	2,069.78	158.34	2,228.12
Mayr, Diane	Adult Svcs/ Coll Dev	28,710.57	-	2,296.77	-	-	-	-	-	31,007.34	8,983.76	39,991.10
McCue, Angela	Asst. Youth Svcs Lib	20,669.55	-	16.92	-	-	-	-	675.00 (b)	21,361.47	1,956.14	23,317.61
Miloro, Michael	Library Assistant	7,906.89	-	-	-	-	-	-	-	7,906.89	604.81	8,511.70
Nagle, Barbara	Library Assistant	12,912.96	-	-	-	-	-	-	-	12,912.96	987.85	13,900.81
Ritenhouse, Elaine	Periodical/Acq Lib.	29,950.34	-	193.22	-	-	-	-	-	30,143.56	15,912.68	46,056.24
Sanderling, Marja	Asst Library Direct	34,829.38	-	-	-	-	-	-	-	34,829.38	13,417.16	48,246.54
Shea, Carolyn	Audio Visual Librn.	28,936.12	-	933.58	-	-	-	-	-	29,869.70	12,878.51	42,748.21
Strauss, Elizabeth	Youth Service Lib.	22,559.87	-	1,026.97	-	-	-	-	-	23,586.84	15,354.31	38,941.15
<b>EMERGENCY MGMT</b>												
Horaj, Mary	Secretary	1,205.46	-	-	-	-	-	-	-	1,205.46	92.22	1,297.68
<b>CABLE</b>												
Wunderli, Lynn *	Coordinator	7,931.43	-	-	-	-	-	-	-	7,931.43	606.75	8,538.18
		2,964,525.60	13,363.76	379,985.96	73,776.24	155,928.35	35,750.04	14,273.01	90,694.08	3,728,297.04	1,025,115.92	4,741,406.96

\* - Individual who either retired or resigned from the Town during 2001

(a) refers to non-cash payment representing employees factored portion of their life insurance policy over \$50,000

(b) refers to payment for waiver of health insurance benefits - \$75 /month

(c) refers to taxable portion of clothing allowance

(d) refers to disability pay from insurance company

(e) refers to earned time buyout at time of termination

Note: The total benefit column includes cost associated with insurances, retirement, medicare, and FICA taxes.

# Vital Statistics Recorded

## Births

Date		Location	Child's Name	Parents' Names
2000				
Aug.	5	Manchester, NH	Jacob Patrick	Matthew Croteau & Tamara Moe
2001				
Jan.	1	Methuen, MA	Natalie Joan	Richard & Janet Heres
	11	Derry, NH	Amelia Grace	Christopher & Melanie Williamson
	13	Newton, MA	Sarah Marie	Timothy & Margaret Jennings
	17	Derry, NH	Ashley Ann	Joseph & Sandra Caiado
	21	Boston, MA	Bradford Carl	Karl & Maryann Dubay
	22	Manchester, NH	Carly Taya	Paul & Sherry Simard
	24	Derry, NH	Quinn Patrick	Christopher & Pamela Miller
		Manchester, NH	Shane Patrick	Mark & Lesley White
Feb.	2	Manchester, NH	Hannah Louise	David & Anne Pickett
	3	Nashua, NH	Jeffrey Nicholas	Arthur & Christine Andon
	4	Manchester, NH	Henry Jon	Christopher & Kimberly Monterio
	9	Derry, NH	Sabrina Marie	Michael & Lisa Connolly
	12	Methuen, MA	Alexia Souad Yvette	Nagib & Virginie Assaf
	16	Methuen, MA	Haley Lauren	Jeffrey & Melissa Fault
	21	Nashua, NH	Patrick James	Robert & Lynn Dolan
	22	Lawrence, MA	Nikolas	Yori & Andrea Kasprzak
	24	Boston, MA	Thomas Joseph	Joseph & Cheryl Grassi
		Nashua, NH	Timothy Will	Chris & Michelle Polychronopoulos
	28	Winchester, MA	Madison Leigh	Robert & Gina Wesinger
		Methuen, MA	Chloe Rose	Jed & Jessica Maczuba
Mar.	3	Boston, MA	Madison Taylor	Joseph & Kristen Furnari
	7	Lawrence, MA	Mark Anthony	Steven & Marlene Rotering
	8	Boston, MA	Meaghan Elizabeth	Dennis & Claire Breton
		Boston, MA	Molly Patricia	Dennis & Claire Breton
	9	Newton, MA	Samantha Mary	Stephen & Andrea van Seters
	11	Lawrence, MA	Eric David	Mark & Tracy Hurrell
		Newburyport, MA	Amanda Diane	Darrin & Carol Stivala
	23	Manchester, NH	Parker Glenn	Glenn & Kristine Milner
	29	Derry, NH	Stephanie Grace	Ronald & Amy Tringale
Apr.	1	Methuen, MA	Dalton Cain	Scott & Michelle Lemay
	8	Lebanon, NH	Dylan Patrick	Dennis & Judy Oliver
	10	Derry, NH	Carl	Carl & Suzanne Giardino
	12	Boston, MA	Paul James	Minoru & Eileen Mashimo
	13	Winchester, MA	Jessica Vaughn	Peter & Danyelle Stuckart
	15	Winchester, MA	Julia Rose	Michael & Sharon McCarter
	20	Derry, NH	Nicole Juliette	William & Kristin Letourneau
	21	Nashua, NH	Nadiah Ruth	Sami & Dawn Hamdi
	25	Manchester, NH	Reese Elizabeth	Antonio & Tracey Larouco
		Methuen, MA	Dominic Francesco	James & Ruth-Anne Calandra
		Derry, NH	Jacqueline Elizabeth	Mark & Jennifer Knight



## Births, continued

Date	Location	Child's Name	Parents' Names
Apr.	26 Boston, MA	Madison Rose	Joseph & Kristin Connelly
	27 Derry, NH	Kyle James	James & Barbara Murphy
	Melrose, MA	Alexandra Rose	Stephen & Dana Masone
	29 Methuen, MA	Samantha Paige	Scott & Wendy Anderson
	30 Methuen, MA	Eilis Aine	Christopher & Anne-Marie O'Neil
May	2 Methuen, MA	Samantha Gray	James & Victoria Tierney
	8 Methuen, MA	Matthew Edward	Glenn & Florence Garafano
	9 Manchester, NH	Noah Jacob	Michael & Kimberly Callan
	Derry, NH	Makenzie Anne	Stuart & Jodie Moyes
	11 Melrose, MA	Maeve Kathleen	Lawrence & Nuala Crehan
	12 Derry, NH	Benjamin Steven	Benjamin & Holly Doe
	14 Nashua, NH	Julianne Marie	Joseph & Michelle Souza
	16 Manchester, NH	Taryn Elizabeth	Michael & Luanne Mulligan
	Methuen, MA	Tristin David	Timothy & Erika Michaud
	17 Methuen, MA	Jacob Clifton	Clifton & Shawna Wallace
	19 Methuen, MA	Elizabeth Teresa	Richard & Laurie Bennett
	Methuen, MA	Hailey Angela	Ronald & Carol McPhail
	23 Derry, NH	Dylan Paul	Paul & Dyan Fielding
	24 Methuen, MA	Rachel Anna	Peter & Maureen Hyatt
	Methuen, MA	Robert Paul	Robert & Cheryl Costa
	25 Derry, NH	Owen Lee	Ronald & Kelli Preble
	29 Derry, NH	Matthew Joseph	Joseph & Janet Percuoco
	Manchester, NH	Matthew Michael	Michael & Lisa Nikitas
	Manchester, NH	Alexis Rose	Michael & Lisa Nikitas
	31 Boston, MA	Stephanie Leahy	Robert & Christie Davis
June	6 Winchester, MA	Rachel Hannah	Paul & Karen German
	13 Manchester, NH	Nicole Maria	Victor & Diane Capozzi
	15 Derry, NH	Evan Alfred	Bruce & Lisa Riel
	17 Lowell, MA	Hadif Shoaib	Shoaib & Noor Mufti
	25 Boston, MA	Noah William	Mark & Coleen Lynch
	28 Derry, NH	Jacob Connor	J. F. & Jennifer Pellerin
July	2 Methuen, MA	Eric Robert	Gary & Jacqueline Cieszynski
	Manchester, NH	Daniel James	Michael & Deborah Smith
	6 Boston, MA	Nicole Anne	Ronald & Michelle Hero
	12 Methuen, MA	Emily Elizabeth	Michael & Christine Rogers
	Winchester, MA	Abigail Leigh	William & Trisha Conaton
	13 Boston, MA	Victoria Ruth	Andrew & Jennifer Taylor
	17 Newburyport, MA	Ethen Thomas Houser	Steven Cranmer & Janet Houser
	18 Nashua, NH	Cameron Michael	Matthew & Laura Fitzgerald
	19 Methuen, MA	Alyssa Marie	Roger & Pamela Sulimirski
	Derry, NH	Kiley Christina	James & Robie Collins
	20 Lowell, MA	Margaret Elizabeth	David & Maura Furtado
	24 Boston, MA	Samantha Rose	Alan & Barbara Adamson
	25 Derry, NH	Kieran Llewellyn	Robert & Julia Kolouch
	Methuen, MA	Connor Charles	Dean & Barbara Robinson
	27 Manchester, NH	Ryan Matthew	Jerry & Kathy Busko

## Births, continued

Date	Location	Child's Name	Parents' Names
Aug.	1 Methuen, MA	Jack Ryan	Daniel & Kelley Lambert
	2 Winchester, MA	Carter Nolan	Christopher White & Ann Grossi
	7 Melrose, MA	Brianna Mae	Michael & Kelly Carter
	9 Lowell, MA	Rachel Ann	Paul & Donna Belanger
	11 Methuen, MA	Samuel Ludwig	Peter & Susan Marsh
	14 Boston, MA	Aaron Connor	Richard & Brenda Munroe
	17 Manchester, NH	Riley Joseph	Clint & Diane Miller
	18 Concord, NH	Bennett Nelson	Garrett & Susan Wein
	21 Nashua, NH	Joseph Christopher	Kenneth & Kelly Martineau
	27 Lowell, MA	Drew Patrick	Gary & Joanne Cutis
	28 Methuen, MA	Gregory John	Kevin & Gail Miglioizzi
	29 Manchester, NH	Joseph Anthony	Michael & Suzanne Marinaro
	30 Lowell, MA	Andrew Philip	Philip & Robin Pelletier
Sept.	1 Derry, NH	Reilly Renee	Brian & Nicole Murdza
	4 Derry, NH	Neil Furse	Lawrence II & Marcy Rea
	Boston, MA	Samuel Hayes	Peter Gingras & Cheri Howell
	5 Manchester, NH	Dylan Thomas	Scott & Kelly Klocker
	10 Nashua, NH	Parker Douglas	Michael & Sharon Rice
	11 Nashua, NH	Colby Thomas	Thomas & Joanne Hoffman
	12 Derry, NH	Brandon Tyler	Kurt & Tracy Rague
	13 Nashua, NH	Rachel Lauren	Michael Schloss & Nancy Leduc
	14 Nashua, NH	Harish	Kartik & Uma Raman
	Lowell, MA	Charles John	John & Lisa Katin
	16 Derry, NH	Connor Alexander	Eric & Kimber Leuteritz
	18 Derry, NH	Ryan James	Daniel & Lisa Pascarella
	Methuen, MA	Gabrielle Elizabeth	Paul & Christine Soucy
	26 Nashua, NH	Mark Augustine	Kevin & Jennifer Hynes
	27 Derry, NH	Rebecca Elisabeth	Troy Heath & Karla Doukas
	Derry, NH	Renee Ellen	Paul & Stephanie Gosselin
Oct.	6 Methuen, MA	Christopher Jay	John & Lisa Schaffer
	12 Manchester, NH	Abigail Ruth	Stephen & Catherine Sheilds
	16 Methuen, MA	Gianna Elizabeth	Andrew & Krystina Monaco
	Derry, NH	Anthony David	David & Beth Venuti
	Melrose, MA	Caitlin Elizabeth	Philip & Sandra Higgins
	17 Nashua, NH	Kyle Robert	James & Beata Dreyfuss
	Manchester, NH	Madeleine Grace	Andrew & Michelle Wilson
	18 Methuen, MA	Devin Paul	Michael & Deborah Ulbrich
	23 Methuen, MA	Ryan James	Richard & Mary Rosasco
	30 Nashua, NH	Jonathan Albert	Christopher & Noreen Gallo
Nov.	Lowell, MA	Hunter Joseph	Richard & Ann Tornquist
	7 Lawrence, MA	Vedant Kumar	K. Vishwanathan & S. Subbaraman
	Derry, NH	Jay Michael	Jay & Tania Delano
	12 Derry, NH	Taylor Nicole	John & Linda Maffeo
	Derry, NH	Olivia Grace	Thomas & Rebecca Kendzulak
	14 Derry, NH	Nicole Kacey	Jeffrey & Sophia Desautels
	15 Dover, NH	Michael James	Mark & Kerry Flaherty

### Births, continued

Date	Location	Child's Name	Parents' Names
Dec. 9	Manchester, NH	Mary Kyleigh Elizabeth	Frederick & Danielle Doherty
17	Nashua, NH	Grace Elizabeth	Robert & Kristi St. Laurent
20	Nashua, NH	Ester Noemi	Daniel & Lidia Mills
22	Nashua, NH	Theodore John	Theodore Shpak & Katherine Garrett

### Marriages

Date	Place of Marriage	Groom's Name Bride's Maiden Name	Town of Residence
<i>2000</i>			
Sept. 22	Hudson	Brian D. Hamilton	Windham, NH
		Heather L. Thistle	Derry, NH
23	Wolfeboro	Christopher W. Foran	Andover, MA
		Christa D. Chabot	Andover, MA
29	Windham	Patrick W. Yardley	Hudson, NH
		Christine Allen	Hudson, NH
Oct. 1	Windham	Jeffrey R. Hughes	Hudson, NH
		Lori E. Matthews	Hudson, NH
6	Windham	Brian J. Merrill	Windham, NH
		Anna Muller	Windham, NH
7	Windham	John G. Pavelec	Annapolis, MD
		Lee A. Gallant	Windham, NH
13	Nashua	James V. Ward	Windham, NH
		Jody L. Durbin	Windham, NH
14	Atkinson	Michel T. DeMarco	Windham, NH
		Debra L. Edgerton	Windham, NH
19	Salem	Kevin J. Lariviere	Windham, NH
		Judith A. Busta	Windham, NH
21	Windham	Kenneth C. Martineau	Windham, NH
		Kelly A. Pacheco	Barre, MA
	Windham	Adolphe Bernotas	Windham, NH
		Margaret Orazi	Windham, NH
28	Hudson	William A. Dobens	Windham, NH
		Laurie A. Cristaldi	Windham, NH
Nov. 4	Salem	Maroun D. Saouma	Windham, NH
		Leyla M. Moussallem	Windham, NH
7	Windham	Mark E. Bondra	Schererville, IN
		Danyelle E. Heath	Schererville, IN
25	Pelham	David F. Conroy	Windham, NH
		Gayle M. van Pignone	Windham, NH
Dec. 2	Windham	Patrick J. Shea	Milton, MA
		Carmel M. Cirillo	Windham, NH
28	Manchester	Thomas P. Mackey	Windham, NH
		Irina V. Klimova	Windham, NH



## Marriages, continued

Date	Place of Marriage	Groom's Name Bride's Maiden Name	Town of Residence
<i>2001</i>			
Jan. 27	Londonderry	Sean A. Fraize Erin R. Connolly	Windham, NH Windham, NH
Mar. 3	Bedford	Timothy M. Michaud Erika M. DiOrio	Windham, NH Windham, NH
17	Manchester	Paul M. Kennedy Paris Najarian	Windham, NH Windham, NH
	Exeter	Caleb G. Goldberg Judith E. Martin	Windham, NH Windham, NH
24	Conway	Christopher J. DeMarzio Lisa M. Marcotte	Ware, MA Ware, MA
Apr. 7	Windham	James R. Andrews Marvia E. Peroza	Lowell, MA Andover, MA
	Windham	Andre W. J. Dufour Sandra W. Crowley	Windham, NH Windham, NH
21	Derry	David R. Goodwin Deborah A. Owens	Windham, NH Windham, NH
	Carroll	Richard T. Bushey Heather M. Ramsay	Windham, NH Groton, NY
22	Derry	Paul H. Scanlan, Jr. Tara B. Halfpenny	Weymouth, MA Weymouth, MA
26	Windham	Gregory Malisos Stephanie J. Malone	Windham, NH Windham, NH
May 5	Windham	John P. Brennan Rebecca L. Tessier	N. Andover, MA N. Andover, MA
18	Merrimack, NH	Erasmus A. Frias Claudia M. Pelaez	Windham, NH Haverhill, MA
June 8	Windham, NH	Joseph M. Sharron Michelle C. McDonald	Windham, NH Windham, NH
10	Manchester	Sean D. Oclaire Caroline E. Wingate	Windham, NH Windham, NH
16	Windham	Jonathan S. Sequeira Christine T. McCarthy	Royal Palm Beach, FL Jupiter, FL
17	Windham	Andrew F. Misiura, Jr. Bryna L. Rosen	Medford, MA Medford, MA
22	Windham	John M. Cunha Cynthia L. Davies	Windham, NH Windham, NH
	Manchester	Kenneth L. Penno Patricia A. Ray	Windham, NH Windham, NH
23	Windham	Jayson G. Anderson Barbara E. Coulombe	Derry, NH Windham, NH
24	Moultonboro	Edward S. Parsons Anne B. Bauer	Windham, NH Windham, NH
29	Windham	Bruce R. Eddy Pamela L. Dickinson	Acton, MA Acton, MA

## Marriages, continued

Date	Place of Marriage	Groom's Name Bride's Maiden Name	Town of Residence
June 30	Windham	William W. Jackson, Jr. Barbara J. Maiuri	Londonderry, NH Londonderry, NH
July 1	Rye	Brian C. Rossy	Lecoma, CT
	Windham	Elizabeth Rich-Colton Todd M. Oljey	Edgar Springs, MI Peabody, MA
6	Windham	Valarie A. Mento Richard G. Armstrong	Peabody, MA Windham, NH
7	Windham	Megan L. Monson Nathan T. Infinger	Windham, NH Chatham, NH
	Windham	Alanna K. Barry Jeffrey T. Chamberlin	Chatham, NH Windham, NH
12	Nashua, NH	Lisa D. Leslie John C. Alfred	Windham, NH Windham, NH
14	Windham	Lori R. Tompkins Keith N. Leclair	Nashua, NH Windham, NH
	Goffstown	Sandra L. Bouchard Bruce S. Anthony	Dracut, MA Windham, NH
21	Windham	Judith W. Williams Gerard A. Desilets, Jr.	Windham, NH Windham, NH
	Windham	Teresa P. Peters Timothy D. Dodge	Windham, NH Derry, NH
28	Windham	Lori A. Morris Alan D. Passler	Hudson, NH Windham, NH
	Cornish	Sandra L. Lawrence Eric P. DeLong	Farmington, NH Salem, NH
	Windham	Eileen M. Gorman Jeremy R. Chouinard	Salem, NH Manchester, NH
	Pelham	Amy R. M. Witham William A. Day	Windham, NH Dracut, MA
29	Windham	Teresa J. Pearson James J. Raboin	Windham, NH Lawrence, MA
Aug. 3	Windham	Mary J. F. Jacques Keith C. Odams	Salem, NH Tewksbury, MA
	Rye	Kelly L. Meehan Brian Sundman	Tewksbury, MA Windham, NH
4	Windham	Elena Nikitina Ashley Davis	Windham, NH N. Reading, MA
	Windham	Roberta M. Mitchell Douglas R. Johnston	N. Reading, MA Denver, CO
10	Londonderry	Stephanie A. Beaupre Brendan W. Hoffman	Reading, MA Brighton, MA
11	Windham	Lisa N. Lafferty Richard J. O'Loughlin	Windham, NH Windham, NH
	Windham	Janelle Deacy James B. Rezzarday	Windham, NH Brookline, NH
		Karen E. Hoyt	Windham, NH

## Marriages, continued

Date		Place of Marriage	Groom's Name Bride's Maiden Name	Town of Residence
Aug.	13	Salem	Robert B. Wilkins	Windham, NH
			Patricia L. Horton	Windham, NH
	18	Manchester	Natanael Figueroa	Windham, NH
			Linda S. Froomer	Windham, NH
	25	Salem	Charles Desrochers	Derry, NH
25	New Hampton	Roberta Kosek	Windham, NH	
		Zachary R. Farrar	Windham, NH	
		Heather J. Weimar	Glastonbury, CT	
Sept.	1	Derry	Martin P. Capici	Windham, NH
			Kimberly A. Leahy	Windham, NH
	8	Salem	Stephen P. Beach	Windham, NH
			Irena Hauzar	Windham, NH
		Hudson	Douglas Zukowski	Windham, NH
			Christine McCutcheon	Windham, NH
		Windham	Richard A. Adams, Jr.	Windham, NH
			Cori L. Doyle	Windham, NH
		Windham	Mark R. Walsh	Windham, NH
			Sylvia L. Hadley	Windham, NH
	14	Pelham	Brian L. Fletcher	Seabrook, NH
			Alana J. Carroll	Windham, NH
	15	Windham	Spencer V. Hertje	Windham, NH
			Janet D. Goupil	Hudson, NH
	23	Windham	Joseph R. Caswell	Tewksbury, MA
Kristin A. Dooley			Tewksbury, MA	
Oct.	6	Bedford	Jeffrey M. Gallant	Windham, NH
			Jennifer L. MacDonald	Windham, NH
	6	Salem	Robert P. Thibodeau	Windham, NH
			Joan M. Thibodeau	Windham, NH
		Derry	Melchior B. Salvo	Windham, NH
			Kristen A. Thornton	Windham, NH
	13	Meredith	Robert L. Brennan, Jr.	Jamaica Plain, MA
			Tana L. Ferguson	Jamaica Plain, MA
	14	Nashua	David J. Luck	Windham, NH
			Kelli L. Mesplou	Windham, NH
		Windham	Ryan J. Hughes	Haverhill, MA
			Alison L. Thorn	Haverhill, MA
	19	Windham	Peter M. Watson	Salem, NH
			Cara J. Masys	Haverhill, MA
	20	Windham	Keith Parrington	Tewksbury, MA
Christine Fleury			Tewksbury, MA	
Derry			Lowell, MA	
		Sandra L. Ducey	Windham, NH	
Nov.	3	Windham	Keith D. Miller	Windham, NH
			Alison T. Kaufman	Windham, NH



## Marriages, continued

Date	Place of Marriage	Groom's Name Bride's Maiden Name	Town of Residence
Dec. 22	Hancock	Andrew J. MacWilliam Kerri A. Clark	Windham, NH Windham, NH

## Deaths

Date	Place of Death	Decedent's Name
<i>1999</i>		
Dec. 28	Salem, NH	Robert D. Goundry
<i>2001</i>		
Jan. 5	Ormond Beach, FL	Constance M. Binns
	Windham, NH	Victorine Kean
	15 Derry, NH	Richard A. Ackerson
	27 Derry, NH	Angela M. Chapdelaine
	30 Salem, NH	Ralph N. Johnson
	31 Derry, NH	Ronald A. Bushey
Feb. 8	Bedford, NH	Louise E. Lathrop
	9 Nashua, NH	Kenneth W. Folsom
	17 Derry, NH	Alice R. Fitzgerald
	28 Derry, NH	Laura A. Silva
Mar. 1	Windham, NH	Bernardine Smith
	3 Epsom, NH	Cyril M. Dumas
	Manchester, NH	Janet T. Kistler
	9 Derry, NH	Sophie Nolet
	14 Windham, NH	Wilma M. Wallace
	15 Derry, NH	Marshall E. Smith
	17 Windham, NH	Carl P. Thompson
Apr. 8	Lebanon, NH	Dylin P. Oliver
	19 Brentwood, NH	Helen K. Nelson
	22 Concord, NH	Virginia M. Netto
	23 Lebanon, NH	Lucille L. Hartnett
May 9	Derry, NH	Wendell V. Davis
	11 Salem, NH	Grace Fraize
	12 Derry, NH	Roland Anderson
	Derry, NH	Marjorie M. Malpiedi
	14 Derry, NH	Laura Marquebreuck
	16 Bedford, NH	Marion H. Smith
	27 Derry, NH	Hilda Coish
June 6	Derry, NH	Mary E. Hammar
	8 Windham, NH	Dorothy Dakin
	23 Manchester, NH	Daniel C. Vale

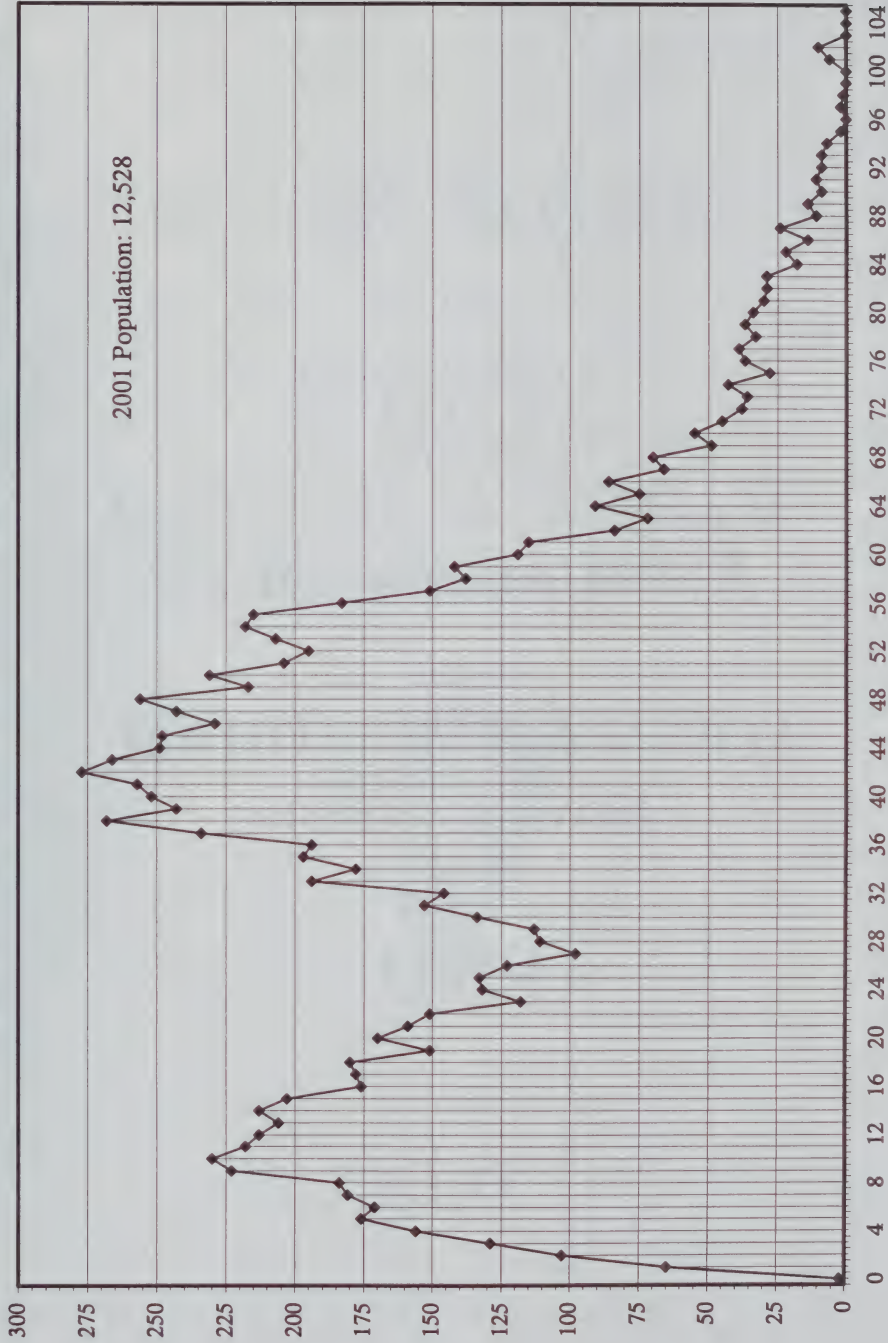
## Deaths, continued

Date	Place of Death	Decedent's Name
July 2	Salem, NH	Richard C. Moores
21	Windham, NH	William Traylor
25	Windham, NH	Gilbert J. Moore
30	Windham, NH	Sherry L. White
Aug. 12	Windham, NH	Grace E. Huberman
30	Merrimack, NH	Mary Driscoll
Sept. 6	Windham, NH	Laurie J. Mallon
12	Windham, NH	Louise Rossi
19	Warner, NH	Paul Bohenko
Oct. 18	Windham, NH	Barbara E. Clark
20	Manchester, NH	Virginia Aharonian
27	Windham, NH	Wallace Gattenby
Nov. 7	Windham, NH	Sister Agnes Emond
28	Windham, NH	Sister Catherina King
Dec. 20	Merrimack, NH	Susan J. Muise

Respectfully submitted,

*Joan C. Tuck*  
Town Clerk

# Current Population Statistics





~ END ~

ANNUAL REPORTS  
OF THE  
TOWN OF WINDHAM  
NEW HAMPSHIRE

~ END ~

**SCHOOL REPORTS**  
OF THE  
SCHOOL DISTRICT  
OF THE  
**TOWN OF WINDHAM**  
NEW HAMPSHIRE



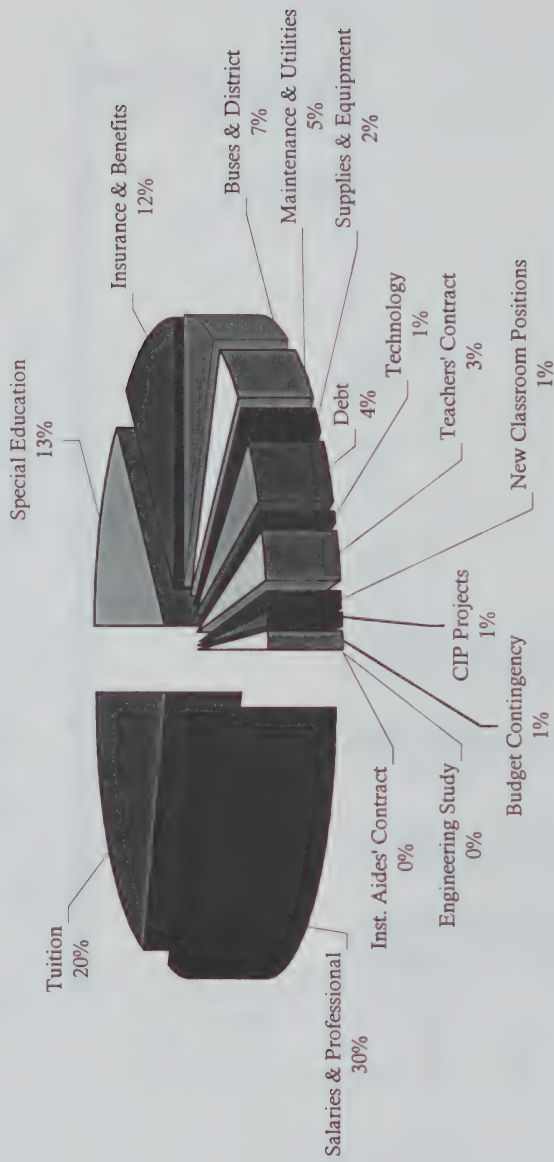
**2001**

# School District Table of Contents

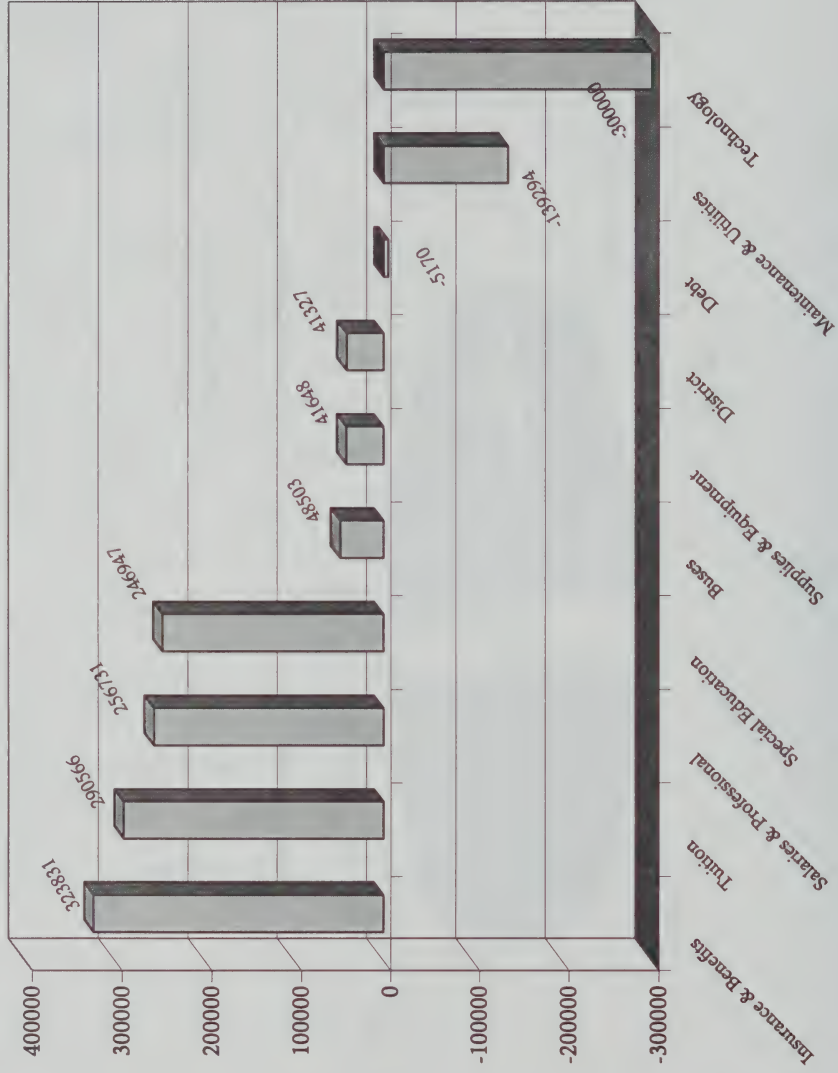
School Budget by Category	119
School Budget Increases by Category	120
School District Officers	121
Deliberative Session of Annual Meeting	122
Annual School District Election	125
School Board	126
Superintendent of Schools	128
Director of Special Services	130
Golden Brook School Principal's Report	132
Windham Center School Principal's Report	133
Windham Middle School Principal's Report	134
School Counselors	135
School Nurses	136
Department of Revenue Administration	137
Enrollment	138
Independent Audit	139
Administrative and Support Staff	140
School District Professional Staff	142
Windham Middle School Graduates	146



# School Budget by Category



# School Budget Increases by Category



# School District Officers

MODERATOR  
Elizabeth Dunn

CLERK  
Mary Ann Horaj

TREASURER  
Maura K. Pennisi

## SCHOOL BOARD

Albert J. Letizio, Jr.	2002
Katherine Smith	2002
Richard Horrigan	2003
Daphne Kenyon	2003
Marcia Unger	2004

SUPERINTENDENT OF SCHOOLS  
Raymond J. Raudonis

BUSINESS ADMINISTRATOR  
Gerald P. Boucher

DIRECTOR OF SPECIAL SERVICES  
Sandra A. Plocharczyk

## BUILDING ADMINISTRATORS

Mary Elizabeth McGuire	Golden Brook School
Maureen Bass	Windham Center School
Stephen Plocharczyk	Windham Middle School

SCHOOL NURSES  
Marylou Linnemann  
Kathy Watson  
Elizabeth Rocheleau



# Deliberative Session of Annual Meeting

Friday, February 9, 2001

School District Moderator, Elizabeth Dunn, called the meeting to order at 7:40 p.m.

The following students from the Windham Middle School Band: Kyle Cole, Justin Gould, Abbey Samsel, and Sarah Soule-Jensen led those present in the Star Spangled Banner, followed by a salute to the flag and a moment of silence.

Moderator Dunn reviewed the rules of the meeting. She then introduced School District Clerk, Mary Ann Horaj, Windham School Board Chairman, Richard Horrigan, Windham School Board members: Katy Smith, Al Letizio, Marcia Unger and Daphne Kenyon, Superintendent of Schools Raymond Raudonis, Attorney Robert Leslie and Business Administrator Gerald Boucher.

Moderator Dunn proceeded to read each article into the record and recognize the School Board Member that would present it for discussion.

**ARTICLE 2 – To see if the Windham School District will vote to raise and appropriate the sum of One Hundred Twenty Thousand Dollars (\$120,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional grade 4 teacher, grade 7 teacher, and grade 8 teacher.**

No questions or discussion. Article 2 will be placed on the official ballot as written.

**ARTICLE 3 – To see if the Windham School District will vote to raise and appropriate the sum of Sixty-One Thousand Eight Hundred Dollars (\$61,800). Said sum of money being the amount necessary to fund salary and benefits of an assistant principal for the Windham Center School.**

No questions or discussion. Article 3 will be placed on the official ballot as written.

**ARTICLE 4 – To see if the Windham School District will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000). Said sum of money being the amount necessary to fund salary and benefits to provide additional music programs for the Windham Middle School.**

No questions or discussion. Article 4 will be placed on the official ballot as written.

**ARTICLE 5 – To see if the Windham School District will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000). Said sum of money being the amount necessary to fund salary and benefits of an additional inclusion facilitator (giving each building its own) to assist those people who provide direct services to our special education population.**

No questions or discussion. Article 5 will be placed on the official ballot as written.

**ARTICLE 6 – To see if the Windham School District will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000). Said sum of money being the amount necessary to fund salary and benefits of an additional guidance counselor to serve the Windham Middle and Windham Center Schools.**

No questions or discussion. Article 6 will be placed on the official ballot as written.

**ARTICLE 7 – To see if the Windham School District will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000). Said sum of money being the amount necessary to fund salary and benefits of an additional foreign language teacher who will be shared between the Windham Middle and Windham Center Schools.**

No questions or discussion. Article 7 will be placed on the official ballot as written.

ARTICLE 8 – To see if the Windham School District will vote to raise and appropriate the sum of Ninety-Five Thousand Dollars (\$95,000). Said sum of money being the amount necessary to fund an architectural and engineering study of the three Windham Schools in order to plan for future expansion, long term use of Golden Brook School, and to provide information relative to establishing a school lunch program within the school district.

Pam Kaiser-Harris presented a proposed amendment to Article 8. A motion was made by Ms. Harris to go forward with discussion on the new article 8. Several seconded the motion. Ms. Harris explained the proposed revisions.

Several individuals spoke in favor of the proposed amendment and several spoke against the revisions. After much discussion, Mrs. Case made a motion to move the question and debate was cut off. Motion was seconded by several. A show of blue cards, as a means of voting, was made on the proposed revisions.

Motion that was voted upon: “Article 8 as currently written would be replaced by Article 8 submitted by Ms. Harris.” In favor of the change: 22, Opposed: 54. Motion failed.

A motion was made by Mr. Horrigan to restrict reconsideration of articles 2 through 8. Seconded by several. All in favor. Business on articles closed. Article 8 will be placed on the official ballot as written.

#### SERVICE TO EDUCATION AWARD

Mr. Horrigan presented the Service to Education Awards to Judy Newcomb and Paula Renda, who are two individuals who stand for excellence and dedication in education and who have made outstanding contributions to the school district. They are superior teachers and leaders in their schools. Mrs. Newcomb thanked everyone very much. Mrs. Renda stated that she was very happy to have taught in a school system where there’s innovation and creation.

Joan Tuck, Town Clerk, serve pro tem and read Article 9 into the warrant due to a potential conflict of interest for Moderator Dunn.

ARTICLE 9 – To see if the Windham School District will vote to authorize the Windham School Board to purchase the property at 114 Lowell Road (tax map 24F, lot 2500) and negotiate all terms and conditions of this purchase in the best interest of the district and to raise and appropriate the sum of Four Hundred Thousand Dollars (\$400,000) for this purchase. This purchase would provide the school district with land for future expansion.

Discussion ensued on the article with several voters expressing their support and non-support. Article 9 will be placed on the official ballot as written.

ARTICLE 10 – To see if the Windham School District will vote to raise and appropriate the sum of Four Hundred Thousand Dollars (\$400,000). Said sum of money being the amount necessary to purchase computers, software, workstations, and other related technology for the Windham School District in accordance with the district’s new technology plan.

Several voters came forward to address their concerns. The board members answered questions. Article 10 will be placed on the official ballot as written.

ARTICLE 11 – To see if the Windham School District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000). Said sum of money being the amount necessary for the establishment of a contingency fund to meet the costs of unanticipated expenses that may arise during the year as provided for in RSA 198:4-b. A detailed report of expenditures from this fund, if any, shall be made by the school board at the next annual meeting

No questions or discussion. Article 11 will be placed on the official ballot as written.

ARTICLE 12 – Shall the Windham School District raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) as a deficit appropriation for the 2000-01 fiscal year payable prior to June 30, 2001, the purpose of which is to cover an unanticipated increase in the number of students attending Salem High School during the 2000-01 school year.

Article 12 will be placed on the official ballot as written.

ARTICLE 13 – “Shall the Windham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$17,112,757. Should this article be defeated, the operating budget shall be \$16,656,888, which is the same as last year, with certain adjustments required by previous action of the Windham School District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.”\*

\*NOTE: This warrant article (operating budget) does not include appropriations in any other warrant articles.

Article 13 will be placed on the official ballot as written.

Mr. Horrigan moved to restrict reconsideration of articles 9 through 13. Seconded by several.

#### OTHER BUSINESS

A special thanks was sent out to Rose Boda for her exemplary service as School District Treasurer over the years.

The School Board was commended for their hard work.

A question was raised about changing the Deliberative Session to a weekday. The board will consider it.

Official voting will take place at Golden Brook School on Tuesday, March 13, 2001 from 7:00 a.m. until 8:00 p.m.

Meeting adjourned at 10:39 p.m.

Respectfully submitted,

*Mary Ann Horaj*  
School District Clerk



# Annual School District Election

March 13, 2001

The Windham School District Election was held on March 13, 2001 between the hours of 7:00 a.m. and 8:00 p.m. at Golden Brook School, Lowell Road, Windham, NH.

Those present included: Peter Griffin, Town Moderator; Joan Tuck, Town Clerk; Mary Ann Horaj, School District Clerk; Elizabeth Dunn, School District Moderator; Supervisors of the Checklist and Ballot Clerks. Katy Smith and Daphne Kenyon were in attendance for the official count after the polls had closed at 8 p.m.

Absentee ballots were publicly opened and counted by the Town Clerk, Town Moderator, School District Clerk and Supervisors. There were 6,428 names on the checklist. 1,594 votes cast.

The following were duly elected:

For SCHOOL BOARD MEMBER for three years:

Marcia K. Unger 1148 votes

For SCHOOL DISTRICT MODERATOR for one year:

Elizabeth Dunn 1227 votes

For SCHOOL DISTRICT CLERK for one year:

Mary Ann Horaj 1153 Votes

For SCHOOL DISTRICT TREASURER for one year:

Maura Pennisi 1145 Votes

The following School District Warrant Articles were voted on as follows:

Article 2:	Yes	1116	Article 8:	Yes	721
	No	438		No	828
Article 3:	Yes	742	Article 9:	Yes	678
	No	802		No	857
Article 4:	Yes	900	Article 10:	Yes	818
	No	649		No	718
Article 5:	Yes	776	Article 11:	Yes	736
	No	767		No	782
Article 6:	Yes	751	Article 12:	Yes	1005
	No	801		No	521
Article 7:	Yes	900	Article 13:	Yes	937
	No	651		No	555

Elected officials will be sworn in at Selectmen's Meeting on Monday March 26, 2001.

Respectfully submitted,

Mary Ann Horaj  
School District Clerk

# School Board

I'm pleased to report that the state of the Windham School District is strong and stable. I'd like to take this opportunity to highlight some points of interest from 2001 and 2002.

Once again, the Windham School District continued to offer a quality education to our 2,123 students. Of the total, 1570 of those students are elementary students at our Golden Brook, Center and Middle School Facilities while 553 of those students attend Salem High School in accordance with our AREA Agreement with Salem. In 2001, an Ad-Hoc Committee was formed by the Windham School Board to study options for the future of High School Education for Windham students. After considering numerous options, a recommendation was made to continue with the current AREA Agreement between Windham and Salem. The group further asked that the Board consider a strategic future land acquisition. Such an acquisition would ensure the future ability of a fully developed Windham to have on hand land for the potential construction of future educational facilities.

In 2001, we saw the retirement of 4th Grade Teacher Dot LaRochelle after 15 years of service to the Windham School District. We salute her for her years of dedicated service. New to the District in 2001-2002 are Lisa Thornton (Inclusion Facilitator – new position); Jenna Michaud (Grade 2); Melinda Ouellette (returned to Grade 4); Darlene Doran (filling one year leave for Nancy Tullo); Michelle Kimball (Grade 6); Michael Hatfield (Middle School Special Ed); Pilar Ripley (Spanish – new position); Carol Dukette-Frankiewicz (Grade 8 – new position); Lisa Reddig (new Grade 7 position) and John Cicchitto (new music position – Center School).

The School Board adopted a new vision statement relative to Technology in our Schools and the citizens of Windham voted to approve funds to implement that plan for 2001. The year saw the influx of a large number of new PC's utilizing the Windows operating system to the district, in accordance with the School Board's vision statement. Particular emphasis was placed on Windham Middle School with Center and Golden Brook slated to also receive attention in the near future. Teachers received training and students were exposed to a greater level of technology to aid in the process of teaching and learning in our classrooms.

The Teachers Grant and Incentive Fund (TGIF) continues to grant a variety of useful and innovative projects. Through this initiative, our teachers can apply for funds for projects related to the enhancement of student learning in the district.

This year saw the negotiation of two key employment contracts in the District, one with the Teachers and the other with the newly organized Teachers Aides. Both contracts are mutually beneficial agreements, which serve the community and its employees now and through the duration of the contracts.

The Board appreciates the hard work of our leadership team, the dedication of our Principals, faculty and staff, and the tireless efforts of the Windham PTA. As always, we remain dedicated to maintaining an active and effective volunteer program. We also appreciate the renewed spirit of teamwork and camaraderie with the Windham Board of Selectmen. We also thank the volunteers from Windham Cable for bringing our School Board meetings to you each month.

Our team is strong and our facilities are of high quality. Our vision for the future is bright and continues to develop. We look forward to continuing to deliver a higher than expected quality of education at a cost that continues to be lower than the state average. Your School Board remains unified and dedicated to serving you.

Respectfully submitted for the Board,

*Albert J. Letzlo, Jr.*

Chairman, Windham School Board

## Report of Expenditures

According to RSA 198:4-b the Windham School Board must report all expenditures from a contingency fund when such expenditures take place.

During the 2000-2001 school year the Windham School Board used \$100,000 of the budgeted \$100,000 contingency fund to cover the tuition cost associated with the higher than projected number of Windham High School students attending Salem High School.

During school year 2000-2001 the Windham School District budgeted for 501 students at \$6,532 for a total of \$3,272,532. The actual enrollment for that year was 541 students at \$6,532 for a total of \$3,533,812.



# Superintendent of Schools

"And the times they are a-changin'." This familiar lyric hardly begins to describe the times in which we live, work, raise families, and educate our children. Each of us can readily summon examples from the world, national, state and local level of events, activities and issues that have altered our lives over the last year. Certainly the most dramatic being the events of September 11th, which have shaken our sense of security but also renewed the resolve of Americans to live, work, play and participate in a free society. God bless America.

Your public schools are also on an evolutionary journey characterized by a rapid infusion of technology into our classrooms; the expansion of opportunities for students in foreign language study, art, music, enrichment, reading and mathematics in particular; and an initiative aimed at creating partnerships with the parents of preschool children.

For the first time in several years our schools have ample spaces for all programs. Art and music are not relegated to carts and closets and special programs such as physical therapy and occupational therapy actually have some rooms in which to provide services to children. An exception to this is our special education preschool. Located in the former police station on Route 111, this program provides services to young children ages three to five who are eligible to receive special education services. Probably the finest program of its type, it is undergoing extraordinary growth. The program is shared with the Pelham School District, and is providing services to more than seventy preschool children from the two communities.

In the fall of 2001, our enrollments were:

Grade T/1	222	Grade 5	200	Grade 9	158
Grade 2	145	Grade 6	185	Grade 10	152
Grade 3	227	Grade 7	194	Grade 11	113
Grade 4	201	Grade 8	196	Grade 12	130

The total enrollment reached 2123 students and represented an eighty-one student increase (4%) over last year's enrollment.

Historically, the following has been true of our enrollments:

<u>Year</u>	<u>Students</u>	<u>Year</u>	<u>Students</u>	<u>Year</u>	<u>Students</u>
1991	1593	1995	1782	1999	2009
1992	1630	1996	1834	2000	2042
1993	1680	1997	1893	2001	2123
1994	1706	1998	1959		

We project a growth of sixty nine students next year which is a 3.3% increase. Our previous trends tended to average about 2.5% with the exception of two years in the late nineties when they jumped to 5%. Our expectations are that we will be able to accommodate our projected enrollment increases throughout most of this decade with the classrooms that we have. It is clear that more space will be required after that time. I expect that considerable discussion and planning is going to take place as we move towards that time.

An interesting project called "First Teachers" has emerged. This program is lead by a team that includes staff, community and public library people who have come together to design opportunities for preschoolers and their parents to participate in early literacy activities. The concept is a simple one: parents are a child's first teachers. If the school district can provide activities for children and information for parents, there is a belief that Windham children can arrive at school even more ready to learn. The program is receiving support from Governor Shaheen's Best Schools Leadership Initiative, which includes funding and support services, as well as local assistance to allow activities to occur without cost to the taxpayers. The Nesmith Library is a partner in the program, as is the PTA. Golden Brook School principal, Beth McGuire, is spearheading the project with an extraordinary committee of enthusiastic people.

The Facilities Planning Committee continues to work on tasks assigned by the school board. This year, the committee appointed an Ad Hoc Committee to study Windham's high school options. Initially beginning with several, the Ad Hoc Committee eventually concluded that the option best serving Windham was to continue it's A.R.E.A. relationship with Salem. It also recommended that the School Board locate and purchase property for future school building that could include a high school if, at some point in time, it was determined that this would be in Windham's best interests. In the meantime the Windham School Board and the Salem School Board created an A.R.E.A. Review Committee to examine how the A.R.E.A. agreement that exists between the two communities addressed what Windham's financial obligations to Salem would be if Windham withdrew from the agreement after Salem had incurred debt to expand Salem High. In fact, the agreement was vague and left to interpretations that ranged from reasonable to unreasonable. The Review Committee's recommendation to the two boards was an amendment that spelled out the limitations on Windham's responsibility if it chose to leave Salem High while a bond issue was still being paid off.

Technology has played a big role in the activities of the year. After voters approved a large amount of money at the annual meeting, we have been able to fully equip a middle school computer lab with PC's and to install three to five PC computers in every classroom in the middle school. The MacIntosh equipment at the middle school was then reallocated to Golden Brook and Center Schools thus allowing all three schools to benefit with additional computers and software. Over four hundred thousand dollars was committed to these efforts. Windham has moved quickly from being behind the state average for computer to student ratios to being ahead of the state recommendations.

Paula Renda and Judy Newcomb were presented with the schools board's "Service to Education" awards at the annual school district meeting. Recognized for their dedication to children, outstanding teaching skills, leadership, and contributions to teaching and learning, the two of them are most deserving of this award.

Emergency planning was an important part of the district's efforts over the course of the year. Once developed, the plans were tested in tabletop and actual drills and tests to determine the efficacy of the plan. Not enough can be said about the willingness of police, fire and emergency personnel working with us in an effort to make our schools safe places for children and adults. I would be remiss if I did not acknowledge the fine work being accomplished by Officer Steve Moltenbrey, the School and Community Resource Officer who is present in our three schools every day. His work with children and staff is, in a word, remarkable. He has quickly become a valued and trusted presence in your public schools and we are grateful for what he brings to us on a daily basis.

In the area of curriculum development, we have concentrated our efforts on designing diverse activities and lessons designed to provide challenge to all learners. Our dialogue continues with a focus on differentiating instruction in order to address the wide ranging academic abilities that are present in our classrooms. Every student is entitled to a challenging and relevant curriculum. Our goal is to ensure that this happens every day in every classroom.

Once again all three schools have been recognized for their "Blue Ribbon" volunteer programs. The board and I wish to express our admiration and thanks to the dozens of volunteers who, daily, enrich life for children in our three schools.

The fabric of life in this school district is a rich one, created by a combination of high expectations, parental involvement, staff commitment, student initiative, and community support. This is not always the case in every school district. To experience it here continues to motivate your school board and its administrators to provide the kind of leadership that such a community and its children deserve.

In closing, I thank this town for valuing education, this school board for keeping kids first, this faculty and staff for its commitment and the people in my office for their dedication to service.

Respectfully submitted,

*Raymond J. Raudon's*  
Superintendent of Schools



# Director of Special Services

Over the course of the 2000-01 school year, the Windham School District provided special education and educationally related services to a total of three hundred five students between the ages of three and twenty-one. In Windham, special education students represented close to 12.6% of all students enrolled in transition through grade twelve. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in state and federal regulations. The services provided by the Windham School District are individually determined by a team of people knowledgeable about the student, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education and educationally related services is available to Windham students in all three of Windham's schools, as well as through SAU 28 Preschool Services (located next to the SAU 28 Administrative Offices), and Salem High School. These services are described in detail in the SAU 28 Policies and Procedures Manual, which is housed in the Office of the Superintendent of Schools. In accordance with SAU 28's local Child Find Program, referrals for students between the ages of 0 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Special Services. A continuum of alternative educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for children include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource setting, and, in some instances, placements outside the local, public school. Numerous educationally related services are also available, again, based upon students' individualized education programs. These include physical and occupational therapies, counseling, speech/language therapy, vision therapy, behavior management, and rehabilitation counseling.

Project applications for federal monies were completed in July and submitted to the Department of Education for approval and funding. Entitlement monies received for the 2000-01 school year were allocated to the support of in-district programs. Preschool funds were combined with funding from the Pelham, Bedford, and Salem School districts to continue the Regional Preschool Improvement Project, which was again organized and managed by Southeastern Regional Education Service Center, Inc. (SERESC). The goal of this project was to provide technical assistance, training and support for the families and staff of participating preschool programs in order to maximize inclusive opportunities for preschool children with disabilities. Through the project, specialized services of several consultants and therapists were provided. SERESC also coordinated the regional child check program with federal funds from four local districts. In the spring, the Golden Brook School hosted SAU 28's Saturday screening, one of four which took place throughout the fall and winter months, for the purpose of determining the existence of educational disabilities for students between the ages of 0 and 5 years. Follow up appointments were made with members of the district team for those students requiring further testing in accordance with initial screening results.

Consultative and direct services to support augmentative communication needs of children were contracted with I.D.E.A. entitlement funds. Also funded were the salaries of four instructional assistants to support programs and services at the preschool and Windham Middle School, and training activities for both teachers and instructional assistants.

I.D.E.A. dollars received for FY '01 were also allocated to the continuation of the Augmentative Communication Team. This district team, comprised of a speech/language pathologist, physical therapist, and occupational therapist, provided ongoing, comprehensive diagnostic services with computer equipment and a variety of software options which were purchased through the project.



This team works with building professionals and students' families to identify and maintain appropriate assistive technology supports for a number of students within the district. The efforts of this local team continue to promote positive outcomes for students who experience significant educational disabilities.

On August 30, 1999 New Hampshire RSA 32:11-a became effective. This law requires that each school district provide in its annual report an accounting of actual expenditures by the district for special education programs and services for the previous two fiscal years, including offsetting revenues from all sources. Attached to this report is the required information for FY'99 and FY'00.

As always, thanks are extended to the Windham community, members of the Windham School Board, and the administrators and faculty of Windham's schools, for their continued efforts on behalf of all students, and their continued support for our students with educational disabilities.

## Accounting of Special Education Expenditures and Revenues

1999 - 00

<b>Special Education Expenses:</b>	
- Transportation, supplies, instruction, tuition	2,095,309.72
- Federal special education funds	148,042.59
	-----
	2,243,352.31
<b>Special Education Revenues:</b>	
- Catastrophic aid	205,372.61
- Federal special education funds	148,042.59
- Medicaid reimbursement	179,553.59
	-----
	532,968.79
<b>Actual District Cost: (Expenditures less revenues)</b>	<b>1,710,383.52</b>

2000 - 01

<b>Special Education Expenses:</b>	
- Transportation, supplies, instruction, tuition	2,370,765.00
- Federal special education funds	169,986.30
	-----
	2,540,751.30
<b>Special Education Revenues:</b>	
- Catastrophic aid	176,006.06
- Federal special education funds	169,986.30
- Medicaid reimbursement ( <i>estimate</i> )	100,357.18
	-----
	446,349.54
<b>Actual District Cost: (Expenditures less revenues)</b>	<b>2,094,401.76</b>

Respectfully submitted,

*Sandra A. Plocharczyk*  
Director of Special Services

# Golden Brook School Principal

In September of 2000, the Golden Brook School staff developed a set of goals for our school that were comprehensive in scope and directly aligned with both our School Board's goals and the Windham School District's Framework for Quality. I am pleased to present to the residents of Windham a report on our accomplishments toward those goals.

In the area of Curriculum and Instruction, our goal was to insure that the programs in place at Golden Brook School promote the social, emotional, and intellectual growth and development of each individual child – resulting in high levels of student learning. Some of our many achievements in this area include: the design and implementation of an exciting literacy program for Transition students; an expanded Enrichment Program based on the Multiple Intelligences that now includes Reading, Math, Science, Art and Music; the development and implementation of Math Lessons for advanced learners in grades T- 2; a grade 2 Technology curriculum developed by Colleen Swierad and the grade 2 team that is consistent for all students; the development and implementation of an assessment plan to evaluate both student learning and our literacy program; the integration of counseling programs with physical education and with our School Resource Officer; the creation of a document that describes in detail what we mean when we say a child is “ready for first grade”; and having 100% participation in the Junior Achievement Program by every classroom in our school (being named the NH Jr. Achievement Principal of the Year was quite an honor!). Programs such as these do result in high levels of student learning every day!

The Golden Brook School Council was most successful with their project to select and install our new playground equipment! We are very thankful for their efforts with this project and for the many parent volunteers who helped in any way. The Council accepted Superintendent Raudonis's invitation to become involved with the review and revision of the Framework for Quality, our school district's long-range plan. We will spend the 2001-2002 year completing this task.

Maintaining the Golden Brook School facility as a safe place for learning to occur was another of our primary goals. Our staff worked collaboratively to write and implement a new Emergency Plan. Staff members were trained and several drills were practiced. The third stage of the roof replacement was completed and a large area of floor tile in the foyer and offices was replaced. With the removal of the “old office counter”, our main office now offers a warm, welcome feel to even the small, young children who enter every day! If you haven't seen it, please stop by for a visit!

Our highly active PTA continues to provide support for our school in a wide variety of ways. We are extremely grateful for their award winning volunteer program, the numerous enrichment presentations that they sponsor, and their generous granting of our staff's requests.

A special highlight of the year was having the District's First Teachers Project selected by the NH State Department of Education as a Best School's Leadership Team! The goal of this project is to ensure that students arrive at Golden Brook School ready to learn. We hope to achieve this goal by establishing relationships with the parents of preschoolers, providing resources on early literacy, and offering programs to promote early literacy.

The staff and I wish to thank the Windham community and members of the Windham School Board for their continued support of public education and of our programs at Golden Brook School. We would also like to extend our appreciation to the SAU 28 administration and staff. It is through the combined efforts of many people that we are able to realize our goals for the students of Windham.

Respectfully submitted,

*Beth McGuire*

Principal, Golden Brook School

# Windham Center School Principal

Windham Center School has experienced a great deal of growth this year. We closed school in June with approximately 580 students and opened this September with 624 students. Although we had more students the year opened without incident. Academic life is progressing quite smoothly at Center School. During the past school year we have experienced many firsts. We welcomed the third grade. It has been fun having the third grade added to our school. With the addition of third grade we have new challenges. This was the first year we experienced the state tests. A younger age has an extra recess. Our students loved our new and enlarged playground. Thanks to our Windham citizens, we were able to add more equipment and two large ball fields. Children are now able to play kick ball, which is very popular now, football and soccer. There is plenty of room for our children to play outside. We now have a basketball court for our students. The court received a hard-top just before school began this year. It is one of the busiest places in the playground. Talking about the playground. We formed a playground committee, made up of 16-18 children from each grade. We meet monthly, by grade level. The committee helps us create a safe playground.

We opened our new gym on January 2, 2001. What a beautiful gym! We had a jamboree on January 8, 2001 to celebrate the opening of the gym. It was a huge success, all students participated in a full day of activity. We were grateful to the parents who helped the day be such a success.

We are beginning the third year of the Peer Mediation Program at Center School. We have just chosen the 18 students who will be trained in the Peer Mediation Program this year. Mary Brand, our guidance counselor, is the advisor of this program.

Congratulations to the Center School Volunteer Program. For the fifth year in a row they are the recipients of the Blue Ribbon Award for volunteerism. This achievement recognizes the program for all the hours they commit to our students. We would like to express our heartfelt thanks to those parents who gave of their time to students and programs. A special thank you to Melanie Nesheim and Judy Boucher for giving their time as the program Coordinators. They spent many hours at school and working on schedules. One of the programs that parents volunteered for was the Computer room. Our students are learning keyboarding. This has been so helpful to teachers. This year, we have a larger computer room and are able to have more students utilize the room at one time. Again, our parents have come through for us.

We began celebrating a theme of the month this year. Each month addresses a different theme. For example, November is "Caring". Teachers talk about the theme in their classroom. I read books to students once a month that have this theme. Classes sign up for the times that I am available. Mrs. Greenleaf, our Librarian, has chosen a book a month for the classroom teacher to read to their class. This book has the monthly theme. We have a colorful banner hanging in our lobby with the theme.

The Center School Library offered a breakfast story to fifth graders this past year. The Manchester Union Leader published the chapters of a book in their paper once a week. Mrs. Greenleaf offered this reading group to 25 students. It was a huge success. The paper started offering another book in October, we are offering this to our 5<sup>th</sup> grade students again this year. Students come to school at 8:00 AM for breakfast and to discuss the book. Students have loved this experience.

I would like to thank Mrs. Hohenberger for another fantastic year of sharing her love of poetry with our students. Our halls are always adorned with our students' poems that they write with Mrs. Hohenberger's guidance. We are extremely fortunate to have her working with us.

As you can see, we have had a busy, growing year. This past year has been a successful year academically and socially. We have definitely grown into our new school. Please stop by any time to watch the exciting learning occurring at Center School.

Respectfully submitted,

*Maureen Bass*

Principal, Windham Center School



# Windham Middle School Principal

Sustained growth continues to be a theme at Windham Middle School. During the 2000-2001 school year we occupied the latest addition to the school, which included four regular classrooms, an art room, a music room, a science laboratory, and a resource room for special education, a media center, and offices. The additional space will allow us to better accommodate some related arts programs and expands our capability to house nine homerooms per grade level.

Teacher training continued as a priority with emphasis being placed on meeting the needs of more able students. To that end, various enrichment activities were added to the math curriculum and future plans include changes in each core academic area.

Windham Middle School students continue to do well on standardized testing as evidenced by scores on the NH Educational Improvement and Assessment Test, which continue to be above the state average.

Co-curricular and extra-curricular offerings continue to attract significant numbers of students. Programs such as the yearbook club, art club, drama club, student council, ski club, Destination Imagination, Earth Shuttle, select chorus, jazz band, and the chess and computer club provide valuable experiences beyond the academic challenges. Boys and girls soccer, field hockey, cross country, golf, tennis, boys and girls basketball, cheerleading, track and field, baseball, softball, and intramural floor hockey provided numerous opportunities for students who enjoy athletic activities and competition.

As we look to the 2001-2002 school year, we anxiously anticipate the major expansion of our technology program, which was approved by the voters in March. Additional staff was also approved to accommodate increased enrollment and the expansion of programs such as art, music, and Spanish. We also look forward to piloting an after school program, which was developed by the Windham Middle School Council and approved by the Windham School Board.

As always, we are all appreciative of the continued support of the community and especially the support of our PTA and all of their volunteering efforts. Once again we were the recipients of the "Blue Ribbon" award sponsored by the State Board of Education and their Partners in Education Program for outstanding parent volunteerism. We are most appreciative for the 10,000 plus hours they contributed to our school this year.

Respectfully submitted,

*Steven Plocharczyk*

Principal, Windham Middle School

# School Counselors

As the Counselors of the Windham School District, we take this opportunity to present an overview of our role in the school system with reference to our 2001-2002 activities. Academic performance has an integral relationship to the social, physical and emotional changes of student development.

This year all three counselors, Dr. Christa van der Smissen, School Counselor at the Middle School, Mrs. Mary Brand, School Counselor at Center School, and Mrs. Sally Hunt, School Counselor at Golden Brook School have expanded their efforts in making Middle School peer assistants available to students at Center School and at Golden Brook School. At Center School, Mrs. Mary Brand has expanded the peer mediation program. Mrs. Julie Lichtmann is completing her second internship year with the school counselors at all three schools.

The major portion of our time is spent counseling students in groups, but also individually as our schedules permit. At present, the student to counselor ratio is 575 to one at the Middle School, 629 to one at Center School, and 368 to one at Golden Brook School. Counseling services include but are not limited to crisis intervention regarding school, and any school related problems. In addition, we regularly enter classrooms and give guidance presentations to students through the eighth grade. Topics include conflict resolution, saving our schools from hate and violence, decision making skills, stress management, coping skills, bullying, peer pressure, drug and alcohol awareness, self esteem, personal safety, body image, feelings, values clarification, and refusal skills. Some of the presentations utilize the services of our community resource officer, Steve Moltenbrey. Social skills presentations are offered in each school. The program is developmental and sequential in nature. Throughout the year, we meet with parents and teachers concerning students and their problems. Consultation with teachers and administrators is an ongoing process. We are an active part of the Special Education Teams at our respective schools. As team members, we participate in all meetings, conduct student observations, administer testing as requested by the School Team, consult with teachers, and make recommendations to parents and staff. Each counselor is the Section 504 coordinator for their respective building. We continue to be members of the School to Career Committee, and are directly involved in the implementation of this initiative. We also take an active role in the transition of students from Golden Brook School to Center School, from Center School to the Middle School, and from the Middle School to Salem High School.

As Counselors in the school system, our services are often indirect and difficult to quantify. Based on the number of students and families we service, the quality of time we devote to both problems and prevention would point to a successful school year. It has been our experience that the positive, preventative aspects of guidance and counseling can have long-term effects on student attitudes, knowledge, and decision making, leading them to effective study skills, good citizenship, and greater productivity.

Our efforts are enhanced as home and school work as a team toward the same goals. This fall we offered a workshop on the media, body image and your children for the community. As school counselors, we are able to work with students fostering mutual respect, cooperation, responsibility, and self-reliance.

Respectfully submitted,

*Christa van der Smissen, Ph.D.*

*Sally Hunt, M.Ed.*

*Mary Brand M.Ed.*

School Counselors

# School Nurses

In September 2000 new facilities were opened in two of our three schools. This increase in school facilities and enrollment has meant that school health rooms are functioning and, with no increase in staff, have become increasingly busy places.

As school nurses, we find ourselves involved in many different activities, which relate to the physical, social, and emotional health of students and staff. Health conditions which were managed during the year included asthma, allergies, communicable diseases, respiratory infections, gastrointestinal conditions, seizure conditions, dermatological conditions, orthopedic problems, nutritional issues, injuries, Attention Deficit Disorder, Pervasive Developmental Disorder, Tourette's Syndrome, psychiatric disorders, birth defects, and genetic disorders.

Evaluation and treatment of students with illness or injury is an ongoing responsibility. Fortunately, most student visits to the health room are for relatively minor ailments. However, we occasionally deal with serious emergency situations requiring speedy consultation and referral involving parents and/or other medical professionals. Follow up and monitoring a student's return to school is part of this process.

Screening for height, weight, blood pressure, vision, hearing, scoliosis, pediculosis and review and updating of immunization records are all done each year. These activities all help our students maintain health and wellness. They also help ensure that medical conditions, which may interfere with a student's ability to learn, are addressed and corrected quickly and followed up regularly.

Health education courses are ongoing in all of our schools and we advise, coordinate, and/or teach many of these at each of our schools. Individual informal health counseling with students, consultation with parents, and school staff is also carried out in all of our schools.

The school nurses are involved with the Special Education and Inclusion Programs, School Crisis Teams, Staff Health Maintenance Programs, and PTA Volunteer Programs. We also serve on the town wide emergency planning committee.

We would like to thank the school administration staff, Dr. Douglas Eddy, our school physician, the Windham Fire Department, our Safety Officer, Officer Steve Moltenbrey, and our PTA Volunteers for all their support and assistance which has always been so generously offered.

Respectfully submitted,

*Mary Lou Linneman, RN*

Windham Middle School

*Kathy Watson, RN*

Windham Center School

*Betty Rocheleau, RN*

Golden Brook School



# Department of Revenue Administration

## 2001 Tax Rate Calculation

### School Portion

Net Local School Budget (Gross Appropriation less Revenue)	\$ 16,748,823	
Regional School Apportionment	0.00	
LESS: Adequate Education Grant	- 2,499,621	
State Education Taxes	-5,952,043	
	<hr/>	
APPROVED SCHOOL(S) TAX EFFORT		\$ 8,297,159

LOCAL EDUCATION TAX RATE = \$ 7.27

# Enrollment

## Enrollment in Elementary and Middle Schools

Grade	2000-01
1	182
2	208
3	202
4	189
5	180
6	184
7	190
8	171
	-----
Total	1506

## Enrollment in Salem High School

The following tabulation shows the number of high school pupils by grades and the tuition rate:

2000-2001	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total	Tuition
	154	150	115	128	547	\$6,532

## Distribution of Superintendent's Salary

Windham	51.0%	\$ 49,832.00
Pelham	49.0%	47,878.00
		-----
		\$97,710.00

## Distribution of Business Administrator's Salary

Windham	51.0%	\$ 39,581.00
Pelham	49.0%	38,029.00
		-----
		\$77,610.00

# Independent Audit

To the Members of the School Board  
Windham School District  
Windham, New Hampshire

We have audited the accompanying general purpose financial statements of the Windham School District as of and for the year ended June 30, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Windham School District as of June 30, 2001, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Windham School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Windham School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

*Plodzick & Sanderson Professional Assn.*  
Independent Auditor



# Administrative and Support Staff

Andrew	Anthony	Maintenance Supervisor	\$33,080.00	\$0.00
Amy	Barlow	Instructional Assistant	\$12,379.72	\$0.00
Susan	Bartlett	Instructional Assistant	\$12,031.11	\$758.84
Maureen	Bass	Principal	\$58,000.00	\$0.00
Raymond	Beaulieu	Custodian	\$9,522.00	\$0.00
Karen	Bergeron	Instructional Assistant	\$10,319.40	\$261.20
Joyce	Bohenko	Library Assistant	\$15,475.25	\$0.00
Janice	Broady	Instructional Assistant	\$8,347.50	\$0.00
Susan	Brown	Instructional Assistant	\$10,540.53	\$200.00
James	Brunelle	Custodian	\$29,868.80	\$1,903.01
Elisabeth	Bryan	Instructional Assistant	\$9,729.72	\$0.00
Ellyn	Burke	Instructional Assistant	\$5,605.20	\$0.00
Roberta	Callanan	Instructional Assistant	\$9,172.80	\$0.00
Gary	Carr	Custodian	\$23,320.64	\$0.00
Anna Marie	Carriero	Instructional Assistant	\$10,540.53	\$0.00
Anne	Cayer	Instructional Assistant	\$4,811.40	\$358.10
Betsy	Couture	Instructional Assistant	\$3,977.92	\$722.28
Barbara	Cox	Technology Assistant	\$19,500.00	\$0.00
Robert	Davis	Custodian	\$29,868.80	\$3,140.88
Delores	DeCicco	Instructional Assistant	\$11,609.33	\$0.00
Andrea	DeSpirito	Instructional Assistant	\$10,232.95	\$0.00
Sally	DeVries	Title I Project Manager	\$2,100.00	\$0.00
Donna	Dizazzo	Secretary	\$24,637.60	\$160.28
Linda	Dolce	Instructional Assistant	\$10,232.95	\$0.00
John	Donahue	Custodian	\$29,868.80	\$1,410.87
Steve	Fiorante	Custodian	\$20,078.87	\$0.00
James	Flynn	Principal	\$71,475.00	\$0.00
Joseph	Fournier	Bus Coordinator	\$4,952.00	\$0.00
Julie	George	Secretary	\$8,711.20	\$371.69
Ruthanne	Gminski	Instructional Assistant	\$7,406.44	\$51.98
Rosemary	Gryniewicz	Instructional Assistant	\$11,979.24	\$914.34
Carolyn	Hanson	Instructional Assistant	\$11,321.20	\$0.00
Cynthia	Harrington	Instructional Assistant	\$10,532.26	\$0.00
Cheryl	Hayes	Instructional Assistant	\$10,232.95	\$0.00
Kathryn	Hill	Instructional Assistant	\$11,463.27	\$702.81
Christine	Hooper	ESL Tutor	\$17,936.64	\$0.00
Kathryn	Hubbard	Instructional Assistant	\$12,834.90	\$16.47
Marilyn	Hutchinson	Instructional Assistant	\$9,937.20	\$0.00
Patricia	Irwin	Instructional Assistant	\$12,977.51	\$0.00
Marilyn	Jasper	Library Assistant	\$14,879.55	\$867.32
Jeanane	Kassis	Instructional Assistant	\$9,122.40	\$0.00
Susan	Katsekas	Title I Tutor	\$13,600.00	\$0.00
Deborah	Kenyon	Instructional Assistant	\$2,330.97	\$0.00
Lynne	Kiley	Instructional Assistant	\$11,898.90	\$0.00
Denise	Kirley	Instructional Assistant	\$9,828.00	\$0.00
Karen	LaLiberty	Instructional Assistant	\$10,848.11	\$658.60
Brenda	Larocque	Instructional Assistant	\$9,937.20	\$0.00
Mary Beth	LaSalle	Special Need Coordinator	\$52,235.00	\$0.00

# Administrative and Support Staff

Cynthia	Lecuyer	Custodian	\$11,811.60	\$1,360.67
Patricia	Letizio	Instructional Assistant	\$5,777.86	\$0.00
Mary Lou	Linnemann	Nurse	\$37,845.00	\$0.00
Rebecca	Loranger	Instructional Assistant	\$10,637.74	\$0.00
Marie	Machovic	Instructional Assistant	\$12,977.51	\$5.19
Laura	Marcille	Secretary	\$25,595.40	\$0.00
Christine	Marsh	Title I Tutor	\$10,937.50	\$1,850.00
Susanne	Mathers	Instructional Assistant	\$12,729.08	\$1,584.10
Joan	Matthews	Title I Tutor	\$9,843.75	\$0.00
Megan	McAloon	Instructional Assistant	\$10,232.95	\$0.00
Veronique	McAlpine	Instructional Assistant	\$10,670.40	\$0.00
Stephen	McIver	Custodian	\$8,000.00	\$175.50
Harry	McNally	School Psychologist	\$51,332.00	\$0.00
Susan	Michaels	Instructional Assistant	\$5,613.30	\$0.00
Jeanne	Miller	Instructional Assistant	\$10,232.95	\$8.66
Karen	Moran	Instructional Assistant	\$10,013.64	\$0.00
Linda	Mucci	Secretary	\$14,390.60	\$0.00
Susan	Muise	Instructional Assistant	\$11,979.24	\$437.88
Diane	O'Donnell	Instructional Assistant	\$9,937.20	\$0.00
Sharon	Orbeck	Instructional Assistant	\$11,847.60	\$21.94
Linda	Ouellette	Instructional Assistant	\$10,232.95	\$0.00
Maureen	Ouellette	LEA Liaison	\$24,093.30	\$0.00
Donna	Peterson	Instructional Assistant	\$7,927.50	\$0.00
Lisa	Pignone	Instructional Assistant	\$10,013.64	\$0.00
Norma	Plaza	Library Assistant	\$17,301.20	\$400.80
Stephen	Plocharczyk	Principal	\$66,257.00	\$0.00
Dorothy	Potts	Instructional Assistant	\$7,591.32	\$0.00
Paula	Richards	Instructional Assistant	\$9,937.20	\$0.00
Janet	Richards	Instructional Assistant	\$10,540.53	\$0.00
Elizabeth	Rincon	Instructional Assistant	\$10,319.40	\$2,548.70
Elizabeth	Rocheleau	Nurse	\$24,638.00	\$0.00
Regina	Sarkozy	Instructional Assistant	\$10,788.96	\$0.00
Jennifer	Senior	Instructional Assistant	\$3,712.80	\$0.00
Kimberly	Shea	Instructional Assistant	\$7,963.20	\$0.00
Lisa	Siciliano	Instructional Assistant	\$5,787.60	\$0.00
David	Simpson	Custodian	\$29,868.80	\$5,752.16
Mary Ann	Spatharos	Instructional Assistant	\$4,843.12	\$1,375.64
Sharon	Stagnone	Instructional Assistant	\$11,676.21	\$0.00
Sandra	Stokes	Instructional Assistant	\$4,420.17	\$0.00
Michael	Tanguay	Custodian	\$25,934.27	\$0.00
Carol	Tomer	Title I Tutor	\$10,000.00	\$0.00
Rebecca	VanDeventer	Instructional Assistant	\$5,166.48	\$1,620.20
Maureen	Venus	Secretary	\$24,674.40	\$321.84
Kathy	Watson	Nurse	\$28,215.00	\$500.00
Alice	Whalen	Instructional Assistant	\$10,626.52	\$17.30
Warren	Wheeler	Instructional Assistant	\$10,391.40	\$0.00
Roger	Wheeler	Custodian	\$29,868.80	\$752.64

# School District Professional Staff

First Name	Last Name	Degree	Assignment	Contract	Longevity	Ex Co/Curr	Comm. Svc.	Benefits	Total Wages
Stephanie	Abraham	BACH	Special Needs	\$40,932	\$0	\$0	\$0	\$6,095	\$47,027
Sara	Accardo	BACH	Special Needs	\$40,932	\$1,400	\$0	\$0	\$14,907	\$57,239
Mercedith	Aherne	BACH	Grade 5	\$38,897	\$0	\$0	\$0	\$14,525	\$53,422
Cynthia	Avallone	BACH	Grade 3	\$35,501	\$0	\$0	\$150	\$4,805	\$40,456
Jean	Baker	BACH	Grade 2	\$30,347	\$0	\$873	\$500	\$10,752	\$42,472
Kathleen	Barry	MAST	Grade 1	\$47,715	\$1,400	\$0	\$3,025	\$14,615	\$66,755
Patsy	Beaver	MAST	Grade 7	\$41,781	\$0	\$0	\$0	\$8,396	\$50,177
Kori	Becht	BACH	Grade 6	\$24,943	\$0	\$0	\$100	\$10,154	\$35,197
Barbara	Bergeron	BACH	Grade 5	\$24,943	\$0	\$0	\$0	\$12,970	\$37,913
Carl	Boisvert	MAST	Grade 8	\$49,584	\$0	\$998	\$0	\$12,882	\$63,464
Todd	Boynton	MAST	Physical Education	\$43,941	\$0	\$0	\$40	\$14,377	\$58,358
Karen	Bradley	BACH	Grade 3	\$32,823	\$0	\$0	\$150	\$4,157	\$37,130
Mary	Brand	MAST	Guidance Counselor	\$45,918	\$0	\$0	\$70	\$15,304	\$61,292
Kristine	Briand	BACH	Music	\$34,136	\$0	\$1,984	\$0	\$13,605	\$49,725
Kathryn	Carleton	BACH	Grade 3	\$42,529	\$1,400	\$1,372	\$420	\$15,384	\$61,105
Melissa	Caswell	BACH	Special Needs	\$31,561	\$0	\$0	\$0	\$14,006	\$45,567
Mark	Cherbonneau	BACH	Physical Education	\$40,932	\$0	\$0	\$0	\$15,050	\$55,982
Kara	Clark	MAST	Speech Pathologist	\$31,561	\$0	\$0	\$1,125	\$7,258	\$39,944
Dolores	Colantuono	BACH	Grade 8	\$44,190	\$1,200	\$0	\$620	\$8,796	\$54,806
Lisa	Corbin	MAST	Grade 7	\$31,561	\$0	\$838	\$72	\$7,258	\$39,729
Mary Elaine	Corrigan	MAST	Enrichment	\$49,584	\$1,400	\$873	\$770	\$9,401	\$62,028
Erin	Corson	BACH	Grade 6	\$30,347	\$0	\$1,472	\$100	\$7,121	\$39,040
Theresa	Crocker	MAST	Special Needs	\$47,715	\$1,400	\$873	\$200	\$15,947	\$66,135
Gay	Daigle	MAST	Inclusion Facilitator	\$49,584	\$0	\$0	\$1,750	\$15,999	\$67,333
Kathleen	Desfosses	BACH	Grade 4	\$40,932	\$0	\$0	\$0	\$8,301	\$49,233
Laurie	Doherty	MAST	Grade 3	\$45,918	\$1,400	\$0	\$150	\$15,753	\$63,221
Nancy	Donegan	BACH	Grade 2	\$42,529	\$1,700	\$0	\$110	\$15,416	\$59,755
Nancy	Dorman	BACH	Grade 1	\$32,823	\$0	\$0	\$525	\$8,381	\$41,729
Heather	Dube	MAST	Transition	\$30,347	\$0	\$1,546	\$3,825	\$7,121	\$42,839



**School District Professional Staff**

First Name	Last Name	Degree	Assignment	Contract	Longevity	Ex Co/Curr	Comm. Svc.	Benefits	Total Wages
Cynthia	Dubueque	MAST	Reading Specialist	\$42,030	\$0	\$873	\$0	\$12,054	\$54,957
Sheryl	Dufour	MAST	Grade 5	\$47,715	\$1,200	\$873	\$0	\$9,178	\$58,966
Nancy	Fahey	MAST	Grade 7	\$49,584	\$1,700	\$0	\$0	\$13,015	\$64,299
Martha	Fava	BACH	Grade 7	\$29,179	\$0	\$1,372	\$0	\$13,740	\$44,291
Sherry	Fay	BACH	Grade 3	\$27,518	\$0	\$0	\$650	\$10,435	\$38,603
Shannon	Ferris	BACH	Grade 2	\$25,941	\$0	\$0	\$0	\$9,451	\$35,392
Debra	Finch	BACH	Grade 3	\$42,529	\$1,200	\$0	\$870	\$15,362	\$59,961
Nancy	Fothergill	MAST	Music	\$47,715	\$1,200	\$0	\$0	\$15,183	\$64,098
Eileen	Frigon	BACH	Grade 7	\$44,190	\$1,700	\$1,721	\$0	\$12,482	\$60,093
Eric	Graff	BACH	Music	\$28,057	\$0	\$0	\$0	\$12,872	\$40,929
Diana	Greenleaf	BACH	Library	\$42,279	\$0	\$0	\$430	\$5,799	\$48,508
Susan	Guelli	MAST	Grade 4	\$49,584	\$1,200	\$3,243	\$250	\$9,380	\$63,657
Jeanne	Guesetto	BACH	Grade 2	\$26,978	\$0	\$0	\$450	\$13,495	\$40,923
Tracie	Haas	BACH	Grade 2	\$33,479	\$0	\$0	\$0	\$7,090	\$40,569
Jenna	Hardy	BACH	Grade 4	\$28,057	\$0	\$998	\$470	\$10,498	\$40,023
Ann	Harrington	MAST	Grade 5	\$47,715	\$1,700	\$5,034	\$180	\$15,979	\$70,608
John	Hayward	MAST	Grade 8	\$45,918	\$1,400	\$1,472	\$600	\$15,753	\$65,143
Sharon	Hone	MAST	Grade 7	\$47,715	\$0	\$437	\$480	\$15,797	\$64,429
Sally	Hunt	MAST	Guidance Counselor	\$47,715	\$0	\$0	\$0	\$12,242	\$59,957
Jonathan	Hunt	BACH	Grade 3	\$44,190	\$1,700	\$0	\$150	\$15,797	\$61,837
Lisa	Iannuzzi	MAST	Transition	\$47,459	\$0	\$1,372	\$3,205	\$15,768	\$67,804
Linda	Irwin	MAST	Reading Coordinator	\$47,715	\$1,700	\$873	\$0	\$9,231	\$59,519
Kathryn	Ivey	MAST	Speech Pathologist	\$45,918	\$0	\$225	\$2,200	\$12,485	\$60,828
Heather	Johnson	BACH	Special Needs	\$30,347	\$0	\$0	\$0	\$3,881	\$34,228
Paul	Kirouac	BACH	Grade 8	\$36,921	\$0	\$1,472	\$600	\$8,094	\$47,087
Jennifer	Kite	MAST	Speech Pathologist	\$49,584	\$1,400	\$0	\$0	\$9,401	\$60,385
Yolande	Klein	MAST	Grade 5	\$45,918	\$1,200	\$873	\$0	\$15,731	\$63,722
Judith	Kryzynski	BACH	Grade 8	\$42,529	\$1,700	\$2,519	\$479	\$12,299	\$59,526
Erin	Lamontagne	BACH	Grade 3	\$24,943	\$0	\$0	\$150	\$6,520	\$31,613

School District Professional Staff

First Name	Last Name	Degree	Assignment	Contract	Longevity	Ex Co/Curr	Comm. Svc.	Benefits	Total Wages
Joan	Lannon	BACH	Grade 2	\$44,190	\$1,700	\$873	\$500	\$8,851	\$56,114
Dorothy	LaRochele	BACH	Grade 4	\$42,529	\$1,200	\$0	\$280	\$12,244	\$56,253
Laura	LaRochele	MAST	Reading Specialist	\$47,715	\$0	\$0	\$258	\$15,797	\$63,770
Marjorie	Leahy	BACH	Physical Education	\$34,819	\$0	\$4,079	\$0	\$5,708	\$44,606
Anne	Lentz	BACH	Grade 4	\$37,471	\$0	\$0	\$670	\$11,546	\$49,687
Mary Lou	Linnemann	BACH	Nurse	\$36,839	\$1,900	\$0	\$0	\$11,688	\$50,427
Carolyn	Longo	MAST	Grade 2	\$45,918	\$1,200	\$0	\$775	\$12,614	\$60,507
Susan	Lurgio	BACH	Inclusion Facilitator	\$42,529	\$0	\$0	\$0	\$5,239	\$47,768
Kimberly	Malloy	BACH	Grade 4	\$36,461	\$0	\$0	\$0	\$7,800	\$44,261
Coralyn	Mangelinckx	MAST	Grade 3	\$45,918	\$1,400	\$0	\$930	\$14,657	\$62,905
Donna	Maroon	BACH	Grade 1	\$44,190	\$1,400	\$873	\$1,685	\$12,450	\$60,598
Joan	Matthews	BACH	Enrichment	\$29,179	\$0	\$574	\$180	\$12,410	\$42,343
Michelle	McCarthy	BACH	Grade 2	\$24,943	\$0	\$0	\$0	\$6,520	\$31,463
Michelle	McCorkle	BACH	Grade 8	\$30,347	\$0	\$0	\$0	\$13,869	\$44,216
Lorna	McHugh	MAST	Special Needs	\$45,918	\$1,200	\$1,372	\$2,150	\$15,731	\$66,371
Kristen	Medler	BACH	Grade 7	\$24,943	\$0	\$0	\$72	\$6,520	\$31,535
Karen	Merchant	BACH	Grade 7	\$40,932	\$0	\$861	\$0	\$15,050	\$56,843
Doreen	Mercier	BACH	Grade 5	\$44,190	\$1,700	\$1,671	\$500	\$15,599	\$63,660
Rose	Mercier	MAST	Art	\$45,918	\$0	\$574	\$0	\$15,602	\$62,094
Lynn	Middleton	MAST	Art	\$47,715	\$1,400	\$873	\$200	\$15,947	\$66,135
Michael	Miloro	BACH	Grade 4	\$35,751	\$0	\$0	\$0	\$12,634	\$48,385
Christine	Morabito	MAST	Grade 2	\$31,561	\$0	\$0	\$0	\$7,258	\$38,819
Cynthia	Morrison	BACH	Occupational Therapist	\$40,932	\$0	\$0	\$0	\$15,050	\$55,982
Kathryn	Nangle	BACH	Grade 8	\$42,529	\$1,200	\$0	\$3,051	\$8,613	\$55,393
Judith	Newcomb	MAST	Grade 1	\$49,584	\$1,700	\$866	\$525	\$16,182	\$68,677
Stephanie	O'Shaughnessy	BACH	Grade 6	\$26,978	\$0	\$0	\$762	\$10,377	\$38,117
Melinda	Ouellette	BACH	Grade 2	\$19,350	\$0	\$0	\$0	\$5,898	\$25,248
Denise	Palmer	BACH	Pre-School	\$30,347	\$0	\$225	\$200	\$12,886	\$43,658
Catherine	Pappalardo	MAST	Special Needs	\$47,715	\$1,200	\$1,721	\$715	\$15,926	\$67,277

**School District Professional Staff**

First Name	Last Name	Degree	Assignment	Contract	Longevity	Ex Co/Curr	Comm. Svc.	Benefits	Total Wages
Jennifer	Proulx	BACH	Art	\$28,057	\$0	\$0	\$0	\$6,866	\$34,923
Doris	Prugnarola	BACH	Grade 1	\$28,057	\$0	\$0	\$1,025	\$12,283	\$41,365
Elizabeth	Purcell	BACH	Occupational Therapist	\$42,529	\$0	\$225	\$0	\$5,239	\$47,993
Lauri	Putnam	MAST	Physical Education	\$49,584	\$1,200	\$5,517	\$235	\$16,128	\$72,664
Paula	Renda	MAST	Grade 2	\$47,715	\$1,700	\$1,372	\$267	\$9,231	\$60,285
Elizabeth	Rocheleau		Nurse	\$26,261	\$0	\$0	\$0	\$12,318	\$38,579
Janice	Root	BACH	Grade 1	\$44,190	\$1,700	\$686	\$1,175	\$12,482	\$60,233
Joy	Roy	BACH	Special Needs	\$40,932	\$0	\$1,372	\$150	\$15,050	\$57,504
Margaret	Rugg	MAST	Pre-School	\$47,715	\$1,200	\$3,425	\$227	\$9,178	\$61,745
Alison	Ryan	MAST	Grade 6	\$45,918	\$1,200	\$873	\$100	\$12,614	\$60,705
Olive	Shaw	BACH	Grade 1	\$44,190	\$1,700	\$0	\$1,025	\$12,482	\$59,397
Donald	Shirley	MAST	Grade 6	\$47,715	\$1,200	\$3,592	\$100	\$15,926	\$68,533
Erin	Shirley	MAST	Physical Education	\$45,918	\$1,200	\$2,370	\$0	\$5,743	\$55,231
Brad	St. Laurent	MAST	Grade 6	\$31,561	\$0	\$4,815	\$100	\$7,258	\$43,734
Michelle	Stoddard	BACH	Grade 1	\$29,179	\$0	\$0	\$475	\$10,622	\$40,276
Rita	Testa	MAST	Grade 5	\$45,918	\$1,200	\$1,335	\$500	\$15,731	\$64,684
Arlene	Therrien	BACH	Grade 6	\$40,932	\$1,200	\$798	\$100	\$15,183	\$58,213
Marguerite	Tompkins	BACH	Pre-School	\$40,932	\$1,200	\$0	\$1,000	\$15,183	\$58,315
Paula	Torresi	MAST	Grade 5	\$36,921	\$0	\$0	\$0	\$14,603	\$51,524
Joan	Tsoukalas	BACH	Grade 3	\$44,190	\$1,700	\$0	\$300	\$15,599	\$61,789
Nancy	Tullo	BACH	Grade 4	\$44,190	\$1,200	\$0	\$0	\$15,544	\$60,934
Christa	van der Smissen	DOCT	Guidance Counselor	\$51,500	\$1,400	\$0	\$0	\$9,605	\$62,505
Kathleen	Watson	BACH	Nurse	\$29,541	\$500	\$0	\$0	\$3,847	\$33,888
Gretchen	Williams	MAST	Enrichment	\$45,918	\$1,200	\$437	\$0	\$9,966	\$57,521



# Windham Middle School Graduates

Eric R. Adams  
 Kristen E. Adams  
 Christina M. Alletto  
 Suzanne P. Alm  
 Melina J. Ambargis  
 Carrie A. Armstrong  
 David L. Ashworth  
 Kirk H. Babineau  
 Brittany M. Baggett  
 Matthew D. Baldwin  
 Benjamin B. Barbagallo  
 Neal R. Baroni  
 Ashleigh M. Baudin  
 Geoffrey A. Bazemore  
 Sarah B. Beals  
 Matthew R. Beauregard  
 Brian P. Benson  
 Michael J. Bernert  
 Gregory C. Boghigian  
 Shaun P. Bohman  
 Lindsey R. Boissonneault  
 Brian T. Boshar  
 Jamison D. Brandin  
 Lauren N. Brodbine  
 Katherine E. Burke  
 Kent M. Buschle  
 Elizabeth M. Carlson  
 Jeffrey A. Carr  
 Casey J. Carroll  
 Andrew R. Casale  
 Jeffrey J. Castillo  
 Martin J. Catt  
 Corris E. Chagnon  
 Meagan E. Cleary  
 Robert C. Comtois  
 Adam J. Conceicao  
 James L. Connolly  
 Peter J. Conticchio  
 Nicholas A. Corea  
 Brooke A. Coto  
 Breanna M. Crawley  
 Racquel Cross  
 Andrew K. Crossland  
 Gregory D. Curfman  
 Christopher J. Curley  
 Matthew D. Currier  
 Cassandra J. Dalwet  
 Zachary V. Decocq  
 Svea A. Dellea-Messner  
 Rachel A. Desilets  
 Glen E. Despres  
 Danielle-Marie Dodd  
 Steven R. Donovan  
 William R. Doucette  
 Amanda F. Douglas  
 Ryan M. Dyer  
 Jonathan M. Elmore

Jaclyn C. Emerson  
 Kevin J. Eyring  
 Kathryn F. Feenan  
 Dean A. Feole  
 Nicholas A. Fiorilla  
 Christina L. Frediani  
 Melanie M. Gass  
 Rachel L. Gaumont  
 Elizabeth M. Gemmell  
 Brian K. George  
 Stephen K. Gminski  
 Anthony E. Goodnough  
 Michael A. Grant  
 Derek S. Guglielmino  
 Jason A. Harland  
 Molly M. Harrison  
 John E. Hatcher  
 Amanda E. Hauff  
 Amanda K. Hayes  
 Craig W. Heintzelman  
 Colleen E. Higgins  
 Christopher J. Hinckley  
 Gennifer A. Hoegen  
 Matthew B. Jablonski  
 Mia E. Jozwick  
 Brendan P. Kelley  
 Ashley M. Kellogg  
 Stacy L. Kiedaisch  
 Jonathan B. Kim  
 Jessica A. Kobzik  
 Sean E. Korb  
 Steven M. Kratovich  
 Lauren A. Kusch  
 Cathryn A. Lariviere  
 Michael J. Lazaris  
 Jennifer C. Legere  
 Jessica A. LeMay  
 Steven T. Maher  
 Keenan Mahoney  
 Laurie J. Mallon  
 Megan M. Mangone  
 Cayce E. Marks  
 Cheryl A. Martin  
 Amanda N. McAlpine  
 Siobhan R. McCarron  
 Kevin C. McCarthy  
 Shawn P. McCarthy  
 Bryan C. McGinn  
 Sabrina A. McGrail  
 Charles T. McMahon  
 Jennie Mell  
 Michael A. Michaud  
 Erin E. Mignault  
 Matthew J. Miller  
 Stephen D. Miller  
 Whitney M. Mollica  
 Dennis G. Moran

Crystal L. Morton  
 Timothy J. Muldoon  
 Heather L. Negus  
 Patrick W. O'Brien  
 Joseph L. Ouellette  
 Matthew J. Ouellette  
 Atara M. Oven  
 Panos S. Panourgias  
 Diana P. Pascoe  
 Lauren B. Peate  
 Dana L. Pepa  
 Zachary D. Perron  
 Lauren K. Pettoruto  
 Peter D. Piemonte  
 Craig M. Pincince  
 Emily A. Potts  
 Andrea J. Rawley  
 Zachary P. Rego  
 Geoff B. Richards  
 Kaitlyn E. Riester  
 Sheryl A. Robinton  
 Simone J. Roulet  
 Abigail M. Samsel  
 Stephen M. Sapianti  
 Crystie M. Scaglione  
 Lyndsey D. Schoech  
 Ryan M. Shepley  
 Katilyn A. Snyder  
 Laura K. Sobrado  
 Sarah J. Soule-Jensen  
 Mario Sousa, Jr.  
 Stephen M. St. Laurent  
 Dwight G. Stearns  
 Ryan J. Stokes  
 Nathan A. Storie  
 William Szafran  
 Stephan C. Tavernini  
 Jessica L. Theriault  
 Melissa J. Thompson  
 Timothy R. Tompkins  
 Paul N. Trudel  
 Laura M. Truhlar  
 Ashley N. Vaillancourt  
 Eric C. Van Kleeck  
 Sara E. VanDeventer  
 Dana H. Wainwright  
 Elizabeth W. Walsh  
 Christopher J. Waring  
 Courtney L. Wetmore  
 Christopher J. White  
 Tori E. Wilbur-Kamien  
 Carolyn N. Wilt  
 Katarzyna Wodarski  
 Dorothea Wood  
 Cassandra J. Yergeau  
 Malcolm T. Young  
 Kristi B. Yuszkus

# Index to Contents

Administrative and Support Staff, School District	141-144
Animal Control Officer Report	79
Annual School District Election	125
Annual Senate Bill 2 Sessions, Town	12-18
Birth Certificates Recorded	106-109
Board of Selectmen Report	41-45
Cable Studio Coordinator Report	91-92
Capital Improvements Committee Report	69-71
Cemetery Trustees Report	89
Charts and Graphs	
2001 Budget Increases, Town	51-54
Apportionment Detail	21
Current Population Statistics	115
School Budget by Category	119
School Budget Increases by Category	120
Town Appropriation History, 1988-2002	55
Comparative Statement of Appropriations and Expenditures	23-24
Conservation Commission Report	90
Counselor's Report, School District	135
Death Certificates Recorded	113-114
Dedication	3
Deliberative Session of Annual Meeting, School District	122-124
Department of Revenue Administration, School District	137
Director of Special Services Report, School District	130-131
Employees' Wage and Benefit Report, Town	101-105
Enrollment, School District	138
Expendable Health Trust Fund	39
Fire Department Report	59-63
Fire Warden and State Forest Ranger Report	64
Golden Brook School, Principal Report	132
Health Department Report	77
Highway Department Report	80
Highway Safety Committee Report	96-97
Historic Committee Report	94
Historic District/Heritage Commission Report	93
Human Services Report	82
Independent Audit Report, 2000, Town	28-31
Independent Audit Report, 2001, Town	32
Independent Audit Report, School District	139
Information Technologies Report	83
Introduction: A Look at our Nation's Flag	4

## Index to Contents

Maintenance Department Report	81
Marriage Certificates Recorded	109-113
Middle School Graduates	146
Nesmith Library Director Report	84-86
Nesmith Library Trustees Report	87-88
Nurses Report, School District	136
Planning and Development Department Report	66-68
Planning Board Report	72
Police Department Report	56-58
Professional Staff Listing, School District	142-145
Recreation Committee Report	95
Recycling/Transfer Station Report	78
Schedule of Town Property	26-27
School Board Report	126-127
School Officers	121
Southeastern New Hampshire Hazardous Materials Mutual Aid District Report	65
Statement of Appropriations	19-20
Statement of Bonded Indebtedness	40
Summary Inventory of Valuation	22
Superintendent of Schools Report	128-129
Tax Assessor Report	74-76
Tax Collector Report	34-35
Technical Advisory Committee Report	98
Town Administrator Report	46-50
Town Clerk Report	33
Town Officers for the Year 2001	8-11
Town Treasurer Report	36-38
Trustees of Trust Funds Report	25
Windham Center School, Principal's Report	133
Windham Community Band Report	99-100
Windham Middle School, Principal's Report	134
Zoning Board of Adjustment Report	73



## Notes

---

**Notes**

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

## Notes

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.



**Notes**

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

# Information About Windham

AREA \_\_\_\_\_ 27.2 square miles  
POPULATION \_\_\_\_\_ 12,000 +/-  
COMMERCIAL PARCELS \_\_\_\_\_ 156  
RESIDENTIAL HOMES \_\_\_\_\_ 3,519  
SEASONAL HOMES \_\_\_\_\_ 305

ACRES IN CURRENT USE \_\_\_\_\_ 2,584  
TOTAL NET VALUATION \_\_\_\_\_ \$1,127,940,640  
2001 TAX RATE \_\_\_\_\_ \$17.45/thousand  
2001 STATE RATIO \_\_\_\_\_ 96%  
TAX BILLING \_\_\_\_\_ Bi-Annual

GOVERNOR: Hon. Jeanne Shaheen

State House, Concord, NH 03302  
(603) 271-2121

## REPRESENTATIVES/GENERAL COURT:

District 27: Janet Arndt

8 Crestwood Rd, Windham, NH 03087  
(603) 434-7908

Anthony DiFruscia

PO Box 574, Windham, NH 03087  
(603) 898-8158

Mary Griffin

4 Wynridge Rd, Windham, NH 03087  
(603) 432-0959

## EXECUTIVE COUNCILOR:

District 3: Ruth L. Griffin

497 Richards Ave., Portsmouth, NH 03801  
(603) 436-5272

## STATE SENATOR:

District 22: Arthur Klemm, Jr.

PO Box 543, Windham, NH 03087  
(603) 893-1941

## UNITED STATES CONGRESSMAN

District 2: Charles Bass  
142 N Main Street  
Concord, N.H. 03301  
(603) 226-0249

or:  
1728 Longworth House Office Bldg  
Washington, D.C. 20515  
(202) 225-5206

## UNITED STATES SENATORS:

Robert Smith  
1750 Elm St., Suite 100  
Manchester N.H. 03104  
(603) 634-5000 or (800) 922-2230

or:  
307 Dirksen Senate Office Building  
Washington, D.C. 20510  
(202) 224-2841

Judd Gregg  
28 Webster Street  
Manchester, N.H. 03101  
(603) 622-7979

or:  
393 Russell Senate Bldg  
Washington, D.C. 20510  
(202) 224-3324

